



COLE COUNTY COMMISSION MINUTES
Agenda for the Commission of Cole County
For Tuesday, August 21, 2018

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Schepeler, Deputy Auditor Danielle Patterson, Auditor Kristen Berhorst, Facilities Maintenance Director Greg Camp, Health Director Kristi Campbell, Finance Debbie Malzner, News Tribune Jeff Haldiman, IT Director Brian Ridenhour, Purchasing Agent Jennifer Prenger, Public Works Director Larry Benz, County Engineer Eric Landwehr, County Clerk Steve Korsmeyer, Kyle Oster (ABC 17), Collector Larry Vincent, Recorder Ralph Bray, Steven Tilley and Tom Robbins (Strategic Capitol Consulting), Matt Alsager (Victory Enterprises), Jason Otke and Randy Allen (JC Chamber of Commerce), Jefferson City Mayor Carrie Tergin, Counselor Jill LaHue, Rodney Bax (Providence Bank), Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

REPORTS: July 2018 Auditor's Report Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. APPOINTMENTS BY COMMISSION

MOTION:

Commissioner Schepeler made a **motion to appoint County Employees; Michael Sapp, Matthew Lindewirth and Robin Blevins to serve on the Careleave Program Committee from August 1, 2018 through August 1, 2021.**

Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

6. PRESENTATIONS FROM STAFF, CONSULTANTS & INVITED GUESTS - 10:00 A.M.

A presentation was made by Steven Tilley and Matt Alsager, Victory Enterprises/Strategic Capitol Consulting, on Economic Development Request for Proposal (RFP). A handout was provided titled "Economic Development & Government Relations."

7. COMMISSION COMMENTS

8. UNFINISHED BUSINESS

9. NEW BUSINESS

MOTION:

Commissioner Schepeler made a **motion to approve the Accounts Payable Review pending final review.**

Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

DISCUSSION:

Discussion was held regarding the **2018 Tax Levy/Roll Back for General Revenue and Public Works**. Finance Malzner stated these are due September 1, 2018 and the Public Hearing is set for August 28, 2018. Malzner suggested to set the General Revenue fund levy at .0707 down from .0821 to level out sales tax vs. property tax with new ceiling being .0707 and Public Works fund levy at .2725 from .2716 at the new ceiling. Malzner provided a handout covering the Tax Levy/Roll Back.

DISCUSSION:

No action taken during this Commission Meeting regarding the Recorder of Deed's Pay Forms. This will be discussed during Closed Session.

BUDGET ADJUSTMENT:

1st Reading of Budget Adjustment #5 in the amount of \$82,169.87 for the General Fund for WIC. No action taken today.

DISCUSSION:

Purchasing Agent Jennifer Prenger received a **moving services quote from Amerigo Cardwell Moving & Storage, in the amount of \$8,320.00 (state service contract amount)**. These services will include moving everything from the old Department of Health Building and what is in storage at the Emergency Medical Services Building to the new Health Department location.

MOTION:

Commissioner Schepelerle made a **motion to approve the quote from Amerigo Cardwell Moving & Storage to move the Health Department**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

DISCUSSION:

No action was taken on Donny Schulte's budget transfer request when it was brought up during the Commission Meeting as Donny Schulte was not available. Judge Beetem was available later in the morning who spoke about the budget transfer Donny was requesting (was not recorded). Beetem stated the transfer amount requested was for temporary court reporter(s) while Kay was out with a broken arm, an invoice received from Tiger Court Reporting when they were called upon for their services on a trial and expenses (hotel and meals) for a conference/training he attended out west. Beetem also stated he had received scholarship monies for part of the tuition for the training. During discussion it was brought up that a line item be added to the budget for court reporting expenses.

MOTION:

Commissioner Schepelerle made a **motion to approve and sign the Cole County Small Community Cooperative Project Agreements between the County of Cole and the City of St. Martins (\$250,000.00) and Village of Centertown (\$200,000.00)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

DISCUSSION:

Discussion was held regarding **County Property on Mt. Carmel Road** with Public Works Director Larry Benz stating due to drought conditions the Groose Family would like to install an emergency well but would need an easement from the County to install. Director Benz recommended the Commissioners to approve this Right-Of-Way Easement.

MOTION:

Commissioner Schepelerle made a **motion to approve and sign the Right-Of-Way Easement with the Groose Family pending review of County Counselor**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

10. CLOSED SESSION

Commissioner Schepelerle made a motion to go into Closed Session at 9:40 a.m. Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Personnel Issues [Section 610.021(13)]. Commissioner Bushman seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

RECONVENE:

Commissioner Schepelerle made a motion to go out of Closed Session at 10:10 a.m. and reconvene as the Cole County Commission. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

CLOSED SESSION

Commissioner Schepelerle made a motion to go into Closed Session at 11:20 a.m. Pursuant to Section 610.021 of the

Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Legal Actions [Section 610.021(1)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE:

Commissioner Scheperle made a motion to go out of Closed Session at 11:52 a.m. and reconvene as the Cole County Commission. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

11. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Commissioner Bushman received **correspondence from Dr. Charles Ludy** expressing his heartfelt thanks for the recent recognition given to him from the Commission and Missouri Emergency Medical Services (MEMSA).

Commissioner Bushman received correspondence dated August 17, 2018 from Missouri Department of Natural Resources regarding **Woodland-Old City Cemetery being listed in the National Register of Historic Places on July 23, 2018.**

Commissioner Bushman received correspondence dated August 10, 2018 and an invitation to **Celebrate with Ceres - Riedel Wine Tasting Experience and After-Hours Tour and Auction of Exclusive Capitol Art Prints** on Wednesday, September 12, 2018, 6:30 p.m., at a cost of \$500.00 per guest.

Winners of the 2018 United Way Raffle were announced.

12. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner