

COLE COUNTY ROAD & BRIDGE ADVISORY BOARD

March 8, 2018 Meeting Minutes

MEMBERS PRESENT

John Wheeler, Don Hillis, Greg Bowman, Bruce Dawson, Jason Otke, James Wunderlich, Mike Wyss, Kris Scheperele,

STAFF PRESENT

Larry Benz, Eric Landwehr, Larry Bishop, Keri Hale

GUESTS PRESENT

None

INTRODUCTION OF MEMBERS & GUESTS

Don Hillis called the meeting to order at 8:02 a.m.

MEETING MINUTES OF NOVEMBER 16, 2017

Bruce Dawson made a motion to approve minutes as written. Jason Otke seconded the motion. Motion passed unanimously.

PROJECT STATUS REPORT

Eric Landwehr presented the project status report (Revised: March 2018). A copy of the report was given to the members.

SMALL COMMUNITY COOPERATIVE PROJECT FUNDING DISTRIBUTION

Eric Landwehr thanked the board members for their assistance in writing the policy. Photocopies of the documents were given to the members. Eric reported the final draft was taken before the commission and approved unanimously. A small community meeting was held and information packets distributed. Eric stated he reminded the communities funding was budgeted for thoroughfare or safety projects not really for overlays. He also made sure communities knew they were responsible for design work.

Don Hillis wanted to know review/score process once applications are received back by June 30th. Eric stated once all applications have been received a packet will be prepared emailed or mailed on to board members for review and scoring. There was also discussion of holding a special meeting for further discussion/insight once have completed independent reviews. This item was be discussed further at next meeting.

DRIVEWAY APPROACH REPLACEMENT POLICY

Eric thanked members for submitting input on the driveway policy, photocopies of current draft passed out to each member. Discussion led to adding a clause if property owner chooses not to get a driveway permit prior to work done in right-of-way all repairs are at homeowners cost. Jim Wunderlich made a motion to submit the policy with the addition to the commission for approval. Bruce Dawson seconded the motion. Motion passed unanimously.

STORMWATER REGULATIONS AND ADVISORY COMMITTEE

Eric Landwehr stated stormwater was going to be on future agendas in order to give an opportunity to the public to voice any issue or concern may have regarding stormwater issues. Further discussion led to decision to start meetings with Stormwater Regulations listed on agenda. Cole County Public Works must receive a written complaint prior to meeting date in order to have the particular item discussed at meeting. The written letter will give CCPW time to research the situation prior to meeting date. The resident will then have three minutes to verbalize issue and then

board/county have three minutes to respond. Resident will receive a written response once decision has been made.

GRAVEL ROAD POLICY REVIEW

Eric Landwehr stated need to make adjustments to current policy before next sales tax period as current gravel roads traffic count is less than required 125 per day. The new policy may take issues such as connectivity into factor. There was also discussion if a new subdivision was to be built the connector road must be a paved road before the subdivision road would be considered to be paved. A rough draft will be worked up for the board to review and make adjustments.

Jim Wunderlich made a motion to adjourn meeting, Bruce Dawson seconded the motion.

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Larry Benz, P.E.
Director
Public Works Department

UNAPPROVED