



**COLE COUNTY COMMISSION MINUTES**  
**Agenda for the Commission of Cole County**  
**For Tuesday, February 6, 2018**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

**CALL TO ORDER:**

The Cole County Commission met with Presiding Commissioner Sam Bushman (Absent), Eastern District Commissioner Jeff Hoelscher and Western District Commissioner Kris Schepeler, Auditor Kristen Berhorst, Deputy Auditor Danielle Patterson, Recorder Ralph Bray, John Trinklein and Barry Gipe (Cole County First Responders), EMS Kevin Wieberg, News Tribune Jeff Haldiman, Juvenile Court Administrator Michael Couty, Finance Debbie Malzner, EMS Director Jerry Johnston, Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

**REPORTS:** January 2018 Treasurer's Reconciliation Report Filed  
January 2018 Auditor's Report Filed

**FEES:** January 2018 Clerk Fees Filed  
January 2018 Sheriff Fees Filed  
January 2018 Recorder Fees Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. PRESENTATIONS FROM STAFF, CONSULTANTS & INVITED GUESTS

Barry Gipe, Cole County First Responder, presented the Commissioners with the Cole County Volunteer Medical First Responder Squad's Annual Operating Budget for 2018, in the amount of \$25,000.00, for their review.

**MOTION:**

Commissioner Schepeler made a motion to approve and sign the **Agreement between the County of Cole and the Cole County Volunteer Medical First Responder Squad (in the amount of \$25,000.00)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

6. COMMISSION COMMENTS

7. UNFINISHED BUSINESS

8. NEW BUSINESS

**DISCUSSION:**

No action taken on Accounts Payable Review.

**DISCUSSION:**

Recorder of Deeds, Ralph Bray, presented the Commissioners with the 2017 Recorder of Deeds Annual Report, which listed the 2017 General Recording of Documents with fees collected (\$486,401.00), 2017 Documents Electronically Recorded (e-Recorded - 1,517), 601 Marriage Licenses issued in 2017, Completed Projects in 2017 and the 2018 Planned Projects. Discussion was held regarding how the County pays for recording its own documents in the Recorder's office, how to avoid credit card fees and the possibility to have the Recorder's office set up an account for the County recordings and invoice the County at the end of each month. Recorder Ralph Bray will contact other Class 1 Counties to see how

they process their own county payments for documents recorded.

**DISCUSSION:**

No action taken today on signing of the Prosecuting Attorney's Memorandum of Understanding (MOU). This will not be put on agenda again until Prosecuting Attorney Mark Richardson contacts the Commissioners.

9. **CLOSED SESSION** – Commissioner Scheperle made a motion to go into Closed Session at 9:47 a.m. Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Legal Actions [Section 610.021(1)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**RECONVENE:**

Commissioner Scheperle made a motion to go out of Closed Session at 10:10 a.m. and reconvene as the Cole County Commission. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**CLOSED SESSION** – Commissioner Scheperle made a motion to go back into Closed Session at 10:25 a.m. Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Legal Actions [Section 610.021(1)]. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**RECONVENE:**

Commissioner Scheperle made a motion to go out of Closed Session at 10:27 a.m. and reconvene as the Cole County Commission. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

11. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

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Presiding Commissioner

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Eastern District Commissioner

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Western District Commissioner