



COLE COUNTY COMMISSION MINUTES

**Agenda for the Commission of Cole County
For Tuesday, March 1, 2016**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Schepeler, Health Department Director Kristi Campbell, Facilities Director Greg Camp, Public Works Director Larry Benz, Road Superintendent Larry Bishop, Deanna Frazier and Bill Tanger (Federal Emergency Management Agency), EMA Coordinator Bill Farr, Auditor Kristen Berhorst, Deputy Auditor Danielle Patterson, Purchasing Agent Jennifer Prenger, Counselor Jill LaHue, Records Office Judy Ridgeway, Recorder Ralph Bray, Sheriff Greg White, Collector Larry Vincent, Marshal Donny Schulte, News Tribune Jeff Haldiman, Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

Fees: February 2016 Clerk Fees Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

MOTION:

Commissioner Hoelscher made a motion to sign the Agreement between the County of Cole and The Central Missouri Foster Care & Adoption Association (\$5,000.00). Commissioner Bushman seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (No).

DISCUSSION:

Discussion was held regarding EMA Coordinator Bill Farr's request for approval from the Commissioner's to submit the Annual Emergency Management Grant Application to the State. Mr. Farr also asked if he could include the salary for a part-time position within his department in this grant application, if the Commissioner's would approve this position. The Commissioners agreed to discuss the position if the County receives the requested amount from the grant.

MOTION:

Commissioner Schepeler made a motion to sign the lease agreement on a Sharp MX-363 Copier between Cole County Health Department and GFI Digital. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

7. UNFINISHED BUSINESS

DISCUSSION:

Discussion was held regarding a salary study for Cole County employees. The City of Jefferson is doing a comprehensive study at this time and Finance Debbie Malzner will follow up with the City when the bids are received. Auditor Berhorst said she has looked into Franklin and St. Charles County salaries. Health Director Kristi Campbell spoke of the City of Joplin's salary study. Sheriff White suggested the Department Heads and Elected Officials meet with the Commissioners to discuss a salary study for Cole County. A meeting date of April 7, 2016 from 8:00 a.m. to 10:00 a.m. has been scheduled. Finance Debbie Malzner will email the department heads and elected officials regarding this meeting.

DISCUSSION:

Discussion on the sale of county properties was held. Purchasing Agent Jennifer Prenger will provide a list of the properties to be sold by a sealed bid process. The list will be advertised for three (3) weeks in the News Tribune and on the county website. A down payment of 15% will be required with each bid in the form of a personal check and a cashier's check for the balance due within 48 hours of the bid opening.

8. NEW BUSINESS

Presentation was given by FEMA Representative, Bill Tanger, on Federal Disaster Declaration Fact Sheet dated February 10, 2016 and the services FEMA provides for assistance on disasters. Mr. Tanger provided a folder of information to the Commissioners.

MOTION:

Commissioner Scheperle made a motion to approve the Accounts Payable Review. Commissioner Bushman seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Abstain), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion was held regarding security of the county buildings and who has access and who is restricted to the buildings. Facilities Director Greg Camp will provide a list of user names and what buildings the user needs access to.

DISCUSSION:

Today's agenda had an item for Appointment to the TIF Commission. This appointment was not needed as Presiding Commissioner Sam Bushman and Public Works Director Larry Benz are currently on the Commission. Finance Debbie Malzner stated the Commission received Notice of Public Hearing Regarding Proposed Truman Hotel Tax Increment Financing Plan, to be held on Monday, April 11, 2016 at 5:30 p.m. at City Hall, 320 E. McCarty Street, Jefferson City MO 65101. A copy of an email received from Finance Debbie Malzner regarding this notice will be attached to today's minutes.

9. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Commissioner Hoelscher suggested that Department Heads and Elected Officials work with their employees, offering flex time to them if needed, due to the road work being done on the Missouri River Bridge.

Presiding Commissioner Bushman received correspondence from Department of Natural Resources stating the Missouri Advisory Council on Historic Preservation considered the proposed nomination of the Garnett Farm Historic District, 7119 State Highway 179, Centertown vicinity, Cole County, Missouri to the National Register of Historic Places.

10. CLOSED SESSION

Commissioner Scheperle made a motion to go into closed session at 10:32 a.m. Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Security [Section 610.021(18)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE:

Commissioner Scheperle made a motion to go out of closed session at 11:07 a.m. and reconvene as the Cole County Commission. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

11. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner