



**COLE COUNTY COMMISSION MINUTES
Agenda for the Commission of Cole County
For Wednesday, September 28, 2016**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Scheperle, EMS Kevin Wieberg and John Smith, Health Department Director Kristi Campbell, Facilities Director Greg Camp, Auditor Kristen Berhorst, Deputy Auditor Danielle Patterson, Finance Debbie Malzner, Sheriff Greg White, Jeff Davis (Community Health Center Central Missouri), Counselor Jill LaHue, Lt. Victor Pitman, Deputy Clerk Lynne Reinkemeyer, present.

- 2. MINUTES & REPORTS RECEIVED AND FILED
- 3. COMMISSIONER COMMITTEE LIAISON REPORTS
- 4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS
- 5. COMMISSION COMMENTS
- 6. BIDS & CONTRACTS - BID AWARD

DISCUSSION:

Discussion was held regarding inmate transport services, with Sheriff White and Lt. Victor Pitman speaking about the costs, mandates, transporting in and out of state, and the responsibility/liabilities of transports. Sheriff White indicated that PTS of America LLC does a very good job in transporting. Lt. Pitman stated PTS of America LLC has acquired most all transport competitors. Both Sheriff White and Lt. Pitman recommend Bid No. 2016-30: Inmate Transport Services be awarded to PTS of America LLC.

MOTION:

Commissioner Scheperle made a motion to award **Bid No. 2016-30: Prisoner Transportation Services to PTS of America LLC**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to sign the **Prisoner Transportation Service Contract (Bid No. 2016-30) between the County of Cole and PTS of America LLC**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to award **Bid No. 2015-35 Mats/Mops/Towels Rental Service Renewal One (2016-2017) to Aramark Uniform Services**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to sign the **Mats/Mops/Towels Rental Service Contract 2015-35 Renewal One (2016-2017) between the County of Cole and Aramark Uniform Service**. Commissioner Hoelscher seconded the

motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

7. UNFINISHED BUSINESS

8. NEW BUSINESS

DISCUSSION:

Discussion was held regarding an invoice in the Accounts Payables for repair on a garage door at the Law Enforcement Center in the amount of \$3,521.55. The damage was done by an individual who was storing property at the Law Enforcement Center. Sheriff White said the accident at the Center is a private property accident (no report completed). Further discussion also included who's in charge of the building (Law Enforcement Center), the Commissioners were not aware of the accident when it happened, should individuals be allowed to continue using the Center for storage, install another sensor to the garage door and if there were a fire would private individuals property be covered under the County insurance. Sheriff White will contact the individual to if his insurance will pay the damage to the garage door.

MOTION:

Commissioner Scheperle made a motion to approve the Accounts Payable Review pending final review. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

EMS John Smith spoke with the Commissioners (handout provided also) about the upgrade to new cots with a rail system, including the quote for cot mount installation (\$700.00 per truck). This upgrade will also help prevent back injuries to EMS personnel. The new cots have a 2 year warranty and do not require the maintenance as the manual cots do. The Commissioners agreed to move forward with the purchase of new cots.

DISCUSSION:

Finance Debbie Malzner said Court Marshal Jeff Hilke has been having issues with the card printer for ID cards. The current printer is 8 years old. Precision Security LLC (Scott Grunden) provided a bid of \$2,154.00 for a new security card printer. Health Department Director Kristi Campbell stated EMA Coordinator Bill Farr has a printer that may work for printing ID cards. The Commissioners asked that Bill Farr contact Jeff to see if his printer will work before purchasing a new printer.

9. CLOSED SESSION – Commissioner Hoelscher made a motion to go into Closed Session at 10:37 a.m. Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Real Estate [Section 610.021(2)] and Personnel Issues [Section 610.021(3)]. Commissioner Bushman seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE:

Commissioner Scheperle made a motion to go out of Closed Session at 12:14 p.m. and reconvene as the Cole County Commission. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Graybar provided a proposal for 40 Security UPS Batteries at a cost of \$324.16 each (totaling \$12,966.40) for the Law Enforcement Center. Commissioner's asked for this issue to be put on the agenda for next week and have Sheriff White come speak about these batteries.

Finance Malzner asked for the Commissioner's approval to post the ad in the paper for the IS Director position. Approval was given.

Malzner also stated IS Director Dale Gibler would like to clean out/send to surplus/sell the AS400 equipment. Gibler received an offer of \$200.00 (and they pay freight) from Shockwave Solutions. The Commissioners accepted this offer for the AS400 equipment.

Finance Malzner also stated Donny Schulte was inquiring about a leg shackling agreement and going with the state contract bid, which would cut the cost in half.

Commissioner Hoelscher inquired about the status of the Ameren lawsuit needed for decision making. Finance Malzner will ask Counselor Jill LaHue to provide an update.

Finance Malzner informed the Commissioners that Judy Ridgeway (Recorders Office) said they had some water damage to eight (8) books in their office, which set on top of the file cabinet. Facilities Director Greg Camp said the drain was stopped up, which caused the water leak and said the Recorders Office may want to move the whole file cabinet from the area where the leak happened.

Commissioner Hoelscher inquired about the email received from Dennis Morrissey regarding ambulance(s). Commissioner Scheperle will respond to that email.

Debbie Malzner asked the Commissioners about the bid going out for window blinds in the Annex Building. The Commissioners agreed to the bid process to begin.

Commissioner Bushman received correspondence from Missouri Geographic Alliance requesting a proclamation that November 13-19, 2016 be Geography Awareness Week and November 16th as Geographic Information Systems (GIS) Day.

Commissioner Bushman stated he met with the Columbia Economic Development last week on the Columbia Regional Airport's new terminal project, with a total cost of \$38,000,000.00. Bushman said the hotel tax will provide \$10,000,000.00 and the Feds will give \$20,000,000.00, leaving \$8,000,000.00 short. The County will be asked to help fund the project.

11. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner