



**COLE COUNTY COMMISSION MINUTES  
Agenda for the Commission of Cole County  
For Tuesday, April 26, 2016**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

**CALL TO ORDER:**

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Schepeler, Health Department Director Kristi Campbell, Sheriff Greg White, Sheriff's Department Betsy Wieberg, EMA Coordinator Bill Farr, Collector Larry Vincent, Recorder's Office Judy Ridgeway, Assessor Chris Estes, Auditor Kristen Berhorst, Deputy Auditor Danielle Patterson, Clerk Steve Korsmeyer, Captain John Wheeler, Finance Debbie Malzner, Counselor Jill LaHue, News Tribune Jeff Haldiman, Public Administrator Marilyn Schmutzler, Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

**REPORTS:** Jefferson City Rape & Abuse Crisis Service's 2015 Annual Report Filed.

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

**MOTION:**

Commissioner Schepeler made a motion to approve and sign the **Independent Contractor Agreement (Medical Director) between the County of Cole and Dr. Eric Caywood, D.O.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

**MOTION:**

Commissioner Schepeler made a motion to approve and sign the **Software License and Service Agreement between KNOWiNK and the County of Cole for two additional Poll Pads.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

**MOTION:**

Commissioner Schepeler made a motion to approve and sign the **2016 Bulletproof Vest Grant Application (County portion cost up to \$16,087.50).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

7. UNFINISHED BUSINESS

**DISCUSSION:**

Discussion of a Cole County Salary Study was held with options to consider such as the pros and cons of the study being doing in-house or contracted out, starting salary, education, professional development steps and education. Finance Debbie Malzner spoke with the City of Jefferson who is currently doing a salary study but has not heard back from the City. Debbie also made contact with a 3rd party to obtain some information about a salary study and they were not willing to provide information in case the salary study would be bid out. Commissioner Bushman said he had been

in contact with Steve Crowell and Mr. Crowell stated the cost of the salary study for the City of Jefferson was between \$30,000.00 and \$40,000.00. Commissioner Bushman also called the Missouri Association of Counties to inquire if there is a facilitator to address salary studies for any or all counties, with no response received as of today.

Auditor Kristen Berhorst has been in contact with Jenna, of Boone County, regarding their 3 year salary study process. Boone County has a personnel advisory committee. Auditor Berhorst is going to contact Jenna to see if she would be willing and available to speak a regularly scheduled Commission Meeting.

## 8. NEW BUSINESS

### **MOTION:**

Commissioner Scheperle made a motion to approve the Accounts Payable Review pending final review. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Scheperle (Yes), Commissioner Hoelscher (Abstain).

### **DISCUSSION:**

Collector Larry Vincent stated he had received a request for abatement of penalties and interest for 2015 tax year from a taxpayer. The original tax notice sent was returned from the postal service with the correct mailing address on the notice. The citizen states the first notice was not received but the second notice was received. The taxes have been paid. Collector Vincent recommends to deny the request received.

### **MOTION:**

Commissioner Scheperle made a motion to deny the taxpayers request for abatement of penalties and interest for the 2015 tax year. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

### **MOTION:**

Commissioner Scheperle made a motion to approve abatement of 2014 taxes for the Town of Wardsville (Nextel vacated the building). Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

### **MOTION:**

Commissioner Scheperle made a motion to approve the 2015 Collector's Annual Settlement presented by Collector Vincent. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

## 9. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

EMS Coordinator Bill Farr informed the Commissioners the State Emergency Management Agency has awarded the grant money requested and is asking the Commissioner's approval to hire a part-time employee (1,000 hours a year with the County match to be \$47,000.00). The Commissioner's approved for Farr to proceed with hiring a part-time employee.

Collector Vincent sent information to the Commissioner's to review the PACE Program, whether to remain and/or participate in the program. The Commissioner's had a few questions about the program, which Collector Vincent will obtain the answers for and inform the Commissioners of them

The Commissioners approved for the County to obtain five (5) additional parking tags for employees to use while the windows are being installed at the Courthouse and the Annex.

## 10. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

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Presiding Commissioner

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Eastern District Commissioner

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Western District Commissioner