



**COLE COUNTY COMMISSION MINUTES**  
**Agenda for the Commission of Cole County**  
**For Tuesday, November 13, 2018**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

**CALL TO ORDER:**

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Scheperle, Deputy Auditor Danielle Patterson, Auditor Kristen Berhorst, Finance Debbie Malzner, News Tribune Jeff Haldiman, EMS Director Matthew Lindewirth, Facilities Director Greg Camp, Health Department Director Kristi Campbell, Sheriff John Wheeler, Counselor Jill LaHue, Collector Larry Vincent, Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

**MOTION:**

Commissioner Scheperle made a **motion to award Bid No. 2018-38: Removal of Underground Storage Tank & Fuel Waste Hauling to Mid-State Petroleum Equipment, Inc. and sign the Construction Contract between the County of Cole and Mid-State Petroleum Equipment, Inc. (in the amount of \$34,315.00)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

7. UNFINISHED BUSINESS

8. NEW BUSINESS

**MOTION:**

Commissioner Scheperle made a **motion to approve the Accounts Payable Review pending final review**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**DISCUSSION:**

Auditor Kristen Berhorst **presented the Cole County Proposed Budget for Fiscal Year 2019**, stating it is a complete financial plan for the County as a whole. Berhorst provided copies of the proposed 2019 budget and was available to answer questions. The Department Heads and Elected Officials can review the proposed budget before the 2019 Budget Hearings scheduled for Tuesday, December 4, 2018.

**DISCUSSION:**

Collector Vincent stated the Careleave Committee met on November 8, 2018 regarding the same employee who was granted 30 days from Careleave last month, was in need of additional days. The Committee recommended the employee receive an additional 30 days, which would be the maximum an employee can receive from the Careleave

Program.

**MOTION:**

Commissioner Scheperle made a **motion to approve the Careleave Committee's recommendation to grant an additional 30 days to the county employee.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**BUDGET ADJUSTMENT**

**2nd and Final Reading of Budget Adjustment #9 in the amount of \$27,489.60 for the Sales Tax Fund for the Village Account for the City of Russellville.** Commissioner Scheperle made a motion to approve and sign Budget Adjustment #9. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Scheperle made a **motion to approve and sign the Annual CERF Contribution Election for 2019 for full-time employees only (County to pay 4% contribution rate).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Scheperle made a **motion to approve and sign the Financial Memorandum of Understanding (MOU #M00513-68) between the Missouri Department of Social Services, Family Support Division and the Cole County Health Department.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**BUDGET ADJUSTMENT:**

**1st Reading of Budget Adjustment #10** in the amount of \$3,000.00 for the Law Enforcement Fund for Inmate Biometric account with the Vending Machine. No action taken today.

**DISCUSSION:**

EMS Director Lindewirth was present to discuss with the Commissioners his request to separate the EMS room at the Law Enforcement Center into male and female sleeping quarters for those working the 24 hour shifts. Lindewirth stated a dividing wall, HVAC and doors to separate this room would need to be installed, with an estimated cost of \$3,500.00. The Commissioners gave their approval to move forward with this request.

**DISCUSSION:**

Commissioner Scheperle mentioned a few county facility items, which need to be discussed and decisions made. A couple items Scheperle mentioned were the "Old Health Department Building" whether to sell, reuse or what to do with it, landscaping around the Courthouse and an additional courtroom needed. These items may need to be discussed at budget time. No action taken today.

**DISCUSSION:**

Discussion was held regarding fuel and civil transfers for the Sheriff's Department. The civil transfer request will need to be through a court order (no action taken on this today). The Commissioners were in agreement and **signed the Cole County Appropriation Transfer for Fuel in the amount of \$19,400.00.**

**DISCUSSION:**

No action taken today regarding the signing of MOU with Circuit Clerk and Signing of Agreement with CenturyLink for Internet Services for Circuit Clerk.

**MOTION:**

Commissioner Scheperle made a **motion to approve the Renewal for Workers Compensation Insurance for 2019 with Missouri Employers Mutual (MEM).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**9. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY**

The 2018 Power Hour Plunge Fundraiser is scheduled for December 5, 2018 at 4:30 p.m.

The Commissioners will be meeting in the next two or three weeks with the County's new economic development and lobbyist. An email will go out to each County Department for any ideas and suggestions they may have to

address at the meeting.

10. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

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Presiding Commissioner

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Eastern District Commissioner

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Western District Commissioner