



COLE COUNTY COMMISSION MINUTES
Agenda for the Commission of Cole County
For Tuesday, August 23, 2016

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Scheperle, EMS John Smith, Marvin Register (Voter), Auditor Kristen Berhorst, Deputy Auditor Danielle Patterson, Chris Wrigley (Me), Health Department Director Kristi Campbell, Finance Debbie Malzner, Assessor Chris Estes, News Tribune Jeff Haldiman, Records Office Judy Ridgeway, Collector Larry Vincent, Clerk Steve Korsmeyer, Ed Williams (Citizen), Treasurer Eric Peters, Juvenile Court Administrator Michael Couty, Public Works Director Larry Benz, Road Superintendent Larry Bishop, Al Mueller (Self), Alyssa Toomey (ABC 17 News), Sheriff Greg White, Facilities Director Greg Camp, Deputy Clerk Lynne Reinkemeyer, present.

- 2. MINUTES & REPORTS RECEIVED AND FILED
- 3. COMMISSIONER COMMITTEE LIAISON REPORTS
- 4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS
- 5. COMMISSION COMMENTS
- 6. BIDS & CONTRACTS
- 7. UNFINISHED BUSINESS
- 8. NEW BUSINESS

No action taken today on Accounts Payable Review.

DISCUSSION:

Discussion of the Memorandum regarding salaries of elected officials was held, which included the disparities in the salaries and prior Salary Commission Meetings, with comments and recommendations being made by some attendees at the meeting.

MOTION:

Commissioner Scheperle made a motion to make salary adjustments back to July 13, 2011 (5 years) to the base salary of \$57,000.00 for the Presiding Commissioner and other Elected Officials and \$55,000.00 for Associate Commissioners, with Cost of Living Adjustments (COLA) beginning January 2012 through current year (no COLA in 2014 year). Commissioner Bushman seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (No), Commissioner Scheperle (Yes). (Spread sheet with corrected salaries received).

DISCUSSION:

IN-HOUSE 2017 Budget Discussion by Departments was held with six (6) departments presenting some changes/discussion to their budget and Finance Debbie Malzner speaking on behalf of the Commission's changes. They are as follows:

Juvenile Court Administrator Michael Couty:

Three (3) areas of change requested in 2017 Budget; Attorney Fees increased by \$6,000.00, Communications increased by \$2,000.00 and Meeting Travels/Dues increased by \$5,000.00, with total increase of \$13,000.00 in these areas. Couty stated due to a decrease in expenditures in other areas of the budget, it would actually be \$6,000.00 increase overall in these areas. Michael Couty also requested if full-time county employees receive a salary increase in 2017 that the part-time employees receive the same. Couty also indicated the rear parking lot at the Juvenile Center needs repair and suggested asphalt be laid.

Health Department Director Kristi Campbell:

Capital Expenditure request for HIPPA Security Risk Assessment with estimated cost of \$15,000.00; New Health Department Building with furnishings and will begin using a new performance evaluation procedure (point system ranging from 0-5 for Merit increases/money).

Facilities Director Greg Camp:

Requesting and recommending the starting salary be increased from \$10.50 to \$12.00, due to applicants not interested in the position when finding out the starting salary. This increase would include an adjustment to be made to current and part-time employees' salary. Camp stated new employees seem to leave and go to work elsewhere after they are trained and have gained some experience. Camp is also requesting an assistant position to the Facilities Director be added to the maintenance staff.

EMA Coordinator Bill Farr:

Outdoor Warning Siren Project between the County and the City, with estimated cost of \$26,000.00 - \$28,000.00 yearly. The cost would be divided in half.

Public Works Director Larry Benz & Road Superintendent Larry Bishop:

Recommends 2% Cost of Living Adjustment (COLA) and 1% Merit given through appraisal system; windows on front of the Public Works building; new lighting and flooring in offices; possibly new pickups depending on capital and/or taxes; Eugene Water - possible rate increases and contact with Missouri American Water to take over Eugene Water; full-time employee for Parks; possible grant from Department of Natural Resources (DNR) at Brooks Park for playground equipment; projects discussed from sales tax revenue; moving forward on railroad extension, designs on Stormwater projects and Wildwood project.

EMS John Smith:

Community Center (EMD Process) with startup cost of \$30,000.00 to \$40,000.00 and possibly add up to four (4) full-time dispatchers and one (1) full-time supervisor positions; EMS may have an ambulance that would no longer be needed and to remount ambulances less often; looking into Revenues; currently doing a salary survey with neighboring counties; recommending 2% increase; discussed the need for larger wing area on cots and power stretchers; rail system in ambulances.

Finance Director Debbie Malzner:

Requesting to retain the part-time position; general funds; reimbursement for administration; add law enforcement; insurance/retirement; salaries; annual dues (involvement with other associations), department's request received for special services; next 5 year sales tax; reserves/general revenue; GIS software expense of \$13,000.00, IS maintenance list from IS Director Dale Gibler; Donny Schulte requesting a part-time position going to full-time; some increase in Coroner's budget; contact court services on their budget and capital improvements.

9. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

EMS John Smith stated he met with both hospitals and Community Centers last week and one of them again this week and recommended to keep moving forward. He also stated Rodney Dyche was working on the budget.

MOTION:

Commissioner Schepelerle made a motion to approve and sign the **ANNUAL PEOPLEWARE AGREEMENT BETWEEN COMPUTER INFORMATION CONCEPTS INC (CIC) AND COLE COUNTY** (corrected agreement cost of \$12,020.00 rather than the \$13,220.00 agreement cost approved at the August 16, 2016 Commission Meeting). Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

10. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner