



**Agenda for the Commission of Cole County
For Tuesday, March 7, 2023**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted.)

The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Harry Otto, Bartlett & West Bob Gilbert, Bartlett & West Steve Schultz, Jeff City Public Works Britt Smith, Jeff City Parks Stacy Landwehr, Sheriff John Wheeler, Maintenance Director Greg Camp, Information Systems Director Brian Ridenhour, EMS Chief Eric Hoy, Public Works Director Eric Landwehr, Public Works Superintendent Bryan Boyce, Juvenile Court Administrator Tobie Meyer, Human Resources Sheila Johnson, Purchasing Agent Jessica Bryant, Judge Cotton Walker, Auditor Mark Ruether, Finance Debbie Malzner, Counselor Jill LaHue, Chief Deputy Clerk Dawn Cremeans, present.

2. MINUTES & REPORTS RECEIVED AND FILED

Recorder's February 2023 fees
County Clerk's February 2023 fees
Sheriff's February 2023 fees
Auditor's February Revenue & Expenditure Report

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

MOTION:

Commissioner Otto made a **motion to sign the Subrecipient Agreement for the American Rescue Plan State and Local Fiscal Recovery Funds (SLFRF) Program with the City of Jefferson and the additional \$200,000.00 for the Jefferson City (Fire Tower Hyde Park Project.)** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to award Bid # 2023-01 Road Materials to the lowest and best bid near the work site with available material.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to award Bid # 2023-02 Blades to the lowest and best bid in each category with available material.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to award Bid # 2023-03 Mosquito Spray Materials to the lowest and best bid in each category with available material.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to award Bid # 2023-04 Vegetation Spray Materials to award to Nutrien AG Solutions.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to award Bid # 2023-05 Leased Equipment to the lowest and best bid in each category with available material.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to award Bid # 2023-06 Cold Milling & Asphalt Paving Services to Jefferson Asphalt.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to award Bid # 2023-07 Sign Materials to the lowest and best bid in each category with available material.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to award Bid # 2023-08 Asphalt Materials to the lowest and best bid in each category with available material.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to award Bid # 2023-09 Pipes to the lowest and best bid in each category with available material.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to re-sign the CI Technologies Contract. Software License and Software Maintenance Agreement.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to sign the Fire Station Facility Lease Agreement between Cole County and Osage Fire Protection District (OFPD).** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve and sign the proposed Independent Contractor Agreement with Landmark Recovery for the Cole County Juvenile Office.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to sign the Cole County Vehicle Lease Agreement with Lifestyle Leasing for the Sheriff's Office.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve and sign Renewal 1 for Elevator Maintenance & Repair Services. Contract No. 2022-14.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

7. UNFINISHED BUSINESS

MOTION:

Commissioner Hoelscher made a motion **to sign the additional Terms and Conditions documentation for the Zimmer Radio push for the Sheriff's office.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

8. NEW BUSINESS

PRESENTATION:

American Public Works Association Missouri Chapter presented awards to Britt Smith for Public Works Leader of the Year (Public Sector), to Steve Schultz for Public Works Leader of the Year (Private Sector) and to Eric Landwehr for D² Award.

MOTION:

Commissioner Hoelscher made a motion **to approve Accounts Payable pending review.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Abstain).

MOTION:

Commissioner Otto made a **motion to approve running the Sole Source Letter for Digital Reel.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

DISCUSSION:

A discussion was held with Brian Ridenhour regarding the removal of TikTok from County Computers.

MOTION:

Commissioner Hoelscher made a **motion to block the TikTok application on County Wide devices.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to authorize an additional \$6,900.00 for the jail buildout study.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

Commissioner Bushman received a letter from Missouri Department of Natural Resources regarding Energy Savings Opportunities.

DISCUSSION:

A discussion was held with Judge Cotton Walker regarding Pre-Trial Services Salary.

9. NEXT SCHEDULED MEETING – March 14th at 9:00 a.m.

10. ADJOURNMENT

MOTION:

Commissioner Otto made a **motion to stand in recess until 4:30 p.m.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner