



COLE COUNTY COMMISSION MINUTES
Agenda for the Commission of Cole County
For Tuesday, April 3, 2018

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Scheperle, Facilities Director Greg Camp, Auditor Kristen Berhorst, Deputy Auditor Danielle Patterson, Public Works Shannon Kliethermes, IT Director Brian Ridenhour, News Tribune Jeff Haldiman, Purchasing Agent Jennifer Prenger, Public Works Director Larry Benz, Road Superintendent Larry Bishop, EMS Director Jerry Johnston, EMS Nicole Linhardt, Sheriff John Wheeler, Counselor Jill LaHue, Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

FEES: March 2018 Recorder Fees Filed
 March 2018 Clerk Fees Filed

REPORTS: March 2018 Auditors Report Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS - BID AWARD

MOTION:

Commissioner Scheperle made a motion to **award Renewal Two, Cole County Contract No. 2016-17: Toner to Cartridge Solutions Unlimited, Schriefer's Office Equipment and Samco Business Products.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

7. UNFINISHED BUSINESS

8. NEW BUSINESS

MOTION:

Accounts Payable Review - No action taken today.

MOTION:

Commissioner Scheperle made a motion to **approve and sign the Court Order to Vacate a Portion of a Public Stormwater Easement (301 Settlers Ridge).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

BUDGET ADJUSTMENT:

1st Reading of Budget Adjustment #1 in the amount of \$1,000.00 for the General Fund, OSCA for Crisis Prevention Intervention Training, No action taken today.

BUDGET ADJUSTMENT:

1st Reading of Budget Adjustment #2 in the amount of \$65,970.81 for the Neighborhood Sinking Fund for bond on Randall Drive NID. No action taken today.

DISCUSSION:

Discussion was held regarding the City Sidewalk Project currently being done on the 300 block of East High Street. The sidewalk(s) in front of the County Courthouse, Annex Building and Law Enforcement Building on East High Street are not included in this project. Commissioner Scheperle verified this information with Brian Gaines, from Gaines Landscaping. Gaines indicated they would offer the same pricing to the County as they did to the City of Jefferson for the repairs to County Sidewalks. The Commissioner's agreed to have Commissioner Scheperle contact Brian or Sam Gaines for the sidewalk repair estimate to the County Sidewalks. In addition, Commissioner Scheperle will request an estimate to repair the water drainage issue between the Law Enforcement Building and Lathrop & Gage Office (Jim Wisch's building).

DISCUSSION:

Discussion was held regarding EMS Staffing still being 50% down for the night shift. Director Johnston had emailed the Commissioners regarding this issue prior to this meeting. He stated he really does not want to enforce mandatory overtime for the full-time employees due to the hardship put on staff and management. Johnston has had a series of meetings with his full-time staff regarding "interim" staffing issues. From these meetings, there were two central themes Johnston recommended to the Commissioners; PTO (paid time off) issue for those who take PTO during the week would be much more willing to pick up a shift if they were allowed to get that PTO back and night shift differential pay was another issue with employees (who normally do not work night shift) who may be willing to work night shifts if they too received the differential pay when picking up a shift. The Commissioners were in agreement for employees to retain their PTO in the same week if they pick up a shift and also asked Director Johnston to suggest to employees to volunteer for overtime hours before it becomes mandatory during this time of staffing issues.

DISCUSSION:

Sheriff Wheeler brought **Navex Global ORDER FORM 314582 for Policy Management (Set Up-PolicyTech/Single Department License (Subscription), in the amount of \$4,499.00**. The Commissioners were in agreement for Sheriff Wheeler to sign off on the form.

9. CLOSED SESSION –

Commissioner Scheperle made a motion to go into Closed Session at 9:47 a.m. Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Personnel Issues [Section 610.021(3)] and Responses to bids and negotiated contracts [Section 610.021(12)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE:

Commissioner Bushman made a motion to go out of Closed Session at 10:55 a.m. and reconvene as the Cole County Commission. Commissioner Scheperle seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Commissioner Bushman received an email from Assessor Chris Estes wanting to meet with the Commissioners regarding legal issues. A Closed Session meeting will be arranged within the next couple weeks.

11. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner