



COLE COUNTY COMMISSION MINUTES
Agenda for the Commission of Cole County
For Tuesday June 12, 2018

(Commission is in session as posted beginning at 9:00 a.m., unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Schepeler, Health Director Kristi Campbell, News Tribune Jeff Haldiman, Auditor Kristen Berhorst, Jeff Schaeperkoetter (Schae Group), Facilities Maintenance Director Greg Camp, IT Director Brian Ridenhour, Heidi Chick (Williams Keepers), Counselor Jill LaHue, Finance Jill LaHue, Public Works Director Larry Benz, Road Superintendent Larry Bishop, County Engineer Eric Landwehr, EMS Director Jerry Johnston, Sheriff John Wheeler, Chief Deputy Treasurer Mark Ruether, Treasurer Eric Peters, EMA Coordinator Bill Farr, Collector Larry Vincent, Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

FEES: May 2018 Collector Fees Filed

REPORTS: May 2018 Treasurer's Reconciliation Report Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

MOTION:

Commissioner Schepeler made a **motion to approve and sign the Construction Contract between Corrective Asphalt Materials, LLC and the County of Cole for the 2018 Restorative Seal Program - Project No. 2018-503-1 (in the amount of \$74,239.50)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

7. UNFINISHED BUSINESS

8. NEW BUSINESS

MOTION:

Commissioner Schepeler made a **motion to approve the Accounts Payable Review pending final review**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

DISCUSSION:

Discussion was held regarding the **County's investments**. Treasurer Eric Peters provided two handouts (May 2018 Cole County Investment Report/Investments at May 31, 2018 and Matured Investments at June 12, 2018) for the Commissioner's to review. Peters recommended to invest \$1.5M for the next 30 days. The Commissioners were in agreement with the recommendation.

DISCUSSION:

Health Department Director Kristi Campbell and Facilities Maintenance Director Greg Camp provided a renovation update for the new Health Department Building which included; Air Systems LLC, Meyer Electric and Precision Security have been working at the new building; Missouri Builders will be looking at the roof within the next week or two; Extreme Painting will be working on the painting, patching and repair of walls; there is some kitchen work that needs to be done and someone to come and turn the water off; five (5) windows are rotted out and Camp is waiting on bids from Scruggs and Brady's; Camp stated the target date is October 1, 2018 for the Health Department to be out of the old building.

Director Campbell stated there is currently one shower for men and one for women in the new building and requested approval from the Commissioners for a third shower to be unisex, which would be for employees to use for environmental purposes after doing field investigations and also to take showers after exercising. Campbell also stated the possibility of installing a washer and dryer so employee's clothing could be washed at the department after doing investigations. Maintenance Director Camp stated he has been in contact with Summit regarding this additional bathroom/shower room and an estimated cost would be \$5,700.00. IT Director Brian Ridenhour stated new cables/runs (\$4,500.00), switches (\$10,300.00) and wiring (\$4,400.00) is needed in the new Health Department Building and the total estimated cost would be between \$19,000.00 to \$20,000.00, which is not in the budget. The Commissioners agreed to move forward on the unisex bathroom/shower and IT work at the new Health Department Building.

MOTION:

Commissioner Schepelerle made a motion to sign the **Extension to Maintenance and Support Agreement - LiveScan Stations with Morphotrak, LLC (for Cole County Sheriff's Office from May 1, 2018 through April 30, 2019)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

DISCUSSION:

Discussion was held regarding a development agreement for Rainbow Drive with The Schae Group, Inc. County Engineer Landwehr and Jeff Schaeperkoetter, with The Schae Group, Inc. were present to discuss this project. The Schae Group would be the Developer for this project, with an estimated cost to be \$63,823.50. The Developer's contribution would be \$20,000.00 and the County's cost would be \$43,823.50 plus any additional costs due to change order(s) approved by the County and the Developer. The County would make a partial payment up front if needed and final payment will be due 30 days after completion of the project.

MOTION:

Commissioner Schepelerle made a motion to **approve and sign the Development Agreement between the County of Cole and The Schae Group, Inc.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

MOTION:

Commissioner Schepelerle made a **motion to approve and sign the Products and Services Agreement (increase bandwidth) between Centurylink Sales Solutions, Inc. and Cole County.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

DISCUSSION:

EMS Director Jerry Johnston was present to discuss EMS scheduling. Johnston stated at this time he would like to keep the current scheduling with existing staff. They will schedule two (2) back to back 12-hour shifts to part-time employees who volunteer for these shifts. Currently, EMS has two applicants for full-time positions. Johnston will continue trying to recruit for 12-hour shifts for the next 60-90 days at max. The Commissioners agreed to the scheduling plan Johnston presented.

9. CLOSED SESSION

Commissioner Schepelerle made a motion to go into Closed Session at 10:15 a.m. Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Communication with auditor (Section 610.021(17) and Personnel Issues (Section 610-021(3)). Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

RECONVENE:

Commissioner Bushman made a motion to go out of Closed Session at 10:47 a.m. and reconvene as the Cole County Commission. Commissioner Schepelerle seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

MOTION:

Commissioner Schepelerle made a **motion to sign the County Auditor's Management Representation Letter with**

Williams-Keepers, LLC (as of December 31, 2017). Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

EMA Coordinator Bill Farr spoke of the incident involving the Mobile Command Unit and the Hazmat Truck, both needing tire replacements. Farr will reach out to obtain an estimate for the tires to be replaced. He's guessing the cost to be around \$5,000.00 to \$6,000.00. EMA may trade some of their used tires with Public Works dump truck tires. Farr said the outdoor warning sirens need repair due to lightning strikes, with an estimated repair cost to be \$5,000.00.

Sheriff Wheeler stated the current video server the department has is not big enough for the Art Server recently purchased. A new video server needs to be purchased with an estimated cost to be \$17,194.00 (IT Director Ridenhour believes when you buy one you get two).

11. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner