



**COLE COUNTY COMMISSION MINUTES
Agenda for the Commission of Cole County
For Thursday, March 17, 2016**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Schepeler, Health Department Director Kristi Campbell, Facilities Director Greg Camp, Public Works Director Larry Benz, Road Superintendent Larry Bishop, Sr. Assistant Road Superintendent Cliff Lepper, EMS Director Mike Shirts, Captain John Wheeler, KMIZ-TV Joe McLean, IS Director Dale Gibler, James W. Dixon (Roofers Local 20), Collector Larry Vincent, Purchasing Agent Jennifer Prenger, Deputy Auditor Danielle Patterson, Auditor Kristen Berhorst, Finance Debbie Malzner, Counselor Jill LaHue, News Tribune Gerry Tritz, Assessor Chris Estes, EMA Coordinator Bill Farr, Sheriff Greg White, Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

FEES: February 2016 Collector Fees Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

MOTION:

Commissioner Hoelscher made a motion to sign the **Agreement between the County of Cole and Senior Nutrition Center of Jefferson City in the amount of \$10,000.00.** Commissioner Bushman seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (No).

MOTION:

Commissioner Schepeler made a motion to approve and sign the **Classified Proof of Sole Source Advertisement for UNISYN OpenElect Voting Systems with Henry M. Adkins & Sons.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

MOTION:

Commissioner Schepeler made a motion to approve and sign the **Classified Proof of Sole Source Advertisement for maintenance and support for the Enterpol Public Safety Software and the infrastructure on which it resides with Huber & Associates.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

MOTION:

Commissioner Schepeler made a motion to approve and sign the **Classified Proof of Sole Source Advertisement for LUCAS 2 Chest Compression System and related maintenance services with Physio-Control, Inc.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

MOTION:

Commissioner Scheperle made a motion to approve and sign the **Classified Proof of Sole Source Advertisement for iNX Integrated Patient Transport & Loading System (cots) and related services with Ferno**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to approve and sign the **Classified Proof of Sole Source Advertisement for EZ IO products, which utilize a proprietary patented needle and power driver technology requiring both components, supplied by Arrow International**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to approve and sign the **Contract for Bid No. 2016-05 Preventative Maintenance and Repair Services, Cole County Emergency Medical Services Ambulance Fleet between County of Cole and On Site Oil Change**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

BID AWARDS:

MOTION:

Commissioner Scheperle made a motion to award **Bid No. 2015-44 Building Monitoring Services to Precision Security LLC**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to award the **Contract for Bid No. 2016-06 14GA Sally Port Walk-Through Door** between the County of Cole and Wisch and Vaughan Construction Company. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion was held on the bids and references received from vendors regarding Bid No. 2016-08 Roof Replacement, Various County Facilities. Purchasing Agent Jennifer Prenger will work on a more detailed bid list of the products for roof replacements. No action was taken today.

MOTION:

Commissioner Scheperle made a motion to award **Bid No. 2016-10 Leased Equipment** to the lowest bidder in each category with available equipment. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to award **Bid No. 2016-11 Glass Beads** to Ennis Paint. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to award **Bid No. 2016-12 Sign Materials** to the lowest bidder in each category with available material. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to award **Bid No. 2016-13 to Ennis Paint** contingent on successful MODOT testing. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to award **Bid No. 2016-14 Pipes** to the lowest and best bidder in each category with available equipment (with the exception of concrete pipes which will be rebid). Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to award **Bid No. 2016-15 Cold Milling & Asphalt Paver** to Jefferson Asphalt. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to approve and sign the **Contract for Bid No. 2016-17 HVAC Improvements, Emergency Services Building** between the County of Cole and Capital City Air LLC. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

7. UNFINISHED BUSINESS

8. NEW BUSINESS

MOTION:

Commissioner Scheperle made a motion to approve the Accounts Payable Review pending review. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion was held regarding Health Director Kristi Campbell's request to trade in the 2007 Ford Escape with 92,000 miles to purchase a 2016 Equinox AWD through Missouri Department of Transportation's (MODOT) Cooperative Procurement Contract #3-140926TV from Putnam Chevrolet. The best trade in value on the Escape was \$4,000 with the purchase of a 2016 Equinox. Director Campbell provided a handout showing three (3) vehicles for possible purchase on the trade in of the 2007 Ford Escape.

MOTION:

Commissioner Scheperle made a motion to approve the trade in of the Health Department's 2007 Ford Escape to purchase a 2016 Equinox AWD from Putnam Chevrolet through MODOT's Cooperative Procurement Contract # 3-140926TV). Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to sign the Assessor's Appraisal Agreement with The Nunn Company, LLC for appraisal services at SAJ Associates LLC (Best Buy/Planet Fitness), 3225 Missouri Boulevard, Parcel Number 10-02-10-0002-003-010.004. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion was held regarding Assessor Chris Estes requesting a transfer of additional monies to his budget for advertising and publications. Presiding Commissioner Sam Bushman stated he has received complaints about the County paying for the Assessor's advertisement in the News Tribune reminding Cole County residents to file their assessment forms by the deadline date, feeling this was a personal political advertisement for Estes himself, with this being an election year. A review of costs and the number of times this reminder/notice was advertised (in black/white with no photo) in the News Tribune in prior years was: 2013 - one time (\$214.00), 2014 - on time (\$220.00), 2015 - two times (\$315.00). This year a larger colored ad with a picture of Assessor Chris Estes was ran nine (9) times for a cost of \$2344.50. The Assessor's budget for advertisement and publication for 2016 is \$800.00. Assessor Estes stated the Assessor's office received 412 more assessment forms this year so far than in past years, which he believes is due to the colored ad instead of a black and white ad. Estes also stated by receiving the 412 forms earlier this year he has saved the County money for postage, labor, etc. Assessor Estes felt the colored ad would be more appealing to the eye. Estes stated he did not know what his budget was for advertising and publications when he approved the printing of the notice with the News Tribune. Commissioner Sam Bushman informed Estes he should have come to him and/or the Commission regarding the costs of this advertisement before approving the printing of the ad. No action was taken regarding payment of the News Tribune bill for \$2,344.00.

MOTION:

Commissioner Scheperle made a motion to approve the asset transfer between the American Legion and the PAL Foundation at the County Park and confirm the County is willing to sign a new lease with PAL Baseball. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

9. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Debbie Malzner stated she had received Cole County First Responder's budget. The Commissioner's would like the

First Responders to do a presentation at a Commission meeting.

Debbie Malzner said Facilities Director Greg Camp has provided a list of employees (3) who would need access to the courthouse (the courthouse is all on the same access control). The Commissioners were in agreement to give access to the three employees Camp provided.

10. CLOSED SESSION

Commissioner Bushman made a motion to go into closed session at 10:45 a.m. Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Personnel Issues [Section 610.021(3)]. Commissioner Scheperle seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE:

Commissioner Scheperle made a motion to go out of Closed Session at 11:00 a.m. and reconvene as the Cole County Commission. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

9. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

11. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner