



COLE COUNTY COMMISSION MINUTES

**Agenda for the Commission of Cole County
For Tuesday, March 19, 2019**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER: (7:45 a.m. Off-Site)

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher and Western District Commission Kris Schepeler.

2. CLOSED SESSION (7:45 a.m. Off-Site)

Commissioner Bushman made a motion to go into Closed Session at 7:45 a.m. Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Real Estate [Section 610.021(2)]. Commissioner Schepeler seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

RECONVENE:

Commissioner Schepeler made a motion to go out of Closed Session at 8:20 a.m. and reconvene as the Cole County Commission. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

CALL TO ORDER: (9:00 a.m. Commission Chambers)

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commission Kris Schepeler, Finance Debbie Malzner, Sheriff John Wheeler, EMA Coordinator Bill Farr, Recorder Judy Ridgeway, Public Works Director Larry Benz, Auditor Kristen Berhorst, Deputy Auditor Danielle Patterson, News Tribune Jeff Haldiman, Alvyne Schepeler and Tom Butler (Assessor's Office), Counselor Jill LaHue, EMS Director Matthew Lindewirth, EMS Deputy Director Stephen Moffat, Jay Niemeyer (Jefferson City Fire Department), Purchasing Agent Jennifer Prenger, Facilities Director Greg Camp, Collector Larry Vincent, County Engineer Eric Landwehr, Health Director Kristi Campbell, Mary Telthorst, Dana Farrow and Donna Seidel (Health Department), Richard Lee (Pre-Trial), Deputy Clerk Michele Derleth, present.

3. MINUTES & REPORTS RECEIVED AND FILED

FEES: February 2019 Collector Fees Filed

4. COMMISSIONER COMMITTEE LIAISON REPORTS

5. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

Carrie Tergin, Mayor of Jefferson City, announced Dennis DeYoung, lead singer of Styx, will be performing June 1, 2019 during the Salute to America's Concert Inside the Walls, presented by Missouri Lottery.

6. COMMISSION COMMENTS

7. BIDS & CONTRACTS

MOTION:

Commissioner Schepeler made a **motion to award and sign the Construction Contract between Lehman Construction, LLC and the County of Cole for the Moniteau Creek Road Bridge Removal, Project No. 2019-801-1.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

2019-801-1. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to award Bid No. 2019-14, Vehicle Equipment Install and Repair Services to Donnie Braun & Sons at the hourly rate of \$77.00.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to withdraw Henry Schein Bid No. 2019-15, Scoop Backboards.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to award the re-quote to Wireless USA for EMS Mobile Radio's** (refer to Commission Meeting Minutes for March 5, 2019 regarding EMS Capital Purchases). Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

8. UNFINISHED BUSINESS

9. NEW BUSINESS

MOTION:

Commissioner Scheperle made a **motion to approve the Accounts Payable Review pending final review.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

BUDGET ADJUSTMENT:

1st Reading of Budget Adjustment #3 in the amount of \$30,000.00 for the General Fund of Emergency Management Performance Grant. No action taken today.

MOTION:

Commissioner Scheperle made a **motion to approve and sign the DEVNET Proposal.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to approve to proceed with the EMS CADS (Ambulance Documentation Training Course) with National Academy of Ambulance Compliance (NAAC).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to approve and sign the Memorandum of Understanding's (MOU) with Jefferson City Fire Department (JCFD), in the amount of \$25,000.00.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion was held regarding the **HSA Account Fees.** Central Bank has notified the County beginning in August 2019 customer accounts with an HSA Account will be charged \$2.50 per month/per account. The Commissioners agreed at this point to take no action in paying this fee. This charge may be addressed during 2020 budget.

DISCUSSION:

Discussion was held regarding payment for the **AC Smart Central Controller (at Prenger Center)** to be taken out of Capital Funding.

MOTION:

Commissioner Scheperle made a **motion to approve the Collector's Annual Settlement (Year Ended 02/28/19).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Hoelscher made a **motion to approve the Independent Contractor Agreement for the Assessor's Office with Dale Scheperle and Philip Mercer**. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Abstain).

MOTION:

Commissioner Scheperle made a **motion to approve an extra nine hours per week to a part-time employee for pre-trial staffing**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

10. CLOSED SESSION

Commissioner Scheperle made a motion to go into Closed Session at 9:58 a.m. Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Personnel Issues [Section 610.021(13)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE:

Commissioner Bushman made a motion to go out of Closed Session at 12:30 p.m. and reconvene as the Cole County Commission. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

11. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Discussion was held regarding the Emergency Management Grant for 2019.

12. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner