



**COLE COUNTY COMMISSION MINUTES
Agenda for the Commission of Cole County
For Tuesday, June 23, 2020**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Schepelerle, Facilities Director Greg Camp, Sheriff John Wheeler, Auditor Kristen Berhorst, Health Department Director Kristi Campbell, Ashley Roling (Williams Keepers), Tom Butler and Jacklyn Wood (Assessor's Office), Public Works Director Larry Benz, County Engineer Eric Landwehr, News Tribune Jeff Haldiman, David Bange and Ryan Moehlman (City of Jefferson), Deputy Auditor Jennifer Prenger, Counselor Jill LaHue, Recorder Judy Ridgeway, IT Director Brian Ridenhour, Finance Debbie Malzner, Assessor Chris Estes, EMS Deputy Chief David Boyles, EMS Chief Matthew Lindewirth, Deputy Clerk Lynne Reinkemeyer, present.

- 2. MINUTES & REPORTS RECEIVED AND FILED
- 3. COMMISSIONER COMMITTEE LIAISON REPORTS
- 4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS
- 5. COMMISSION COMMENTS
- 6. BIDS & CONTRACTS

MOTION:

Commissioner Schepelerle made a **motion to approve the Cooperative Purchase Agreement through Boone County with Air Systems, LLC**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

MOTION:

Commissioner Schepelerle made a **motion to approve and sign the Proposal with Air Systems LLC (for Cole County Public Works Department)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

MOTION:

Commissioner Schepelerle made a **motion to approve and sign the 2020-2021 DSSSF Grant Subaward (Deputy Sheriff Salary Supplementation Fund - \$48,300.06)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

MOTION:

Commissioner Schepelerle made a **motion to approve and resign the ESO Contract (EMS)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

MOTION:

Commissioner Schepelerle made a **motion to approve and sign the CAD Integration Contract with CentralSquare (EMS - formerly Zuercher)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of:

Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle **made a motion to approve and sign the Lucas CPR Device Annual Maintenance Contract with Stryker (EMS)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle **made a motion to approve and sign the Program Services Contract (Annual Renewal) for Adult Brain Injury Service Coordination between Missouri Department of Health and Senior Services and Cole County Health Department**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle **made a motion to award Bid No. 2020-19: Telephone and Video Visitation Services, Cole County Jail to Securix Technologies LLC**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

7. UNFINISHED BUSINESS

DISCUSSION:

No discussion was held regarding the Law Enforcement Roof during open session. The discussion will be held during closed session today.

DISCUSSION:

Recorder of Deeds Judy Ridgeway was present to request approval from the Commissioners to move forward with Option #2 Proposal received from Brady's Glass & Paint Company to install security windows in the Recorder's Office. Ridgeway provided a handout of the proposal (in the amount of \$5,000.00) and stated the option to move desks, etc. was too expensive and having the security windows installed would work best in their office.

MOTION:

Commissioner Scheperle **made a motion to approve Option #2 Proposal from Brady's Glass & Paint Company for security window installation in the Recorder's Office (in the amount of \$5,000.00)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

8. NEW BUSINESS

MOTION:

Commissioner Scheperle **made a motion to approve the Accounts Payable Review pending final review**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle **made a motion to approve and sign the 2019 Management Representation Letter for Williams-Keepers LLC**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Ashley Roling, with **Williams Keepers LLC**, **presented Cole County's 2019 Audit** to the Commissioners for review and any questions they may have. Auditor Berhorst asked approval from the Commissioner's to post the County's 2019 Financial Statement in the newspaper. No motion was made today to approve or accept the 2019 Audit from Williams Keepers as presented, nor approval/motion to post the 2019 Financial Statement in the newspaper.

DISCUSSION:

Discussion was held regarding the six (6) **CARES Act Consultant RFQ's** (Request for Qualification) received. Interviews will be held next Tuesday, June 30, 2020 beginning at 1:00 p.m. for the following respondents; BKD LLP, Sivic Solutions Group LLC and Brown, Smith, Wallace LLP.

BUDGET ADJUSTMENT:

1st Reading of Budget Adjustment #12 in the amount of \$58,008.00 for the Law Enforcement Fund for CESF Grant Coronavirus Emergency Responses. No action taken today.

DISCUSSION:

David Bange and Ryan Moehlman, with the City of Jefferson, was present to discuss the feedback they received from the City of Jefferson's application submitted for EDA-DR grant funding for the Missouri State Penitentiary redevelopment (the "project"); specific commitment regarding the County's funding for the project (joint City/County). Mr. Moehlman also spoke about the TDD (Transportation Development District) process relating to the MSP Development Project.

MOTION:

Commissioner Scheperle made a **motion to sign the Letter of Intent to make funds available for the MSP Redevelopment (the "Project") with EDA-DR**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

9. CLOSED SESSION

Commissioner Bushman **made a motion to go into Closed Session at 10:01 a.m.** Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Legal Actions [Section 610.021(1)] and Security Systems for CCSD [Section 610.021(19)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE

Commissioner Scheperle made a **motion to go out of Closed Session at 11:27 a.m.** and reconvene as the Cole County Commission. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Finance Malzner stated she has received the Emergency Plan Guide for the Annex and Carnegie Buildings. She will send the plan to the Department Heads and Elected Officials for their review before accepting the plan.

Health Department Director Campbell stated the Health Department will be posting new things on their website, which includes information they receive from the Department of Health & Senior Services. Campbell also stated the County will be performing COVID Testing (PCR Test), free of charge, on July 7th, 8th, and 9th of 2020 at the former Health Department Building. This testing will require an appointment be made prior to arriving.

11. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner