



COLE COUNTY COMMISSION MINUTES
Agenda for the Commission of Cole County
For Tuesday, April 10, 2018

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Schepeler, Facilities Director Greg Camp, Auditor Kristen Berhorst, Deputy Auditor Danielle Patterson, Health Director Kristi Campbell, Mary Telthorst and Donna Seidel (Health Department), EMA Coordinator Bill Farr, Purchasing Agent Jennifer Prenger, Counselor Jill LaHue, Director of Missouri River Regional Library Claudia Cook, Finance Debbie Malzner, IT Director Brian Ridenhour, Collector Larry Vincent, Judge Jon Beetem, Randy Allen (Jefferson City Chamber of Commerce), Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

FEES: March 2018 Sheriff Fees Filed
 March 2018 Collector Fees Filed

REPORT: March 2018 Treasurer Report Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

Commissioner Hoelscher provided a Family Nutrition Program - Missouri's SNAP-Ed Program FY 2017 Annual Report for review.

Department Director meetings will resume every other month to begin April 24, 2018.

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. PROCLAMATION

Presiding Commissioner Sam Bushman presented Claudia Cook with a **Proclamation recognizing April 8th through April 14, 2018 as National Library Week in Cole County.**

7. BIDS & CONTRACTS

MOTION:

Commissioner Schepeler made a motion to **approve and sign the Classified Proof of Sole Source Advertisement for 2018-SS05 Stenotype Machines.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

MOTION:

Commissioner Schepeler made a motion to **award Bid No. 2018-21: Flooring Replacement (Alternate Product) to Scruggs.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

DISCUSSION:

Discussion was held regarding the timeline, bandwidth issue and final costs for Bid No. 2018-13: Electronic Health Records (EHR) System for the Health Department. The Commissioners agreed to put this bid award on hold at this time and keep the bids received.

8. UNFINISHED BUSINESS

9. NEW BUSINESS

MOTION:

Commissioner Scheperle made a motion to **approve the Accounts Payable Review pending final review**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to **approve and sign the Court Order for the Agreement for Services Rendered between the County of Cole and the Cole County Soil and Water Conservation District (in the amount of \$5,000.00 and expires January 31, 2019)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion was held regarding the **Courthouse Complex Sidewalk and Drive Repair project**. Commissioner Scheperle has been in contact with Sam Gaines Construction, who is currently working on a City project repairing streets and sidewalks. Gaines will hold the same pricing for the County as they bid for the City. No action taken today.

DISCUSSION:

Discussion was held regarding the investment options for the County through Central Bank. Treasurer Peters provided a handout for Commissioner's review showing current investments, Cole County Investment Account Interest Computation and County funds with more than \$1M (\$1,000,000.00) cash balance, all as of April 10, 2018. Additional discussion included keeping a balance of \$34M total in all fund accounts combined, investing additional monies at this time in 30/60/90 day note and the Treasurer coordinating with Auditor Berhorst and Finance Malzner in working together on the investment of the County's excess cash on short term notes instead of meeting with the Commissioners every 30 days.

MOTION:

Commissioner Scheperle made a **motion to invest \$4M (\$4,000,000.00) in short term treasury for 30 days**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

10. CLOSED SESSION

Commissioner Scheperle made a motion to go into Closed Session at 10:46 a.m. Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Negotiated Contracts (Section 610.021 (12)). Commissioner Bushman seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE:

Commissioner Bushman made a motion to go out of Closed Session at 12:05 a.m. and reconvene as the Cole County Commission. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

11. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Commissioner Bushman received correspondence dated April 6, 2018 from the Missouri Department of Natural Resources regarding the **Woodland-Old City Cemetery, 1000 & 1022 E. McCarty Street, Jefferson City, Missouri will be considered by the Missouri Advisory Council on Historic Preservation for nomination to the Register of Historic Places**.

12. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner