



COLE COUNTY COMMISSION MINUTES

**Agenda for the Commission of Cole County
For Tuesday, January 10, 2017**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Scheperle, Finance Debbie Malzner, Sheriff John Wheeler, Sheriff's Department Betsy Wieberg, Juvenile Court Administrator Michael Couty, EMA Coordinator Bill Farr, Auditor Kristen Berhorst, Jefferson City Fire Chief Matthew Scholfield, EMS John Smith, Dan Snell (Zuercher Technologies), EMS Director Jerry Johnston, KMIZ-TV Joe McLean, News Tribune Jeff Haldiman, Public Administrator Joe Kuensting, Deputy Auditor Danielle Patterson, Records Office Judy Ridgeway, Recorder Ralph Bray, IS Director Brian Ridenhour, Collector Larry Vincent, Counselor Jill LaHue, Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

Report: December 2016 Reconciliation Report Filed

Fees: December 2016 Recorders Fees Filed
December 2016 Sheriff Fees Filed
December 2016 Clerk Fees Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. PRESENTATIONS FROM STAFF, CONSULTANTS & INVITED GUESTS

Presentation was made by Jefferson City Fire Chief Matthew Scholfield for the annual report to the Commission for 2017. Scholfield stated they received 5,060 calls in 2016 with 3,149 being Emergency Medical Services calls (Medical Alarms and Medical Emergencies).

MOTION:

Commissioner Scheperle made a motion to approve and sign the 2017 Agreement between the County of Cole (EMS) and the City of Jefferson City. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

6. COMMISSION COMMENTS

7. BIDS & CONTRACTS

MOTION:

Commissioner Scheperle made a motion to sign the Memorandum of Understanding (MOU) Agreement with the Recorder of Deeds for 2017 budget. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to sign the Memorandum of Understanding (MOU) Agreement with the Prosecuting Attorney for 2017 budget. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to sign the Memorandum of Understanding (MOU) Agreement with the Cole County Sheriff for 2017 budget. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

8. UNFINISHED BUSINESS

9. NEW BUSINESS

MOTION:

Commissioner Scheperle made a motion to approve the Accounts Payable Review pending final review. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

PUBLIC HEARING FOR 2017 BUDGET:

MOTION:

Presiding Commissioner Sam Bushman made a motion to open the Public Hearing for 2017 Budget. No public comments or discussion was held. Commissioner Scheperle made a motion to close the Public Hearing. Commissioner Hoelscher seconded the motion. Presiding Commissioner closed the Public Hearing.

DISCUSSION:

Discussion was held regarding elected officials and department heads completing the performance evaluations and pay forms on employees for distribution of the 2% merit money in the 2017 Budget. Finance Director Debbie Malzner indicated the deadline given for completion of these forms is Friday, January 13, 2017 and not all forms have been received as of today. Commissioner Scheperle stated he would like to know these forms have been completed with proper evaluation and scoring of employees based on performance for the distribution of the merit money prior to finalizing the 2017 Budget and the 2% merit money being put into the pool for distribution; another alternative being approve the budget, but when pay forms are submitted and are out of whack we need to be willing to deny it or we ask for justification. Counselor LaHue stated she did not think the Commissioners could legally micromanage the elected officials personnel decisions. Discussion also held if merit monies are distributed for certain positions (salary adjustments), this can/will compound to the current salary problems/issues. Commissioners agreed to go ahead with the budget as it is.

Presiding Commissioner Bushman read a letter dated January 10, 2017 addressed to the Citizens of Cole County and Elected Officials and Department Heads regarding Cole County's final 2017 Budget, totaling \$78,045,554.00.

MOTION:

Commissioner Scheperle made a motion to approve and sign Court Order #1 for the 2017 Budget Year. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to approve and adopt the 2017 Budget. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion was held regarding the purchase of two (2) EMS ventilators to be kept at the EMS building when needed. EMS John Smith and EMS Director Jerry Johnston spoke about these ventilators and recommended the County to purchase the ventilators, which include additional settings to use for transfers from hospitals and/or any other ground transfers. Local doctors would like ventilators with advanced features. EMS Smith stated right now outside ambulances are called upon to do these transfers. An estimated cost for these ventilators is \$12,000.00 each, which includes training of staff (to include monthly training). The Commissioners agreed go forward in contacting vendors for pricing, etc. on these ventilators.

DISCUSSION:

Dan Snell, Zuercher CAD Representative, presented a proposal (folder with information) to the Commissioners regarding EMS CAD software. The Commissioners agreed for EMS Jerry Johnston and John Smith to go forward and work with Dan Snell on the needs of the County and agreement for the CAD software.

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

There will be 12, 13 or 14 people attending the Taste of Jefferson City.

Public Works' request for promotions did not receive extra money, they can use merit pool money.

Public Administrator Joe Kuensting needs a County issued laptop, which the Commissioners approved to purchase one.

Treasurer Peter's request for pay increase for the Deputy Treasurer was denied.

EMS' request for additional monies for salary adjustments was denied, they can use merit pool money.

11. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner

