



**COLE COUNTY COMMISSION MINUTES**  
**Agenda for the Commission of Cole County**  
**For Tuesday, March 7, 2017**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

**CALL TO ORDER:**

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Scheperle, Auditor Kristen Berhorst, Deputy Auditor Danielle Patterson, Collector Larry Vincent, Captain Aaron Bolinger, Sheriff's Department Tim Harlin, Doug Reece (City of St. Martins), Purchasing Agent Jennifer Prenger, Carol Fischer and DeAnna Alonso (Central Missouri Foster Care & Adoption Association), Assessor Chris Estes, Public Works Director Larry Benz, News Tribune Jeff Haldiman, Finance Debbie Malzner, Sheriff John Wheeler, Public Administrator Joe Kuensting, EMS Director Jerry Johnston, Clerk Steve Korsmeyer, Matt Morasch and David Bange (City of Jefferson), Counselor Jill LaHue, County Engineer Eric Landwehr, Road Superintendent Larry Bishop, Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

**REPORT:** February 2017 Treasurer's Reconciliation Report Filed

**FEES:** February 2017 Clerk Fees Filed  
 February 2017 Recorder Fees Filed  
 February 2017 Sheriff Fees Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. PRESENTATIONS FROM STAFF, CONSULTANTS & INVITED GUESTS

**Presentation** was made by DeAnna Alonso and Carol Fischer, with Central Missouri Foster Care & Adoption Association, speaking about the Association's role in foster and adoption services for children. They expressed their appreciation to the Commissioners for the previous funding they have received over the years and are requesting the Commissioners to reinstate the funds to help with the needs for foster care and adoption. A handout was provided.

6. COMMISSION COMMENTS

7. BIDS & CONTRACTS

**MOTION:**

Commissioner Scheperle made a motion to approve and sign the **AGREEMENT TO PROVIDE PROFESSIONAL CONSULTING SERVICES (Study Year 2016) between MAXIMUS CONSULTING SERVICES, INC. AND COLE COUNTY**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Scheperle made a motion to sign the **NUNN COMPANY AGREEMENT FOR APPRAISAL SERVICES WITH THE COLE COUNTY ASSESSOR**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Scheperle made a motion to sign the **CLASSIFIED PROOF OF SOLE SOURCE ADVERTISEMENT 2017-SS01 Intraosseous (IO) Needles**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Scheperle made a motion to sign the **CLASSIFIED PROOF OF SOLE SOURCE ADVERTISEMENT FOR 2017-SS02 Programming and Printing of Election Ballots**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Hoelscher made a motion to sign the **AGREEMENT between THE COUNTY OF COLE AND THE JEFFERSON CITY AREA CHAMBER OF COMMERCE (Year 2017 in the amount of \$150,000.00)**. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Scheperle made a motion to sign the **MINNESOTA MULTISTATE CONTRACTING ALLIANCE FOR PHARMACY (Facility Membership Application - Cole County Health Department)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Scheperle made a motion to sign the **ENTERPOL INTERFACE MAINTENANCE AGREEMENT FOR JMS (Jail Management Software-Cole County Sheriff's Department) with Huber & Associates**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Scheperle made a motion to sign **AN ORDER AUTHORIZING AN EXTENSION OF THE MATURITY DATE OF THE COUNTY'S LIMITED GENERAL OBLIGATION TEMPORARY NOTE (PARKVIEW MEADOWS NEIGHBORHOOD IMPROVEMENT PROJECT), SERIES 2015, WITH HAWTHORN BANK; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

8. UNFINISHED BUSINESS

9. NEW BUSINESS

**MOTION:**

Commissioner Scheperle made a motion to approve the **ACCOUNTS PAYABLE REVIEW** pending final review. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**DISCUSSION:**

Discussion was held regarding National Q Service with the Emergency Medical Dispatching (EMD) for Cole County EMS. EMS Director Jerry Johnston stated Quality Review for the first six months was included when EMS signed on with EMD. Johnston stated Kevin and Nicole have received the training per contract and was asking the Commissioners approve to have another person trained, with an estimated cost of \$1,100.00 and would include mileage payment, meals and hotel stay (2 days). The academy training would no longer be needed with EMD if approval is received for this additional person to be trained. The Commissioners gave Director Johnston approval for the additional person to be trained.

**DISCUSSION:**

Discussion was held regarding the costs associated with light(s), radio and the installation on the new EMS vehicle. Director Johnston stated a local vendor is \$100.00 cheaper than the state quote (using Motorola Equipment). Commissioner Hoelscher asked that A & W, another local vendor, be contacted for a quote on the light(s), radio and installation. The Commissioner's agreed after this quote is received to move forward with the lowest quote received.

**DISCUSSION:**

New employee pay/entry level position was discussed to include starting pay with no experience, with experience, education, no education, steps/pay range, a beginning/ending pay schedule for each position within the County. There may be a future meeting with Department Heads and Elected Officials regarding county employee salaries and to review the City of Jefferson's recent salary study they completed.

**DISCUSSION:**

Cooperative Projects between the City of Jefferson and Cole County was held. Some of the projects discussed were; 2015 Sales Tax Projects, Helias Myrtle/Swifts Project, Algoa RR Spur Extension (with the County wanting to transfer ownership to the City of Jefferson) and Capitol Avenue Reconstruction. The City has not received the final bids (due date on bids is March 24, 2017) on the Capitol Avenue Project. The City will be in contact with the County when they have received the bids and discussion may be held on the February 28, 2017 County Commission Meeting. The Commissioners agreed to move forward on the Myrtle/Swifts Project agreement with the City, in the amount of \$250,000.00. The signing of this agreement will be held at a future Commission Meeting. Handouts were provided on these cooperative projects.

**MOTION:**

Commissioner Scheperle made a motion to sign the **FINAL CLOSEOUT CHANGE ORDER #1 FOR 2016 ASPHALT OVERLAY PROGRAM PROJECT NO. 2016-501-1**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Scheperle made a motion to sign the **FINAL CLOSEOUT CHANGE ORDER #1 FOR SWIFT ROAD AND BOISE BRULE ROAD GRAVEL ROAD UPGRADE PROJECT NO. 2012-902-1 & 2012-903-1**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Doug Reece, St. Martins resident, was present during the meeting and spoke about the small city(ies) cooperative project and asked the County to extend out to St. Martins.

**MOTION:**

Commissioner Scheperle made a motion to approve the **Cole County Emergency Management Services Rate Increase Proposal (2017) for the additional staffing**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

11. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

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Presiding Commissioner

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Eastern District Commissioner

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Western District Commissioner