



COLE COUNTY COMMISSION MINUTES

**Agenda for the Commission of Cole County  
For Tuesday, February 18, 2020**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

**CALL TO ORDER:**

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher and Western District Kris Schepeler, Emergency Management Agency Bill Farr, Barry Gipe, Shawn York and Neil Mohrman (Cole County Emergency Response Team), Joe Gassner, Mike Sapp and Brandon Mebruer (Health Department), EMA Coordinator Sierra Thomas, Finance Debbie Malzner, News Tribune Jeff Haldiman, Health Director Kristi Campbell, David Bange and Matt Morasch (City of Jefferson), Sheriff John Wheeler, Purchasing Agent Jessica Bryant, Marc Ellinger (Cole County Bicentennial), County Engineer Eric Landwehr, Public Works Director Larry Benz, Sr. Assistant Road Superintendent Cliff Lepper

2. MINUTES & REPORTS RECEIVED AND FILED

**FEES:** January 2020 Collector Fees Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. PRESENTATIONS FROM STAFF, CONSULTANTS AND INVITED GUESTS

Marc Ellinger was present to **provide an update on the upcoming 2020 Cole County Bicentennial**. Ellinger stated June 5, 2020 would be the kick off to the Bicentennial at the Marion River Access at 11:00 a.m., all communities in Cole County will be visited sometime in the Summer to Fall of 2020 (community/parish events), a local distillery will be making a "Cole County Bourbon" with kick off date being June 6, 2020 at Prison Brews Side Bar, bicentennial coins are being made, book marks (for all school children in Cole County from Kindergarten and up) and a commemorative rifle to purchase. In addition, **Cole County 4th graders were invited to create a theme/logo for the Bicentennial and the winners were South School and Cole R-1**. Ellinger also discussed the Cole County Bicentennial Agreement with Cole County and asked the Commissioners approval for the County to provide \$25,000.00.

**MOTION:**

Commissioner Schepeler made a **motion to approve and sign the Agreement between the County of Cole and the Cole County Bicentennial (in the amount of \$25,000.00)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Abstain), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

EMA Bill Farr was present to introduce the appointed **officers for the Cole County Emergency Response Team** and asked approval of the appointments from the Commissioners. The officers are as follows; Chief Neil Mohrman, Assistant Chiefs Barry Gipe and Shawn York. Farr also stated there are 25 Cole County Volunteers.

**MOTION:**

Commissioner Schepeler made a **motion to approve the appointment of officers to the Cole County Emergency Response Team**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

6. COMMISSION COMMENTS

## 7. BIDS & CONTRACTS

### **MOTION:**

Commissioner Scheperle made a **motion to approve and sign the Sole Source with National EMS Management Association for EMS Field Training and Evaluation Program (FTEP)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

### **MOTION:**

Commissioner Scheperle made a **motion to approve and sign the Letter of Agreement with National EMS Management Association for EMS Field Training and Evaluation Program (in the amount of \$12,000.00)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

### **BID AWARDS:**

### **MOTION:**

Commissioner Scheperle made a **motion to award Bid No. 2020-07: Pipes to the lowest and best bid in each category with available material**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

### **MOTION:**

Commissioner Scheperle made a **motion to reject the bids received for Bid No. 2020-06: Leased Equipment**. Commissioner Hoelscher seconded the motion for discussion. Discussion was held regarding the bids received and why we do not receive a larger number of bids on these items. Commissioner Bushman asked all opposed (to reject the bids): Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

### **MOTION:**

Commissioner Scheperle made a **motion to award Bid No. 2020-06: Leased Equipment to lowest and best bid in each category with available equipment**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

### **MOTION:**

Commissioner Scheperle made a **motion to award Bid No. 2020-05: Vegetation Spray Materials to Nutrien AG Solutions**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

### **MOTION:**

Commissioner Scheperle made a **motion to award Bid No. 2020-04: Mosquito Spray Materials to the lowest and best bid in each category with available material**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

### **MOTION:**

Commissioner Scheperle made a **motion to award Bid No. 2020-03: Blades (Grader and Snow Plow Blades) to the lowest and best bid in each category with available material**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Absent), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

### **MOTION:**

Commissioner Scheperle made a **motion to award Bid No. 2020-02: Road Materials to the lowest and best bid near the worksite with available material**. The motion passed by a vote of: Commissioner Bushman (Absent), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

### **MOTION:**

Commissioner Scheperle made a **motion to approve and sign the FY18 SHSP Subaward Agreement for the FY18 LEPTA Equipment (\$6,056.84 - Rapid ID's for Sheriff's Department)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

### **MOTION:**

Commissioner Scheperle made a **motion to approve and sign the 2020-2021 Highway Safety and Traffic Division Traffic Enforcement Application for DWI Saturation Enforcement (in the amount of \$9,511.25)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

### **MOTION:**

Commissioner Scheperle made a **motion to approve and sign the 2020-2021 Highway Safety and Traffic Division for Traffic**

**Enforcement Application for HMV Enforcement (in the amount of \$6,239.80).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

8. UNFINISHED BUSINESS

9. NEW BUSINESS

**MOTION:**

Commissioner Scheperle **made a motion to approve the Accounts Payable Review pending final review.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**BUDGET ADJUSTMENT:**

**2nd and Final Reading of Budget Adjustment #2 in the amount of \$15,000.00 for the EMS Enterprise Fund.** Commissioner Scheperle made a motion to approve and sign Budget Adjustment #2. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**DISCUSSION:**

Discussion was held regarding the **Cole County Department of Health Environmental Fees Structure**, with the Health Department presenting a fee adjustment proposal to the Commissioners to review and ask questions. Additional discussion regarding some food establishments in Cole County currently not being billed fees. Sewage fees were also discussed with no action being taken at this time as the County will reach out to homeowners/homebuilders on this issue.

**THE COMMISSION WENT INTO RECESS AT 9:53 A.M. DUE TO A BOMB THREAT RECEIVED**

**THE COMMISSION WENT BACK INTO SESSION AT 11:19 A.M.**

**MOTION:**

Commissioner Scheperle made a **motion to accept the Cole County Health Department's Environmental Fees Structure.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Scheperle made a **motion to charge environmental fees to those food establishments in Cole County currently not being billed (these establishments are highlighted on the proposed fee adjustments presented).** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (No), Commissioner Scheperle (Yes).

**DISCUSSION:**

County Engineer Eric Landwehr provided a presentation (and handout) regarding the public hearing (with the hearing being today during the Commission Meeting) and court order for the **4-Way Stop Control at the Intersection of South Country Club Drive at Scruggs Station Road (the intersection is half County and half City).** David Bange, with the City of Jefferson, was also present for the discussion. Landwehr asked the Commissioners to accept the recommendation made by the Traffic and Safety Advisory Board to approve the 4-Way Stop, contingent that the City of Jefferson approves the recommendation. The Court Order for this recommendation will be addressed after approval is received from the City of Jefferson.

**MOTION:**

Commissioner Scheperle made a **motion to accept the Traffic and Safety Advisory Board's recommendation for a 4-Way Stop Control at the Intersection of South Country Club Drive at Scruggs Station Road pending approval from the City of Jefferson.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**DISCUSSION:**

David Bange, with the City of Jefferson, was present to provide the Commissioners with an update on the Clark Avenue Roadway Improvements (handout provided). Commissioner Bushman received correspondence dated February 4, 2020 from Immaculate Conception Catholic Parish regarding the Parish's input on this project. A copy of this letter was provided.

Bange also stated he spoke to Don Schnieders Excavating regarding the Dunklin Street Project and they are planning to start working again on this project the first week of March 2020, with a new completion date of June 15, 2020. Bange stated the East High Street Project has begun with sewer line and retaining walls being worked on, with the tentative completion date being November 2020.

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

11. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

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Presiding Commissioner

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Eastern District Commissioner

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Western District Commissioner