



COLE COUNTY COMMISSION MINUTES

**Agenda for the Commission of Cole County
For Tuesday, September 13, 2016**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Schepeler, Sheriff's Department Captain John Wheeler and Betsy Wieberg, Purchasing Agent Jennifer Prenger, Auditor Kristen Berhorst, Deputy Auditor Danielle Patterson, EMS Kevin Wieberg and John Smith, Paramedic Plus Ed Rose and Rodney Dyche, News Tribune Jeff Haldiman, Finance Debbie Malzner, Public Works Director Larry Benz, Collector Larry Vincent, Counselor Jill LaHue, Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

FEES: August 2016 Sheriff Fees Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

DISCUSSION:

Discussion was held on Bid No. 2016-31: Propane Provision & Services. Ferrellgas was the only bid received at a cost of \$0.825 per gallon for up to 5,000 gallons for 2016-2017 heating season (\$4,125.00) and \$1,000.00 each for outright purchase and setting of 1,000 gallon tank(s). The County is currently paying \$0.929 per gallon. The Commissioners agreed to have Public Works Director Larry Benz contact gas companies for pricing on propane gas and cost to buy/set tanks. No other action taken today.

MOTION:

Commissioner Schepeler made a motion to award **Bid No. 2016-32: Welding & Metal Fabrication to the lowest bidder with available shop time (Voegeli Welding or Gardner Welding LLC)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

MOTION:

Commissioner Schepeler made a motion to approve and sign the **2016-22 Multiple Bathroom Gut/Refinish, Prenger Family Center Construction Contract between the County of Cole and GBH Builders, in the amount of \$145,150.00**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commission Schepeler (Yes).

7. UNFINISHED BUSINESS

8. NEW BUSINESS

MOTION:

Commissioner Scheperle made a motion to **approve the Accounts Payable Review pending final review.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to **approve the ORDER OF THE COUNTY COMMISSION OF COLE COUNTY, MISSOURI, ACCEPTING A PROPOSAL FOR UNDERWRITING; SELECTING AN UNDERWRITER IN CONNECTION WITH THE PROPOSED REFUNDING OF THE CERTIFICATES OF PARTICIPATION (JAIL PROJECT), SERIES 2011; AND ACKNOWLEDGING CERTAIN DISCLOSURES PURSUANT TO MSRB RULE G-17 and awarding to FIRST BANKERS' BANK.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion of EMS with Consultants Ed Ross, Rodney Dyche and John Smith was held regarding EMS leadership change, additional full-time day supervisor, restructuring of supervisor responsibilities, and approval of the job description and salary range of the director.

MOTION:

Commissioner Scheperle made a motion to approve the EMS Director's job description and salary range from \$80,000.00 - \$100,000.00. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Consultants Ed Ross, Rodney Dyche and John Smith discussed with the Commissioners the follow topics regarding their findings and/or recommendations for EMS:

- Additional (Day) Supervisor in a salaried position at a salary of \$57,000.00 (but possibly an hourly increase when filling in for a different shift)
- An additional \$2.00 hour increase for supervisor working as night supervisor position
- EMS Communications entry level position currently making supervisor decisions
- The County to implement Emergency Medical Dispatching (EMD) - Handout was provided listing products/pricing (total amount being \$49,815.00 - with all products not being needed to start the implementation) - advertise
- Training costs associated with EMD
- Adding two (2) Communication Center personnel (one on each shift)
- Additional unit hours (2 field personnel)
- Eliminate 24 hour town truck unit and go to two (2) 12-hour truck units, which comes with a salary reduction and the Consultants recommending a salary adjustment (increase) of \$3.00 an hour to paramedics and \$2.00 an hour to emergency medical technicians (EMT) after the elimination of the 24 hour town truck unit.
- Implement a standard salary scale
- Schedule Change Chart (based on the current EMS demand)
- EMS rate increase for services
- Communicate with the billing company on money written off
- Options for Communications Center to be located (stay where it is, move to the police department or move to Sheriff's Department)
- EMS Survey on level of service (possible adjustments)
- Service contracts with EMS
- EMT and Paramedic paid time off (PTO) - Approximately 344 hours per employee per year, which includes vacation, sick leave and holiday pay - creates overtime (scheduled and unscheduled)

MOTION:

Commissioner Scheperle made a motion to approve all recommendations to include the following; an additional supervisor, the two night supervisors receive an additional \$2.00 per hour, implement EMD Software, two employees to Communications (EMT or equivalent), full-time employee to 12 hour shift, salary rate changes of \$3.00 per hour for paramedics and \$2.00 per hour for EMT's and full-time employee for 10 to 10 truck shift (total of 5 additional full time staff). Commissioner Bushman seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman

(Yes), Commissioner Hoelscher (No), Commissioner Scheperle (Yes).

DISCUSSION:

The Commissioner's agreed to approve the transfer(s) for the Elected Officials back pay, with a proposed payout check date of October 5, 2016 and to include a letter of acceptance on this settlement agreement resolving any back pay issue.

9. CLOSED SESSION:

Commissioner Scheperle made a motion to go into Closed Session at 9:23 a.m. Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Security Issues [Section 610.021(18)] and Personnel Issues [Section 610.021(3)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE:

Commissioner Hoelscher made a motion to go out of Closed Session at 11:03 a.m. and reconvene as the Cole County Commission. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner