



COLE COUNTY COMMISSION MINUTES

**Agenda for the Commission of Cole County
For Tuesday, May 5, 2020**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Schepeler, Counselor Jill LaHue, Finance Debbie Malzner, Auditor Kristen Berhorst, Public Works Director Larry Benz, Sheriff John Wheeler, Health Department Director Kristi Campbell, EMA Coordinator Sierra Thomas, Donna Seidel (Health Department), Collector Larry Vincent, EMS David Boyles, Sr. Assistant Road Superintendent Cliff Lepper, County Engineer Eric Landwehr, News Tribune Jeff Haldiman, Dick Aldrich (KJLU Radio), EMS Chief Matthew Lindewirth, Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

FEES: April 2020 Clerk Fees Filed
April 2020 Recorder Fees Filed
REPORT(S): April 2020 Auditor's Report Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

MOTION:

Commissioner Schepeler **made a motion to award and sign the Construction Contract between Corrective Asphalt Materials, LLC and the County of Cole for 2020 Pavement Preservation Seal Program Project No. 2020-503-1 (in the total contract amount of \$157,493.23).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

DISCUSSION:

No action taken on the **Sole Source Approval for EMS Respirators** at this time. EMS David Boyles stated they found cooperative pricing to purchase the respirators and he will get back with the Commissioners on the purchase.

MOTION:

Commissioner Schepeler **made a motion to approve and sign Change Order #2 on the Cole County Courthouse Site Improvements Project (in the amount of \$786.09).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

7. UNFINISHED BUSINESS

8. NEW BUSINESS

MOTION:

Commissioner Scheperle made a **motion to approve the Accounts Payable Review pending final review.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

BUDGET ADJUSTMENT:

2nd and Final Reading of Budget Adjustment #5 in the amount of \$16,226.75 for the General Fund for Insurance Payment (Health). Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

BUDGET ADJUSTMENT:

2nd and Final Reading of Budget Adjustment #6 in the amount of \$52,745.42 for the Law Enforcement Fund for Insurance Payment (Sheriff). Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

BUDGET ADJUSTMENT:

1st Reading of Budget Adjustment #7 in the amount of \$62,921.35 for the General Fund for HAVA Grant Agreement (County Clerk). No action taken today.

BUDGET ADJUSTMENT:

1st Reading of Budget Adjustment #8 in the amount of \$78,781.07 for the EMS Enterprise Fund for CARES ACT for HHS Provider Relief Funds. No action taken today.

BUDGET ADJUSTMENT:

1st Reading of Budget Adjustment #9 in the amount of \$85,762.35 for the General Fund for VAWA Violence Against Women Grant. No action taken today.

BUDGET ADJUSTMENT:

1st Reading of Budget Adjustment #10 in the amount of \$9,003,720.00 for the Cole County Coronavirus Relief Fund. No action taken today.

DISCUSSION:

EMS David Boyles was present to discuss with the Commissioners the need to make an emergency purchase of cardiac medications in the amount of \$4,321.78 from Gulf Coast Pharmaceuticals Plus. Boyles stated they were unable to order these medications this time from the supplier they normally use.

MOTION:

Commissioner Scheperle made a **motion to approve the EMS Emergency Purchase of Cardiac Medications from Gulf Coast Pharmaceuticals Plus (\$4,321.78).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

County Auditor Berhorst was present to discuss with the Commissioners the **Coronavirus Relief Fund Guidance for State, Territorial, Local, and Tribal Governments dated April 22, 2020.** Berhorst spoke about her suggestion of expenditures (3 rounds) to cover Personal Protective Equipment (PPE), Preventions and Recovery. Auditor Berhorst also stated this will be a full-time job tracking the funds and expenditures and the County may want to look at hiring an employee, contract with accounting firm, independent contractor, etc. **More discussion will follow next Tuesday, May 12, 2020 at 2:00 p.m.**

Health Department Director Kristi Campbell stated the following; sixteen (16) employees who have been working with COVID-19 had over 1500 hours of overtime at the beginning of April 2020, she is involved with the startup of an "Aggressive Educational Campaign", funding needed for test kits and other personal protective equipment (PPE) if the Health Department begins testing for the virus, possibly funding for temporary workers, vaccines, supplies and quantitative testing machine.

EMS Chief Matthew Lindewirth stated EMS is currently providing personal protective equipment (PPE) to Fire Department(s), Jefferson City Police Department, etc. in Cole County at this time. Lindewirth suggested for Cole County EMS to remain the repository of this equipment and do as they have been doing or EMS only be responsible for Cole County's PPE with other entities being responsible for their own PPE. Lindewirth also stated they are needing to purchase PPE and possibly the quantitative testing machine.

Commissioner Scheperle suggested EMS Chief Matthew Lindewirth contact the other counties in our regions to check what their procedures are for PPE, stating it might be helpful if all counties had the same procedure the counties could trade out PPE when needed. EMS Chief Lindewirth will check with other counties in the region and get back to the Commissioners.

DISCUSSION:

Public Works Cliff Lepper provided a **handout, with bids received, to the Commissioners regarding Bid No. 2020-13: Crew Cab Mechanics Service Truck**. Discussion was held on the pricing and the specs on the bids received. Lepper and Public Works Director Larry Benz recommended awarding to Custom Truck, in the amount of \$126,990.00.

MOTION:

Commissioner Scheperle made a **motion to award Bid No. 2020-13: Crew Cab Mechanics Service Truck to Custom Truck (2019 Dodge 5500 in the amount of \$126,990.00)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to approve the purchase of a 2021 HV507 SFA (HV507) Single Axle Dump Truck from Scheppers International Truck Center (in the amount of \$183,150.674)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

9. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Commissioner Bushman stated he received an email from Ralph Jobe regarding the statistics for U.S. Census for 2020, which includes Cole County's ranking, along with the ranking for incorporated cities/towns in Cole County.

10. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner