



**Agenda for the Commission of Cole County
For Tuesday, March 2, 2021**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher and Western District Commissioner Harry Otto, Cole County First Responder Barry Gipe, Facilities Director Greg Camp, IS Director Brian Ridenhour, Public Works Director Eric Landwehr, Public Works Bryan Boyce, Auditor Kristen Berhorst, Finance Debbie Malzner, Counselor Jill LaHue, Sheriff John Wheeler, Purchasing Agent Jessica Bryant, Juvenile Court Administrator Michael Couty, EMS Director Matthew Lindewirth, Deputy Clerk Dawn Cremeans, present.

2. MINUTES & REPORTS RECEIVED AND FILED

FEES: County Clerk's February 2021 fees were filed.
FEES: Recorder of Deed's February 2021 fees were filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. APPOINTMENTS BY COMMISSION

MOTION:

Commissioner Otto made a **motion to approve appointments of Kay Kasiske, Elyse Steinmann and Anita Randolph to Missouri River Regional Library Board.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

6. COMMISSION COMMENTS

7. BIDS & CONTRACTS

MOTION:

Commissioner Otto made a **motion to approve the request by Sheriff Wheeler for PolicyTech licenses in the amount of \$803.08 with Navex Global.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to approve Sole Source Ad 2021-SS08 for Tasers and Taser supplies with Axon Enterprises.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to approve Sole Source Ad 2021-SS10 for warning siren with Outdoor Warning Consultant.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to award Bid No. 2021-02 Blades to the lowest and best bid in each category with available material and allowing Public Works the flexibility to determine the best with respect to OEM vs. non-OEM blades for Road Graders.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (No), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to award Bid No. 2021-06 Cold Milling & Asphalt Paving Services to the lowest bidder with availability.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to award Bid No. 2021-07 Sign Materials to the lowest and best bid in each category with available material.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to award Bid No. 2021-08 Asphalt Materials to the lowest and best bid in each category with available material.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to award Bid No. 2021-09 Pipes to the lowest and best bid in each category with available material.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

8. UNFINISHED BUSINESS

CAD Vendor Recommendation and Approval - Removed for now.

Approval of FirstWatch CAD Reintegration/Change - Removed for now.

Approval of ESO CAD Reintegration - Removed for now.

Discussion on PulsePoint - Removed for now.

DISCUSSION:

Discussion regarding Holiday Hours, Holiday Pay and Time Worked for Cole County EMS. This policy change results in a savings for the County of about \$150,000.00 and an improvement of moral in EMS personnel.

MOTION:

Commissioner Otto made a **motion to adopt Holiday Pay Policy for EMS.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

9. NEW BUSINESS

MOTION:

Commissioner Otto made a **motion to approve the emergency payment for Neighborhood Improvement District (NID) bond payment.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

DISCUSSION:

A **CARES Act Funding conference call was held with representatives from BKD LLP**, regarding Cole County MO Grants Management BKD Update & Agenda dated March 2, 2021.

MOTION:

Commissioner Hoelscher made a **motion to approve D-10-15 for \$20,486.00.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

DISCUSSION:

The county is establishing a policy regarding county office expenses. If it's Covid related and it's less than \$100.00, they're free to make the purchase and get permission later. If it's \$100.00 or more, the county office has to ask first. With the exception of purchases made by Greg Camp that fall under general cleaning and maintenance.

DISCUSSION:

Discussion regarding CARES ACT Funding with Salvation Army. Commission gave approval for them to use funds to help pay for administrative costs.

BUDGET ADJUSTMENT:

2nd and Final Reading of Budget Adjustment #2 in the amount of \$26,277.00 for Siren.

Commissioner Hoelscher made a **motion to approve and sign Budget Adjustment #2.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

DISCUSSION:

A discussion was held regarding Capital Improvements for Prenger Center. Repaving and striping of parking lot for \$18,900.00. Replace furniture for front lobby for \$3,692.00. Replace carpet behind residential desk with vinyl for \$1,500.00. Replace solid wood door between detention and residential for \$400.00. The Prenger Center was given the go ahead to replace carpet with vinyl and replace the door.

MOTION:

Commissioner Otto made a **motion to approve and sign and present to the City the Cole County and Jefferson City Emergency Medical Services (EMS) Memorandum of Understanding (MOU).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

DISCUSSION:

Discussion regarding the County Clerk purchasing Sanitizer and Supplies for Elections.

DISCUSSION:

Discussion regarding Capital Improvements. Kristen requested that it be further discussed. Money is set aside in General Fund and Capital Improvements Sales Tax. The Commission plans to wait until after the April election.

10. CLOSED SESSION

MOTION:

Commissioner Otto made a **motion to go into Closed Session at 9:49 a.m. pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Personnel Issues [Section 610.021(13)], Real Estate [Section 610.021(2)].** Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to go out of Closed Session at 11:22 a.m.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

11. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

12. ADJOURNMENT

MOTION:

Commissioner Otto made a **motion to stand in recess until 4:30 p.m.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner