



COLE COUNTY COMMISSION MINUTES
Agenda for the Commission of Cole County
For Tuesday, October 25, 2016

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Scheperle, Facilities Director Greg Camp, Juvenile Court Administrator Michael Couty, News Tribune Jeff Haldiman, Finance Debbie Malzner, EMS John Smith, Counselor Jill LaHue, Public Works Director Larry Benz, Purchasing Agent Jennifer Prenger, Auditor Kristen Berhorst, Deputy Auditor Danielle Patterson, EMA Coordinator Bill Farr, Collector Larry Vincent, Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

MOTION:

Commissioner Scheperle made a motion to award and sign the **Construction Contract between Brenneke Construction LLC and the County of Cole for Liberty Road Bridge Replacement Project No. 2016-801-1**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion held regarding the contract with Pro Solutions, LLC for Natural Gas. The Commissioners asked Purchasing Agent Jennifer Prenger to obtain more information on hedging/price lock in for 5-6 months before signing the contract.

7. UNFINISHED BUSINESS

8. NEW BUSINESS

DISCUSSION:

Discussion was held regarding a software invoice in the amount of \$20,000.00 from Clear Basin for the annual subscription cost to GAMA (Assessor Office). Clear Basin acquired Intrinsic Corp and there has not been contract signed with Clear Basin after the acquisition. The last contract for these services/subscription is dated in 2012 with Intrinsic Corp. Discussion also included how well Devnet and Intrinsic Corp (Clear Basin) are working together (bridging) and asked that Collector Larry Vincent and Assessor Chris Estes come before the Commission to discuss the bridging.

MOTION:

Commissioner Scheperle made a motion to approve the **Accounts Payable Review, excluding the Assessor's bill from Clear Basin**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion of Probate expenses on the County budget was held with Judge Green being present. Discussion included reimbursement for some expenses from an individual's estate, the Public Administrator has had 13 new cases this month, the probate expenses should not exceed \$25,000.00 in a year, paying attorney fees (most expenses) for indigents, the invoices for fees are reviewed by the judges before payment is made and spoke about possibly moving the attorney fees (paid out) to the Public Administrator account.

COURT ORDERS - TRAFFIC CONTROL STUDY:

MOTION: Commissioner Schepelerle made a motion to approve and sign the following **Court Orders recommended by the Traffic and Safety Advisory Board resulting from a Traffic Control Study; Gully Road at Dawson Road (Stop Control) and Gully Road at Clibourn Road (Stop Control)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

BUDGET ADJUSTMENT:

1st Reading of Budget Adjustment #6 in the amount of \$70,718.84 for the General Revenue Fund for the Victim Advocate with the Missouri Office of Prosecution Services.. No action taken today.

9. CLOSED SESSION:

Commissioner Schepelerle made a motion to go into Closed Session at 10:20 a.m. Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Personnel Issues [Section 610.021(3)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

RECONVENE:

Commissioner Schepelerle made a motion to go out of Closed Session at 11:40 a.m. and reconvene as the Cole County Commission. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Commissioner Hoelscher stated Deputy Treasurer Mark Ruether needs a new chair as the one in the office is too low and does not rise up. Mark did not find one to use in the County surplus. The Commissioner's agreed to purchase a chair and to keep the cost under \$200.00. The treasurer's office would also like to purchase a shredder. This request will need to go into 2017 budget.

Commissioner Hoelscher brought up surtax payback. Commissioner's agreed to contribute more up front (change to \$13,000.00 yearly from General Fund).

Interviews (3) for the IS Director position will be held November 7, 2016 starting at 9:00 a.m.

Collector Larry Vincent spoke of the bridging issue between the Collector and Assessor's Office (Devnet & Clear Basin).

Commissioner Bushman received an email from Doug Reece, St. Martins, requesting support of the County Commissioners for the Transportation Alternative Program (TAP), which is due by this Friday.

Commissioner Bushman was contacted by a News Tribune representative regarding Assessor Chris Estes' unpaid advertising bill (\$2,400.00+) and this delinquency is going to be turned over for collection. The Commissioners agreed for the County to pay \$800.00 of the bill as that was the Assessor's budgeted amount for advertising but the News Tribune should contact Estes for the balance due as he should be personally liable for the remainder of the bill.

EMS John Smith informed the Commissioners the personnel changes made at EMS will be effective October 30, 2016, EMS is doing a demo on software and is in agreement with the software vendor to use on trial basis for two months at no charge, the Commissioner's should have the EMS Director applications for review and should contact Rodney regarding interviews, the new ambulance (2,000 miles on it) is in the shop; first went to Riley's in Jefferson City, then to Osage who stated they can't change/fix exhaust and now the ambulance is at the Chevrolet dealer in Linn MO.

EMA Coordinator Bill Farr provided the Commission with the Hazard Mitigation Plan, which has been approved by the Federal Emergency Management Agency (FEMA).

11. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner