



**COLE COUNTY COMMISSION MINUTES  
Agenda for the Commission of Cole County  
For Tuesday, December 4, 2018**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

**1. CALL TO ORDER (Meeting to begin at 8:00 a.m.)**

**CALL TO ORDER:**

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Schepeler, Deputy Auditor Danielle Patterson, Auditor Kristen Berhorst, Finance Debbie Malzner, News Tribune Jeff Haldiman, Jack Brade, Donnie Braun and Melvin Stubinger (Cole County Emergency Radio System), EMA Coordinator Bill Farr, Sheriff John Wheeler, Juvenile Court Administrator Michael Couty, EMS Director Matthew Lindewirth, IS Director Brian Ridenhour, Public Works Director Larry Benz, County Engineer Eric Landwehr, Road Superintendent Larry Bishop, Public Administrator Joe Kuensting, Recorder Ralph Bray, Recorder Elect Judy Ridgeway, Deputy Clerk Lynne Reinkemeyer, present.

**2. MINUTES & REPORTS RECEIVED**

**REPORTS:** November 2018 Auditor's Report Filed

**3. COMMISSIONER COMMITTEE LIAISON REPORTS**

**4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS**

**5. COMMISSION COMMENTS**

**6. BIDS & CONTRACTS**

**7. UNFINISHED BUSINESS**

**8. NEW BUSINESS**

**MOTION:**

Commissioner Schepeler made a **motion to approve the Accounts Payable Review pending final review.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

**BUDGET ADJUSTMENT**

**2nd and Final Reading of Budget Adjustment #11 in the amount of \$20,000.00 for the Law Enforcement Fund for Civil Supplement Fee.** Commissioner Schepeler made a motion to approve and sign Budget Adjustment #11. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

**DISCUSSION:**

Jack Brade, **Cole County Emergency Radio System**, was present to discuss an upgrade for a tower, located in Apache Flats, stating this tower was not included in the upgrade completed in 2009. Brade stated the County did help fund the 2009 upgrade. The estimated cost of installing the tower at Apache Flats is \$75,300.00. Brade requested, on behalf of The Board of Directors for the Cole County Emergency Radio System, the County Commission to help fund this tower by approving a 20% payment (1/5 of the estimated cost - \$15,000.00) and to pay the 2017 maintenance fee of \$16,000.00, with \$31,000.00 being the cap for the County to pay. Discussion also included the dead zone areas in Cole County. Jack Brade provided a copy of the October 11, 2018 minutes for the Board of Directors of the Cole County Emergency Radio System, which approved the installation and cost of the

tower. Commissioner Scheperle spoke of the County's utility payments made to the Fire Districts as they house the County ambulances (to possibly agree to a flat amount paid monthly, which would make budgeting easier). No action taken today on this discussion.

**Budget Hearings for 2019**

- 8:30 a.m. -- Matt Lindewirth (EMS)
- 9:00 a.m. -- Michael Couty (Prenger Family Center)
- 9:30 a.m. -- Kristi Campbell (Health)
- 10:00 a.m. -- Melissa Johnson (GIS)
- 10:15 a.m. -- Bill Farr (Emergency Management)
- 10:30 a.m. -- Eric Peters (Treasurer)
- 10:45 a.m. -- Joe Kuensting (Public Administrator)
- 11:00 a.m. -- Brian Ridenhour (Information Systems)
- 11:15 a.m. -- Greg Camp (Maintenance)
- 11:30 a.m. -- Larry Benz (Public Works)
- Larry Benz (Planning, Parks & Recreation, Sales Tax)

**Noon      Break**

- 1:00 p.m. -- Kristen Berhorst (Auditor)
- 1:15 p.m. -- Larry Vincent (Collector)
- 1:30 p.m. -- John Wheeler (Sheriff)
- 2:00 p.m. -- Dawnel Davidson (Circuit Clerk)
- 2:15 p.m. -- Chris Estes (Assessor)
- 2:30 p.m. -- Ralph Bray / Judy Ridgeway (Recorder of Deeds)
- 2:45 p.m. -- Mark Richardson / Locke Thompson (Prosecuting Attorney)
- 3:15 p.m. -- Holly Finch (Child Support)
- 3:30 p.m. -- Julie Cole (Court Services)
- 4:00 p.m. -- Steve Korsmeyer (County Clerk)
- 4:15 p.m. -- Donny Schulte (Court Security)

**9. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY**

Commissioner Scheperle stated the Safety Committee met last week and EMA Coordinator Bill Farr provided a handout; Planning for emergencies: Three Steps to be Prepared - A Family Safety Guide.

Commissioner Scheperle stated the Port Authority Board met last week and awarded the Chamber to provide Administrative Services.

Presiding Commissioner received a **correspondence dated November 28, 2018 from the Jefferson City Host Lions Club, along with a check (#5446) in the amount of \$1,000.00**, which is being donated to assist the County with new signage for Cole County Brooks Park.

**10. ADJOURNMENT**

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

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Presiding Commissioner

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Eastern District Commissioner

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Western District Commissioner