



**COLE COUNTY COMMISSION MINUTES  
 Agenda for the Commission of Cole County  
 For Wednesday, November 9, 2016**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

**CALL TO ORDER:**

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Scheperle, Auditor Kristen Berhorst, Purchasing Agent Jennifer Prenger, Facilities Director Greg Camp, Jim Casey (Cole County Special Services), EMS John Smith and Kevin Wieberg, IS Director Dale Gibler, Assessor Chris Estes, Collector Larry Vincent, Finance Debbie Malzner, News Tribune Jeff Haldiman, Public Works Director Larry Benz, Road Superintendent Larry Bishop, Auditor Kristen Berhorst, Sheriff Greg White, Deputy Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

**FEES:** October 2016 Sheriff Fees Filed  
 October 2016 Clerk Fees Filed

**REPORTS:** June, July, August, September 2016 Treasurer's Reconciliation Reports Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. APPOINTMENTS BY COMMISSION

**MOTION:**

Commissioner Scheperle made a motion to appoint **Ms. Heather McCreery to the Cole County Residential Services, Inc. Board (Term expires February 28, 2019)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Scheperle made a motion to appoint **Mr. Charles Skornia to the Cole County Residential Services, Inc., Board (Term expires February 28, 2019)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

6. COMMISSION COMMENTS

7. BIDS & CONTRACTS

**MOTION:**

Commissioner Scheperle made a motion to **award Bid No. 2016-34 Window Blinds & Installations, Cole County Annex, to Scruggs Lumber Carpet One and sign the contract between the County of Cole and Scruggs Lumber Carpet One (\$5,598.00)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Scheperle made a motion to approve and sign the **Products and Services Agreement (Intrusion**

**Protection License for IPS Cisco) between Centurylink Sales Solutions, Inc. and Cole County.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**DISCUSSION:**

Discussion was held regarding the New Joint Defense Contract regarding the last billing to jurisdictions and most recent update received from attorney. Assessor has 2014-2015 Joint Defense Agreement from the attorney and also from appraiser on the Ameren appeals and will send to the Commissioner's today to review.

**MOTION:**

Commissioner Scheperle made a motion to sign the **Land and Water Conservation Fund Project Agreement between the State of Missouri and a State Agency or Political Subdivision (Cole County - Project Title: Brooks Park Development)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Scheperle made a motion to approve and sign the **2017 Stop-Loss Insurance Application with Sun Life Assurance Company of Canada**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Scheperle made a motion to sign the **Contract for Medical Grade Oxygen Renewal Two, Bid No. 2014-37 between the County of Cole and Airgas USA, LLC**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

8. UNFINISHED BUSINESS

**DISCUSSION:**

Discussion of Assessor's Software with Intrinsicorp and/or Clear Basin was held. Clear Basin acquired Intrinsicorp and the County does not have a current contract listing Clear Basin as a provider of services and a current fee schedule. Finance Malzner stated there is a \$20,000.00 accounts payable pending for Clear Basin. Assessor Chris Estes informed the Commissioners he has a letter of assignability/transfer between Intrinsicorp and Clear Basin regarding the acquisition and agreement. Commissioner's agreed after the Assessor provides the Commissioners with a copy of the assignability/transfer letter, fee schedule and other verbal agreements put into writing the \$20,000.00 is paid.

**DISCUSSION:**

Discussion was held regarding the window project and potential change order (#1). The change order in the amount of \$3,549.00 is due to gun shots being fired into the newly installed windows in the courthouse and to extend the completion date on the window project by three (3) days. Finance Debbie Malzner stated 84% percent of the window project has been paid and the balance due will be held until the project is completed. Counselor Jill LaHue will compose a letter informing with Wilson Group that liquidating damages are being enforced at this time in the amount of \$250.00 per day.

**MOTION:**

Commissioner Scheperle made a motion to approve the **Contract Change Order #1 with The Wilson Group, Inc. on Bid No. 2015-33 Courthouse & Annex Window Replacement in the amount of \$3,549.00 and 3 day extension on the completion date**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

9. NEW BUSINESS

**DISCUSSION:**

Discussion was held regarding two (2) account payables for today; one is the \$20,000.00 to Clear Basin for the Assessor's software (will be held) and the other is the \$800.00 to News Tribune for the Assessor's advertisement earlier this year. In addition, the County will be billed \$400.00+ by News Tribune for the Assessor's advertising cost for an employment ad.

**MOTION:**

Commissioner Scheperle made a motion to **approve the Accounts Payable Review with Adjustments pending final review**. Commissioner Hoelscher seconded the motion. The motion passed by a vote: Commissioner

Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**BUDGET ADJUSTMENT:**

**2nd and Final Reading of Budget Adjustment #6** in the amount of \$70,718.84 for the General Revenue Fund for the Victim Advocate with the Missouri Office of Prosecution Services.

**MOTION:**

Commissioner Scheperle made a motion to approve the **Classified Proof of Sole Source Advertisement for Medical Priority Dispatch**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Scheperle made a motion to approve and sign the **Public Safety Priority Dispatch System (PDS) Client License and Service Agreement with Priority Dispatch Systems**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**DISCUSSION:**

Finance Malzner stated she had received correspondence from **Missouri Farmers Care congratulating Cole County as being an Agri-Ready County and would like to provide the County with four (4) 4X8 signs to be placed in Cole County advertising that Cole County is an Agri-Ready County**. This is at no cost to the County. Missouri Farmers Care would to receive a quote from the County to publish in their news release. Some discussion was held regarding possible locations for the signs.

**BUDGET ADJUSTMENT:**

**1st Reading of Budget Adjustment #8** in the amount of \$11,743.53 for the Law Enforcement Fund for the Insurance Claim with MoPerm. No action taken today.

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

EMS Kevin Wieberg attended a meeting this morning at Capital Region and had good reviews from the staff.

Finance Debbie Malzner stated she is working on the bonds for the Commissioners for next year and requested approval from the Commissioners to use the same company for 2017 as the County is currently using for 2016. The Commissioners approved the request.

Finance Debbie Malzner also informed the Commissioners she had been in contact with The Entertainer regarding the screen/projector in the Commissioner Chambers not being in working condition. The screen/projector is 18 years old and would cost \$1,951.00 to replace. The screen/projector has been moved/attached to the wall instead of repairing/replacing.

Finance Malzner stated EMS Coordinator Bill Farr inquired about the purchase of table and chairs this year, which were not in the budget last year. The cost is \$3,735.00 and Farr has grant monies that can be applied to the cost of the table and chairs. Discussion was held about splitting with cost with EMS.

11. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

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Presiding Commissioner

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Eastern District Commissioner

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Western District Commissioner