



COLE COUNTY COMMISSION MINUTES

**Agenda for the Commission of Cole County
For Tuesday, September 4, 2018**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Schepelerle, Deputy Auditor Danielle Patterson, Auditor Kristen Berhorst, Public Works Director Larry Benz, Road Superintendent Larry Bishop, Collector Larry Vincent, Sheriff John Wheeler, Health Director Kristi Campbell, IT Director Brian Ridenhour, EMS Deputy Director Stephen Moffatt, Michael Keller (Renns Lake), News Tribune Jeff Haldiman, Counselor Jill LaHue, Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

REPORTS: August 2018 Auditor's Report Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

MOTION:

Commissioner Schepelerle made a **motion to approve and sign the Classified Proof of Single Feasible Source Advertisement for 2018-SS07: Accurate Controls for the Provision of Security Electric Computer Upgrades (Cole County Sheriff's Department)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

MOTION:

Commissioner Schepelerle made a **motion to approve and sign the Contract/Quote (#182607CC) with Accurate Controls, Inc. (in the amount of \$15,057.00 for the Sheriff's Department)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

MOTION:

Commissioner Schepelerle made a **motion to approve and sign the 2018-2019 DWI Saturation Enforcement (Highway Safety Grant Contract in the amount of \$4,000.00 with Missouri Department of Transportation Highway Safety and Traffic Division)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

MOTION:

Commissioner Schepelerle made a **motion to approve and sign the 2018-2019 HMV Enforcement (Highway Safety Grant Contract in the amount of \$2,000.00 with Missouri Department of Transportation Highway Safety and Traffic Division)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner

Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

No action taken today on Natural Gas (2016-33R2) Renewal.

MOTION:

Commissioner Scheperle made a **motion to sign the CenturyLink Agreement (CenturyLink Metro Ethernet CIR/EIR Based Services - 36 months - 311 East High Street, 301 East High Street and 3400 West Truman Blvd)**. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to approve the purchase of a Konica BIZHUB 368E B&W MFP W/2GB Memory (Copier/Printer/Fax for the Commissioner's Office) and sign the proposed purchase plan with Marco**. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Absent), Commissioner Scheperle (Yes).

DISCUSSION:

No discussion held during open session regarding On-Site Oil Change Contract. Will be addressed in Closed Session.

MOTION:

Commissioner Scheperle made a **motion to sign the Addendum to the Cole County and City of Jefferson Emergency Medical Services Aid Agreement between the County of Cole and the City of Jefferson**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

7. UNFINISHED BUSINESS

MOTION:

Commissioner Scheperle made a **motion to approve and sign the Quote (#001450 Software and Services) with Zuercher (in the amount of \$13,613.00 for Cole County EMS)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

8. NEW BUSINESS

DISCUSSION:

No action taken at this time during the Commission Meeting.

BUDGET ADJUSTMENT

2nd and Final Reading of Budget Adjustment #5 in the amount of \$82,169.87 for the General Fund for WIC. Commissioner Scheperle made a motion to approve and sign Budget Adjustment #5. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to date and sign the General Warranty Deed** between the County of Cole and The Renns Lake Commonly-Held Property Association (Renns Lake Transfer). Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to approve and sign the Agreement for Environmental Health Services between the City of St. Martins, Missouri and Cole County Health Department (MOU)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

BUDGET ADJUSTMENT:

1st Reading of Budget Adjustment #6 in the amount of \$10,000.00 for the Law Enforcement Fund. No action taken today.

MOTION:

Commissioner Scheperle made a **motion to sign the Missouri Department of Public Safety LESO Program**

Application. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

No action or discussion held today on the Worksite Wellness Committee Update per request of Health Director Campbell to defer for a couple weeks.

DISCUSSION:

Discussion was held regarding **Cole County Circuit Court 2018 computer upgrades needed to Windows 10 as required by Office of State Courts Administrator (OSCA)**. Finance Malzner provided a handout listing the number of upgrades needed, the cost associated with the upgrades showing the State pays \$22,077.30, the Court pays \$14,937.00 and balance due of \$12,681.93, of which the County is being asked to pay. In addition, emails between the County and Judge Beetem are attached.

MOTION:

Commissioner Scheperle made a **motion for the County to pay the balance due of \$12,681.93 for the Cole County Circuit Court 2018 computer upgrades**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Some discussion was held regarding the Commercial Appraiser Position for the Assessors' Office taken off the County Website. Finance Malzner indicated she removed this position as the Assessor had the 12 positions filled in his office and there were no openings, stating Assessor Estes was not in agreement with her removing the position from the website. Estes was not in attendance to discuss the matter. No action taken today.

9. CLOSED SESSION

Commissioner Scheperle made a motion to go into Closed Session at 9:35 a.m. Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Legal Actions [Section 610.021(1)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle **made a motion (regarding the On-Site Oil Change Contract) to give 60 day notice to terminate the contract, require pre-approval from either the EMS Director or the Deputy Director for any services other than an oil change and require that all invoices to Cole County include a vendor invoice that shows the cost that On-Site paid for any parts**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE:

Commissioner Scheperle made a motion to go out of Closed Session at 10:53 a.m. and reconvene as the Cole County Commission. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to go into Open Session at 2:06 p.m. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Absent), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to approve the Accounts Payable Review**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Absent), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a motion to go out of Open Session at 2:10 p.m. and stand in recess until 4:30 p.m. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Absent), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Finance Malzner asked approval from the Commissioners to have Gene Kirwan, from the Assessor's Office, to evaluate the new Health Department Building regarding the value and also spoke about the increased insurance premium to be approximately \$700.00 per year (up to 2.5). Commissioners were in agreement.

Health Director Kristi Campbell provided an update on the Health Department Building.

11. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner