



**Agenda for the Commission of Cole County  
For Tuesday, May 2, 2023**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted.  
The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER (8:30 a.m.)

The meeting was called to order by Commissioner Bushman at 8:30 a.m.

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Harry Otto, Maintenance Director Greg Camp, Dept. of Homeland Security/Cybersecurity & Infrastructure Security Agency (DHS/CISA) Greg Hollingsead and Steven Souders, Missouri Office of Homeland Security (OHS) Aaron Begley, Circuit Clerk Mark Eichholz, Judge Jon Beetem, Judge Cotton Walker, Marshal Holly Butler, Marshal Patrick Duncan, Marshal Rick Ryerson, Marshal Mike Cunningham, Marshal Eddie Clark, Marshal Scott Parish, Counselor Jill LaHue, Chief Deputy Clerk Dawn Cremeans, present.

2. CLOSED SESSION – Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Existing or Proposed Security Systems [Section 610.021(19)].

**MOTION:**

Commissioner Otto made a **motion to go into Closed Session at 8:30 a.m. pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Existing or Proposed Security Systems under [Section 610.021(19)].** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to go out of Closed Session at 8:46 a.m.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

CALL TO ORDER (9:00 a.m.)

The Commission went back into Open Session.

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Harry Otto, JCREP Luke Holtschneider, Maintenance Director Greg Camp and Maintenance Jordy Doerhoff, Sheriff John Wheeler, EMS Chief Eric Hoy, Health Director Kristi Campbell, EMA Director Nicholas Tietsort, Public Works Director Eric Landwehr, Public Works Superintendent Bryan Boyce, Auditor Mark Ruether, HR Sheila Johnson, Finance Debbie Malzner, Counselor Jill LaHue, Chief Deputy Clerk Dawn Cremeans, present.

3. MINUTES & REPORTS RECEIVED AND FILED

- Recorder's April 2023 Fees
- County Clerk's April 2023 Fees
- Auditor's April 2023 Revenue & Expenditure Report

4. COMMISSIONER COMMITTEE LIAISON REPORTS
5. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS
6. COMMISSION COMMENTS
7. BIDS & CONTRACTS

**MOTION:**

Commissioner Hoelscher made a **motion to award Concrete & Concrete Products Bid No. 2023-12 to the lowest bidder based on availability.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to sign the Cole County EMA Generator Load Testing Subaward Agreement. Federal Identification Number (FIN) EMW-2022-SS-00094-06-08.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to sign the Cole County EMA HSRT Subaward Agreement. Federal Identification Number (FIN) EMW-2022-SS-00094-06-10.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to sign the Cole County EMA Badging Subaward Agreement. Federal Identification Number (FIN) EMW-2022-SS-00094-06-11.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to sign the Cole County EMA MEOC Subaward Agreement. Federal Identification Number (FIN) EMW-2022-SS-00094-06-09.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to sign the Program Services Contract for MODHSS Adult Brain Injury Program Service Coordination.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

8. UNFINISHED BUSINESS

9. NEW BUSINESS

**MOTION:**

Commissioner Otto made a **motion to approve Accounts Payable pending review.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to award the Sheriff's Department Data and Training Room contract to Little Dixie Construction, LLC for \$1,498,707.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion for Commissioner Bushman to DocuSign the Missouri Highways & Transportation Commission Amendment Number 1 to Agreement for Freight Enhancement Program.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to sign the Lease Agreement with the City of Jefferson for the property addressed as 317 Adams Street.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

10. CLOSED SESSION – Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Personnel Issues [Section 610.021(13)]

**MOTION:**

Commissioner Otto made a **motion to go into Closed Session at 9:39 a.m. pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Personnel Issues under [Section 610.021(13)].** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to go out of Closed Session at 10:40 a.m.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

11. NEXT SCHEDULED MEETING – May 9<sup>th</sup> at 9:00 a.m.

12. ADJOURNMENT

Commission adjourned at 4:30 p.m.

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Presiding Commissioner

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Eastern District Commissioner

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Western District Commissioner