



COLE COUNTY COMMISSION MINUTES
Agenda for the Commission of Cole County
For Tuesday, February 27, 2018

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Schepelerle, Auditor Kristen Berhorst, Deputy Auditor Danielle Patterson, Health Director Kristi Campbell, Sheriff's Department Betsy Wieberg, Captain Aaron Bolinger, Finance Debbie Malzner, News Tribune Jeff Haldiman, Jim Casey (Cole County Residential Services), Erin Wiseman (behalf of Jay Jackson), Purchasing Agent Jennifer Prenger, Bill Patterson (MegAllie Construction), Tyson Bowyer (Teb Civil Constructors), EMS Director Jerry Johnston, Treasurer Eric Peters, Recorder Ralph Bray, Cole County Health Department Joe Gassner and Mike Sapp, Facilities Maintenance Director Greg Camp, Road Superintendent Larry Bishop, Sr. Assistant Road Superintendent Cliff Lepper, Public Works Director Larry Benz, IT Director Brian Ridenhour, Sheriff John Wheeler, Counselor Jill LaHue, County Engineer Eric Landwehr, Deputy Treasurer Mark Ruether, Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. APPOINTMENTS BY COMMISSION

MOTION:

Commissioner Schepelerle made a motion to **reappoint Daniel Renfro and Thomas Quinn to the Cole County Residential Services Board (Term Expires February 28, 2021)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

6. COMMISSION COMMENTS

7. BIDS & CONTRACTS - BID AWARDS

MOTION:

Commissioner Schepelerle made a motion to **award Bid No. 2018-06: Cold Milling & Asphalt Paving Services to the lowest bidder with availability**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commission Schepelerle (Yes).

DISCUSSION:

No action taken today on Bid No. 2018-07: Glass Beads (Missouri Department of Transportation (MODOT) Testing being performed).

MOTION:

Commissioner Schepelerle made a motion to **award Bid No. 2018-08: Sign Materials to the lowest and best bid in each category with available material**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

MOTION:

Commissioner Schepelerle made a motion to **award Bid No. 2018-09: Paint Materials to Sherwin-Williams contingent on successful Missouri Department of Transportation (MODOT) testing**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle

(Yes).

MOTION:

Commissioner Scheperle made a motion to **award Bid No. 2018-10: Asphalt Materials to the lowest bidder in each category with availability**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to **award Bid No. 2018-11: Pipes to the lowest and best bid in each category with available material**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

8. UNFINISHED BUSINESS

DISCUSSION:

Discussion was held regarding abatement and possible bid award for Bid No. 2018-14 at 13722 Jefferson Road (Russellville). Erin Wiseman was present on behalf of Jay Jackson, owner of 13722 Jefferson Road, and stated Jackson has been working to clean the location with scrappers coming to pick up some materials, less than 100 bales of cardboard remaining, planning to do a control burn and working with Lelande Rehard, with the Mid Missouri Solid Waste Management District. Wiseman asked the Commissioners to grant a 60 day extension for cleanup before abatement procedures begin. The Commissioners recommended the removal of cardboard should be the first priority in the cleanup.

MOTION:

Commissioner Scheperle made a motion to **grant a 60 day extension to Jay Jackson to clean up property at 13722 Jefferson Road (Russellville)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Mike Sapp, Department of Health, provided photos of **2934 Landing Creek Road, which is in the abatement process**. Sapp indicated much of the materials, junk, etc. has been moved from the front to the back of the property during the 2 week extension granted for cleanup. Joe Gassner and Mike Sapp went by this location on Monday, February 26th, to view the property. Sapp said he was told by Jackie they had been sick is why the cleanup has not been completed. The Commissioners agreed to go forward with beginning the bid process for abatement at 2934 Landing Creek Road.

9. NEW BUSINESS

MOTION:

Commissioner Scheperle made a motion to **approve the Accounts Payable Review pending final review**. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher Abstain), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion was held regarding 2018 Subdivision Street Acceptance. County Engineer Eric Landwehr provided a listing of the road name, subdivision, subdivision location, road section, developer, inspection status and action recommended for the proposed acceptances. Some discussion included who is responsible for maintenance of the streets before final acceptance by the County Commission, should the Commission accept only as interim until the project is completed and the City of Jefferson gives final acceptance when the project(s) are completed. The Commissioners agreed that these issues should be looked into for future subdivision acceptances.

MOTION:

Commissioner Scheperle made a **motion to accept the recommendation for the 2018 Subdivision Street Acceptance. (The Street Subdivisions listed are as follows; Markway Mills Court-Copper Mills Subdivision (Final), Paradigm Drive-Copper Mills Subdivision (Final), Paradigm Drive-Pioneer Estates Section Four (Final), Homeland Drive-Pioneer Terrace Section 2 (Interim), Weston Place-Pleasant Valley Subdivision (Interim), Darby Place-Pleasant Valley Subdivision (Interim), Biltmore Drive-Thorngrass Estates (Interim), Thorngrass Drive-Thorngrass Estates (Interim), Laura Drive-Grays Creek Valley Acres Sec. 4, 5, 6, 7, 9 (Interim) and LaCharette Drive-Natchez Trace Estates Section Five (Interim)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to **sign the 2018-2019 DWI Saturation Enforcement Application with Highway Safety and Traffic Division (in the amount of \$8,440.25)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to **sign the 2018-2019 HMV Enforcement Application with Highway Safety and Traffic Division (in the amount of \$6,133.84)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

IT Director Brian Ridenhour and Sheriff Wheeler were present to discuss the **purchase of computer software (firewall appliances) for the Sheriff's Office**. Ridenhour stated the current firewall appliances end of life will be August 2018. A sales quotation for new firewall appliances, in the amount of \$38,854.20, was provided to the Commissioners for review by Ridenhour. The purchase would be a cooperative contract with World Wide Technology. This quote includes maintenance for one year which the Sheriff would pay for the first year then the cost would go under the IT Budget for future years. The cost to the County after the first year will be \$4,867.20. Sheriff Wheeler said the funds to purchase the software can come from contingency.

MOTION:

Commissioner Scheperle made a motion to **purchase the Computer Software and Support (Firewall Appliances) with World Wide Technologies (in the amount of \$38,854.20)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Bushman made a **motion to repeal this order, AN ORDER AUTHORIZING AN EXTENSION OF THE MATURITY DATE AN INCREASE IN INTEREST RATE OF THE COUNTY'S LIMITED GENERAL OBLIGATION TEMPORARY NOTE (RANDALL DRIVE NEIGHBORHOOD IMPROVEMENT DISTRICT PROJECT), SERIES 2016, WITH MID AMERICA BANK; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

Note: The above order was repealed due to being the incorrect order for the Commissioners to approve and sign at the February 20, 2018 Commission Meeting.

MOTION:

Commissioner Bushman made a motion to approve this order; **AN ORDER AUTHORIZING AN EXTENSION OF THE MATURITY DATE, AN INCREASE IN INTEREST RATE AND AN INCREASE OF THE PRINCIPAL AMOUNT OF THE COUNTY'S LIMITED GENERAL OBLIGATION TEMPORARY NOTE (RANDALL DRIVE NEIGHBORHOOD IMPROVEMENT DISTRICT PROJECT), SERIES 2016, WITH MID AMERICA BANK; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion was held regarding the status of Renns Lake, which is owned by Cole County at this time and looking to dispose of the land from County ownership. Director Benz stated the County is only cutting grass at Renns Lake at this time and not sure what the cost is per year for maintenance. Purchasing Agent Jennifer Prenger will advertise (RFP) this piece of land for 3 weeks to include asking what are the plans and price would be. The Commission may have a pre-bid/proposal meeting after the advertisement ends. Letters will be mailed to residents in the area of Renns Lake.

DISCUSSION:

Discussion was held regarding the new health department building projects, such as; carpeting (including other departments), HVAC and painting. Finance Malzner said trying to get a timeline for the projects to be done will be beneficial so particles, etc. would not drop on new carpeting if entry into the ceilings was necessary for the HVAC work. Maintenance Director Camp said at this time, the County does not have access to the new building at any time as the current business is still a full functioning office. This causes problems with trying to get up into the ceiling during the normal work hours. Camp has had a hard time obtaining a set of blue prints to this building and has contacted the architect firm from Kansas City, who did some of the prints for the mechanical parts of the building. Contact will be made with the company who services the current HVAC. Director Campbell stated they would like to have volunteers and staff to do the painting and not contract out to save the County money. The county would buy the paint and supplies. Campbell also stated next Tuesday after working hours they will be at the new building for floor bidding. The Commissioners agreed to go forward with the bid process for the HVAC and approved volunteers to do the painting.

DISCUSSION:

Discussion was held regarding investment services of the County's excess cash. Treasurer Eric Peters provided a printout of the U.S. Department of the Treasury's rates and time period of investments. Peters stated this is the first year for him to do money investments for the County through Central Bank. Currently, Peters said the County has \$38.5 million in the bank. Discussion also included the amount of money and length of time to invest money at this time; like 30-60-90 days, 1, 1-1/2 or 2 years. Law Enforcement, General Revenue and Health Insurance Funds were some accounts mentioned for the monies

to come from for investment.

MOTION:

Commissioner Scheperle made a **motion to give the Investment Officer up to \$5,000,000.00 to invest \$2,000,000.00 in short term and \$3,000,000.00 in lattered investment.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to approve and sign the Letter of Support for Cedar Ridge Apartments. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commission Hoelscher (Yes), Commissioner Scheperle (Yes).

10. **CLOSED SESSION** – Commissioner Scheperle made a motion to go into Closed Session at 11:20 a.m. Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Personnel Issues [Section 610.021(13)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE:

Commissioner Scheperle made a motion to go out of Closed Session at 12:30 p.m. and reconvene as the Cole County Commission. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

11. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Commissioner Bushman received correspondence from the Baptist regarding a Cole County Prayer Gathering (3-6-18) to be held on the Courthouse Lawn.

Director Benz stated the County Park Library is now open (Girl Scouts had a library set up but had been burned).

Commissioner Bushman stated an apple tree(s) be planted in memory of Clifford Schneiders at the County Park.

12. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner	Eastern District Commissioner	Western District Commissioner
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