



COLE COUNTY COMMISSION MINUTES

**Agenda for the Commission of Cole County
or Tuesday, August 30, 2016**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Scheperle, Cole County EMS John Smith and Kevin Wieberg, Facilities Director Greg Camp, Allstate Benefits (MOVLIC) Dan Cable and Mike McCann, IS Director Dale Gibler, Health Department Director Kristi Campbell, Collector Larry Vincent, GIS Coordinator Melissa Johnson, Deputy Auditor Danielle Patterson, News Tribune Shelby Rowe, EMA Coordinator Bill Farr, Purchasing Agent Jennifer Prenger, Public Works Director Larry Benz, Road Superintendent Larry Bishop, Auditor Kristen Berhorst, Counselor Jill LaHue, Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. PRESENTATIONS FROM STAFF, CONSULTANTS & INVITED GUESTS

Allstate Benefits (MOVLIC) representatives Mike McCann and Dan Cable gave a presentation on voluntary life insurance through Universal Life Insurance (Accelerated Death Benefit for Long-Term Care) and Public Entities - Underwriting Advantages. (A folder of information was provided).

GIS Coordinator Melissa Johnson provided a demonstration on the Cole County Mobile Application she has been working on with CivicPlus. The icons displayed on the application are the most commonly used for county inquiries. Melissa stated changes and updates can be made at any time to the application. The Commissioner's agreed to move forward with the mobile application for the county.

6. COMMISSION COMMENTS

7. BIDS & CONTRACTS

DISCUSSION:

Discussion was held on three (3) bathroom bids received for the Prenger Family Center (Bid No. 2016-22: Multiple Bathroom Gut/Refinish, Prenger Center). These bids expire on September 8, 2016. Facilities Director Camp stated there are 10 bathrooms at the Center and these bathrooms are in very bad condition and need to be addressed. The number of juveniles received at the Center are increasing every year, which means more wear on the facility. Discussion also included what is in and what needs to be replaced in each of the bathrooms. The Commissioner's will review the bid specs for the bathrooms and will address at next week's Commission Meeting.

DISCUSSION:

Discussion was held regarding the bids received for painting and chair rails at the Health Department (Bid No. 2016-25: Interior Painting/Chair Rail Installation). These bids expire on September 22, 2016. Director Campbell stated the bids received seem very high and may be due to the work being done after normal working hours. Discussion also included county staff to do the work or re-bid the job to be done during normal working hours.

MOTION:

Commissioner Hoelscher made a motion to reject all bids received for Bid No. 2016-25: Interior Painting/Chair Rail Installation). Commissioner Scheperle seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

8. UNFINISHED BUSINESS

9. NEW BUSINESS

MOTION:

Commissioner Scheperle made a motion to approve the Accounts Payable Review pending final review. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Abstain), Commissioner Scheperle (Yes).

DISCUSSION:

Finance Debbie Malzner stated Assessor Chris Estes had an account payable for software in with the Accounts Payable for today with Clear Basin (formerly Intrinsic Corp) that is not being paid.

DISCUSSION:

A Public Hearing for Setting the 2016 Tax Levy was held with no one present to comment. Commissioner Bushman closed the Public Comment Period.

MOTION:

Commissioner Scheperle made a motion to approve the 2016 Tax Levy at .0765 for General Revenue. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to approve the 2016 Tax Levy at .2716 for Road & Bridge. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

BUDGET ADJUSTMENT:

2nd and Final Reading of Budget Adjustment #5 in the amount of \$3,019.10 the General Revenue Fund for the Missouri Dept of Health & Senior Service for General Public Health.

MOTION:

Commissioner Scheperle made a motion to abate the penalties and interest on real estate tax for Dan Atwood. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to abate 2012 taxes for Quinn Chapel African Methodist Episcopal Church. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion about using Social Media was held with GIS Coordinator Melissa Johnson speaking about the considerations and why the use of Social Media, investment and time spent along with policy/guidelines for using social media. In addition, several things to think about are security, which social media forums to use, social media policy and a committee to address negative content and employees' use of social media and public meetings. Currently Cole County EMS, Health Department and Sheriff's office have Facebook. The Commissioner's agreed for a committee to be formed to explore a Facebook for the County.

10. CLOSED SESSION:

Commissioner Bushman made a motion to go into Closed Session at 10:42 a.m. Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Personnel Issues [Section 610.021(3)]. Commissioner Scheperle seconded the motion. The motion passed by roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE:

Commissioner Scheperle made a motion to go out of Closed Session at 11:40 a.m. and reconvene as the Cole County Commission. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

11. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

EMS John Smith stated last week Rodney Dyché was working on the budget to have ready by September 1, 2016. John also stated they met with the billing company last week going over billing since 2009 and doing reconciliations as needed. Mr. Smith stated he needs the approval (job description, salary range, degree, prior experience, paramedic experience, etc.) of the Commissioners to go forward for posting the EMS Director's position.

12. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner