



COLE COUNTY COMMISSION MINUTES

**Agenda for the Commission of Cole County
For Tuesday, April 17, 2018**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Scheperle, Jacqueline Haney, Facilities Director Greg Camp, Auditor Kristen Berhorst, Deputy Auditor Danielle Patterson, Health Director Kristi Campbell, Mike Sapp and Joe Gassner (Health Department), Purchasing Agent Jennifer Prenger, Sr. Assistant Road Superintendent Clifford Lepper, Public Works Director Larry Benz, Road Superintendent Larry Bishop, News Tribune Jeff Haldiman, Finance Debbie Malzner, EMS Director Jerry Johnston, Collector Larry Vincent, Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

MOTION:

Commissioner Scheperle made a motion to **award Bid No. 2018-16: 19,000 GVW Cab, Chassis, Bed & Accessories to Capitol City Chrysler, in the amount of \$80,154.85 (includes spreader)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to **award and sign the Service Contract between the County of Cole and Cole County Abstract & Title Company for Bid No. 2018-25: Lien and Title Search Services, Collector's Office**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Jacqueline Haney was present on behalf of Joseph Meidel regarding the **abatement proceedings at 2934 Landing Creek (Bid No. 2018-26)**. Jacqueline stated Joseph is unable to help clean up the property due to illness and she has been working on it by herself and is planning to hire individuals to help clean up the rest, removing everything that is left (possibly including the mobile trailer) if the Commissioners would grant an extension. She stated they are moving out of Cole County.

MOTION:

Commissioner Hoelscher made a **motion to grant a three (3) week extension for clean up at 2934 Landing Creek**. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to **approve and sign the Agreement for Economic Development between the County of Cole and Jefferson City Area Chamber of Commerce (\$150,000.00 - 4 payments of \$37,500.00)**. Commissioner

Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to sign the Construction Contract between the County of Cole and Scruggs Lumber for Bid No. 2018-21: Flooring Replacement (Health Department-New Facility at 3400 West Truman Boulevard) and Emergency Services Building**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to approve and sign the Summer Food Service Program Inspections Participation Agreement between Cole County Health Department and Department of Health and Senior Services (May 15, 2018 to September 15, 2018)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

No action taken today on the approval of Industry Track Agreement with Union Pacific Railroad.

DISCUSSION:

Discussion was held regarding EMS transportation contracts with St. Mary's and Capital Region Hospitals. EMS Director Jerry Johnston stated EMS did provide St. Mary's Hospital some patient transport services to JCMG last year and now Capital Region is inquiring of these services for EMS to transport their patients to Capital Region's Southwest Campus, with a reduced rate of transportation charges. These services would be Monday through Friday during normal daytime working hours, the rates cannot be less than Medicare rates for transportation and the hospitals would be billed directly from Cole County. Commissioner Scheperle questioned why the reduced rate asked by Capital Region and if there would be some negotiations from both sides for these rates/contracts. The Commissioners agreed for EMS Director Johnston to move forward with negotiations in contracts. Johnston stated he would meet with both hospitals and follow up with the Commissioners.

7. UNFINISHED BUSINESS

8. NEW BUSINESS

MOTION:

Commissioner Scheperle made a **motion to approve the Accounts Payable Review pending final review**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

BUDGET ADJUSTMENT

2nd and Final Reading of Budget Adjustment #1 in the amount of \$1,000.00 for the General Fund, OSCA for Crisis Prevention Intervention Training. Commissioner Scheperle made a motion to approve and sign Budget Adjustment #1. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

BUDGET ADJUSTMENT

2nd and Final Reading of Budget Adjustment #2 in the amount of \$65,970.81 for the Neighborhood Sinking Fund for bond on Randall Drive NID. Commissioner Scheperle made a motion to approve and sign Budget Adjustment #2. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion was held regarding newspaper employment advertisement listing all vacant positions in all County Departments and Elected Offices instead of posting individually. Each Department and Elected Office would be responsible for providing a job description of the position on their own County webpage. The Commissioners agreed to run an ad each Sunday and Wednesday for one month to see how the process goes. Finance Malzner will be in contact to obtain a listing of vacant positions.

DISCUSSION:

Finance Malzner informed the Commissioner's a change needs to be made to the Personnel Manual regarding maximum leave accrual (of 240 hours) end date since the County went to a bi-weekly payroll. The change would read as follows; "Employees may accrue vacation leave to a maximum of 240 hours on the end date of the last pay period of the year" instead of "at the end of any given year".

MOTION:

Commissioner Scheperle made a **motion to change the Personnel Manual for Accrual Leave (end date of the last pay period**

of the year). Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

9. CLOSED SESSION

Commissioner Scheperle made a motion to go into Closed Session at 10:10 a.m. Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Personnel Issues [Section 610.021(3)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE:

Commissioner Scheperle made a motion to go out of Closed Session at 11:08 a.m. and reconvene as the Cole County Commission. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

There are three (3) Department Heads that cannot make the Department Head meeting scheduled next week, April 24, 2018. The Commissioners agreed for these Department Heads to send an update for the Department or second in command can attend the meeting.

11. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner