



COLE COUNTY COMMISSION MINUTES

**Agenda for the Commission of Cole County
For Tuesday, January 19, 2021**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Harry Otto, Sheriff John Wheeler, Health Director Kristi Campbell, Health Dept. Joe Gassner, IS Director Brian Ridenhour, Public Works Director Eric Landwehr, Public Works Bryan Boyce, Purchasing Agent Jessica Bryant, EMS Director Matthew Lindewirth, EMS Chief David Boyles, Judge Beetem, News Tribune Jeff Haldiman, Finance Debbie Malzner, Auditor Kristen Berhorst, Deputy Clerk Dawn Cremeans, present.

2. MINUTES & REPORTS RECEIVED AND FILED

FEES: December 2020 Collector Fees Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

MOTION:

Commissioner Otto made a **motion to approve the signing of the 2020 Equitable Sharing Agreement and Certification**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

7. UNFINISHED BUSINESS

DISCUSSION:

Discussion of Maintenance Truck

DISCUSSION:

Discussion of County Maintenance Positions

DISCUSSION:

Discussion of Cole County Health Department On-Call Hours

DISCUSSION:

Discussion of Cole County Health Department Compensation Policy.

MOTION:

Commissioner Otto made a **motion to adopt the Cole County Health Department Administrative Policy Manual amendment to establish this provisions to compensate staff for duties or time that is worked outside the normal duties or working hours.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

8. NEW BUSINESS

MOTION:

Commissioner Hoelscher made a **motion to approve the Accounts Payable Review pending final review.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

DISCUSSION:

A **CARES Act Funding conference call was held with representatives from BKD LLP**, regarding Cole County MO Grants Management BKD Update & Agenda dated January 19, 2021.

MOTION:

Commissioner Hoelscher made a **motion to approve and sign the Subrecipient Agreement for Coronavirus Relief Funds between the County of Cole and Cole County Historical Society in the amount of \$545.60.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

DISCUSSION:

Discussion of CARES Funding with Judge Beetem (Circuit Court). He would like Air Filters. Radios for Marshals. Part-time help for outside entrance and for the Clerk's office. Additional equipment for remote work. Ongoing cost for hot spot. Off-site jury venues.

DISCUSSION:

Discussion of CARES Funding with Eric Landwehr (Public Works). Public works needs an additional \$2,600.00 extra beyond the original implementation cost to set up **Cartegraph Software.**

MOTION:

Commissioner Otto made a **motion to approve Public Works Directors request in the amount of \$2,600.00.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

DISCUSSION:

Discussion of CARES Funding with Kristi Campbell (Health Department). Health Dept. needs a Nurse Practitioner. Also, discussed how many people were interested in getting vaccine. Health Dept. would like to establish an online scheduling system. They would also like an Ultra Cold freezer for the Health Dept.

MOTION:

Commissioner Otto made a **motion to execute the Independent Contractor Agreement as discussed for Health Dept.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

DISCUSSION:

EMS Director Matt Lindewirth discussed needing their own vaccine refrigerator.

MOTION:

Commissioner Hoelscher made a **motion to approve the purchase of refrigerator with alarm system for EMS not to exceed \$6,000.00.** Commissioner Otto seconded the motion. The motion passed by a vote of:

Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve PSTrax Additional Station Subscription for \$400.00**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve invoice with B&H for \$5,191.55 for Audio/Video Equipment (New vendor)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to approve ProQA EMD Dispatch Software Renewal with Priority Dispatch for \$2,560.00**. Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to approve ProQA Quality Performance Auditing Renewal with Priority Dispatch for \$25,350.00**. Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to approve First Watch/FirstPass Annual Payment Approval for \$12,009.27**. Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to approve Recliners for new Stations at EMS for \$1,799.96**. Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to approve the adjustment to the EMS County Park Buildout for approval for a total invoice of \$4,262.00 which is \$500.00 more than the bid**. Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

9. CLOSED SESSION

Commissioner Hoelscher made a **motion to go into Closed Session at 10:25 a.m.** Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Real Estate [Section 610.021(2)] and Security Issues [Section 610.021(19)]. Commissioner Otto seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Otto made a **motion to go out of Closed Session at 11:50 a.m.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

11. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner