



**Agenda for the Commission of Cole County  
For Thursday, January 6, 2022**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted.  
The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

**CALL TO ORDER:**

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Harry Otto, News Tribune Jeff Haldiman, Sheriff John Wheeler, Health Director Kristi Campbell, Public Works Director Eric Landwehr (WebEx), Recorder Judy Ridgeway, Collector Larry Vincent, EMS Director Eric Hoy, Public Administrator Ralph Jobe, Auditor Kristen Berhorst, Finance Debbie Malzner, Counselor Jill LaHue, Chief Deputy Clerk Dawn Cremeans, present.

2. MINUTES & REPORTS RECEIVED AND FILED

Sheriff's December 2021 Fees  
Treasurer's December 2021 Reconciliation Report

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

7. UNFINISHED BUSINESS

8. NEW BUSINESS

Commissioner Bushman opened the session for the Public Hearing for 2022 Budget for Cole County, Missouri.  
No one spoke.  
Public Hearing was closed.

Auditor Kristen Berhorst presented 4 Memorandum's of Understanding. Prosecuting Attorney's fund pays for a Full-time Assistant Prosecutor. The Sheriff's Revolving Fund pays for 1 1/2 employee's to do conceal and carry permits. Recorder of Deeds pays for 2 part-time employees to work on special projects. The Circuit Court pays for their increased high-speed internet.

**MOTION:**

Commissioner Hoelscher made a **motion to sign the Memorandum of Understand (MOU) for Prosecuting Attorney, Sheriff, Recorder of Deeds and Circuit Court.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

Commissioner Bushman read a letter pertaining to Adopting the Final Budget for 2022.

Auditor Berhorst presented a report that shows the differences between budget officer's proposed budget and the Commission's approved budget.

The budget will be available on the County's website Friday, January 7th.

**MOTION:**

Commissioner Hoelscher made a **motion to approve the Court Order for the 2022 Cole County Budget.** Commissioner Otto seconded the motion.

Opened for discussion. Commissioner Otto wanted to recognize the Auditor and Debbie in Finance and the staff for their hard work on the Budget. He thanked them and the Elected Officials and Department Heads who responded as required and that they did a great job. Commissioner Bushman and Commissioner Hoelscher concurred.

A call for a vote. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

Auditor Berhorst wanted to let the Departments know that an email will go out after today's meeting stating that the budget has been rolled in the system and at that point, you can start entering bills for the first Accounts Payable.

Auditor Berhorst also stated the Departments will be getting new pay forms for all of your employees and asking that they be completed and be back to the finance office by January the 14th, so that they can process the first payroll with the new salaries.

**MOTION:**

Commissioner Otto made a **motion to approve and sign the Biofuel Infrastructure Incentive Program Grant Contract.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

9. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

10. ADJOURNMENT

**MOTION:**

Commissioner Otto made a **motion to stand in recess until 4:30 p.m.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

Commission adjourned at 4:30 p.m.

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Presiding Commissioner

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Eastern District Commissioner

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Western District Commissioner