



**COLE COUNTY COMMISSION MINUTES**  
**Agenda for the Commission of Cole County**  
**For Tuesday June 19, 2018**

(Commission is in session as posted beginning at 9:00am , unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

**CALL TO ORDER:**

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Scheperle, Health Director Kristi Campbell, News Tribune Jeff Haldiman, Auditor Kristen Berhorst, Joe Gassner (Health Department), Heidi Chick and Amanda Schultz (Williams Keepers LLC), Facilities Maintenance Director Greg Camp, IS Director Brian Ridenhour, Finance Debbie Malzner, Marc Ellinger (Citizen), Counselor Jill LaHue, Public Administrator Joe Kuensting, Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

7. UNFINISHED BUSINESS

8. NEW BUSINESS

Heidi Chick and Amanda Schultz, with Williams-Keepers, presented the **Cole County 2017 Audit to the Commissioners** (Summary Report, Communication to the County Commissioners, Management Letter of Cole County and Audited Financial Statements).

**DISCUSSION:**

Discussion was held regarding Cole County's Bicentennial in 2020. Marc Ellinger was present, who will chair the Bicentennial Committee. Ellinger stated Mike Bates will join him on the committee and would like to have another Jefferson City resident on the Committee, along with a representative from each of surrounding communities in Cole County to serve on the Executive Committee. The Commission will take care of making contact the communities. Additional discussion included events for the Bicentennial, coins and ornaments as memorabilia to sell, banners, fundraising and if there will be money in the County budget to help fund the festivities.

**MOTION:**

Commissioner Scheperle made a **motion to approve the Accounts Payable Review pending final review**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**DISCUSSION:**

Facilities Maintenance Director Greg Camp provided an update on the renovation at the new Health Department Building, which included; lighting is 85-90% completed (3 rooms were not on the list for fixtures), meeting today for

bids on the shower(s) and kitchen, HVAC is 20% complete, plumbing is 40% complete, two bids were received (Scruggs and Brady's) for the replacement of five (5) windows, access door, roofers should be there this week or next for repairs and signage will be 3-4 weeks before they are installed. Camp will obtain additional bids for the replacement of windows. **Director Camp handed out the "New Cole County Health Department Building Rehab Budget" updated as of June 12, 2018.**

**MOTION:**

Commissioner Scheperle made a **motion to sign the Centurylink Master Service Agreement with Centurylink. (For the internet service portion from agreement signed last week with Centurylink).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**DISCUSSION:**

Public Administration Joe Kuensting was present requesting the Commissioner's approval to purchase a new scanner/printer/fax machine for his office, with an estimated cost of \$3,000.00. The current one is 8 years old and is not functioning properly. Kuensting said the collector's copy machine he looked at was 9 years old. The Commissioner's approved Kuensting purchase request.

**9. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY**

Finance Malzner stated she is meeting with Pro Energy to discuss gas purchases for next year.

Commissioner's agreed for hard copies of agreements/contracts go to County Counselor Jill LaHue to review before Commissioner's approve and sign. LaHue will review and forward back to the correct department/office.

Cole County Employment Ad is still listed once a month with News Tribune.

**10. ADJOURNMENT**

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

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Presiding Commissioner

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Eastern District Commissioner

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Western District Commissioner