



COLE COUNTY COMMISSION MINUTES

**Agenda for the Commission of Cole County
For Wednesday, March 9, 2016**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Scheperle, EMS Director Mike Shirts, Jefferson City Chamber Representatives Missy Bonnot, Randy Allen, Shaun Sappenfield, Bill Plank, Dan Westhues, Janet Wekenborg, Facilities Director Greg Camp, Joshua Lehmen (On Site Oil Change), Tony Rackers (Scheppers International Truck Center), Purchasing Agent Jennifer Prenger, Auditor Kristen Berhorst, Deputy Auditor Danielle Patterson, News Tribune Gerry Tritz, Carla M. Steck (Art Inside the Park), Collector Larry Vincent, Finance Debbie Malzner, Recorder Ralph Bray, Alan Braun (Braun Auto Repair), Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

Fees: February 2016 Recorder of Deeds Fees Filed
February 2016 Sheriff Fees Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. PRESENTATIONS FROM STAFF, CONSULTANTS & INVITED GUESTS

Presentation by Carla Steck was made on behalf of Art in the Park regarding projects and designs created, the use of recycled metal, clothing, etc., their art collection, museum and the interaction they have with teachers.

MOTION:

Commissioner Hoelscher made a motion to approve and sign the Agreement between the County of Cole and Atelier CMS, Inc. in the amount of \$5,000.00. Commissioner Bushman seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (No).

Presentation was made by several representatives with the Jefferson City Chamber of Commerce regarding the 2015 Annual Economic Development Report (Jefferson City/Cole County). A handout was provided for review.

6. COMMISSION COMMENTS

7. BIDS & CONTRACTS - Bid Awards

DISCUSSION:

Discussion was held between the Commissioners, Tony Rackers (Scheppers International), Joshua Lehmen (On Site Oil Change) and Alan Braun (Braun Auto Repair) on Bid No. 2016-05 Ambulance Maintenance & Repair Services, concerning the inconsistency of bids received and the breakdown/process of costs for services to be performed.

MOTION:

Commissioner Scheperle made a motion to award **BID NO. 2016-05 AMBULANCE MAINTENANCE & REPAIR SERVICES** On Site Oil Change. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion was held for Bid No. 2016-06 14GA Door Installation (Sallyport) regarding the two bids received, with both bids being higher than expected. The recommendation was to award the bid to WAVCO for a total cost of \$17,000.00 allowing 10 weeks (50 working days) for the completion. No action was taken today to award this bid. The length of time WAVCO provided for completion is a concern to the Commissioners. Facilities Director Greg Camp will contact WAVCO to clarify the length of time for installation.

MOTION:

Commissioner Scheperle made a motion to award Bid No. 2016-07 UNIFORMS - EMS to the lowest cost in each category with available product. Commissioner Hoelscher seconded the motion. The motion did not pass. Additional discussion was held regarding the products, sizing, pricing, boots, etc.

AMENDED MOTION:

Commissioner Scheperle made an amended motion to award **BID NO. 2016-07 UNIFORMS - EMS** to the lowest and best in each category with available product. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to sign the final closeout with All Systems on Cole County Access Control - Project#18081N. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to sign the Engagement Letter for the Cole County 2015 Audit with Williams Keepers LLC. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Auditor Kristen Berhorst asked the Commissioners to extend the RFQ (Request for Qualifications) an additional two years with Williams Keepers LLC. The Commissioners were in agreement.

8. UNFINISHED BUSINESS

Commissioner Scheperle spoke of a building on West High Street the County may want to look at for the Health Department.

9. NEW BUSINESS

No action taken today on Accounts Payable Review.

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

11. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner