



**Agenda for the Commission of Cole County
For Tuesday, August 15, 2023**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted.
The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER (8:00 a.m.)

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Harry Otto, Judge Jon Beetem, Judge Cotton Walker, Circuit Clerk Mark Eichholz, Marshall Holly Butler, Captain Aaron Bolinger, JCREP Paul Samson, EMA Director Nicholas Tietsort, EMS Chief Eric Hoy, Public Works Director Eric Landwehr, PW Engineer Matt Prenger, Public Administrator Ralph Jobe, IS Director Brian Ridenhour, Purchasing Agent Jessica Bryant, Auditor Mark Ruether, HR Sheila Johnson, Finance Debbie Malzner, Counselor Jill LaHue, Chief Deputy Clerk Dawn Cremeans, present.

2. MINUTES & REPORTS RECEIVED AND FILED

Collector's July 2023 Fees
Sheriff's July 2023 Fees

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. PRESENTATION FROM STAFF, CONSULTANTS, AND INVITED GUESTS

DISCUSSION:

A discussion was held with Judge Beetem regarding the Circuit Court's Budget. Judge Walker, Mark Eichholz and Mark Ruether also spoke. Budget items discussed were Circuit Clerk, Court Services and Pretrial Release.

6. COMMISSION COMMENTS

7. BIDS & CONTRACTS

MOTION:

Commissioner Hoelscher made a **motion to award Bid No. 2023-19 Auditing Services to Williams Keepers in the amount of \$63,500.00.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to sign the Letter of Representation with Miles & Stauffer for EMS's GEMT Cost Report for period ended June 30, 2021.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to renew Contract No. 2022-25 for Inmate Food Service with Trinity Services Group**. Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

8. UNFINISHED BUSINESS

MOTION:

Commissioner Otto made a **motion to approve the purchase of another Motorola Consolette Radio for EMS that was missed a week ago in the amount of \$8,048.42**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

9. NEW BUSINESS

MOTION:

Commissioner Otto made a **motion to approve Accounts Payable pending review**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

DISCUSSION:

A discussion was held with Debbie Malzner and Mark Ruether regarding the Tax Levy for 2023.

MOTION:

Commissioner Otto made a **motion to sign the Surplus Title on the 2019 Dodge Sedan for the Sheriff's office**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

DISCUSSION:

A discussion was held regarding the County Owned Vehicle Policy Revision and Commuting Issues.

MOTION:

Commissioner Otto made a **motion to sign the extension to Maintenance and Support Agreement with Idemia for the Live Scan for the Sheriff's Dept**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve and sign Change Order #1 Railroad Spur Extension & Trans-Load Facility Project No. 2022-701-1 in the total amount of \$178,308.90**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

UPDATE:

Eric Landwehr gave an update on the Capital Area Rail Terminal (CART) and wants to develop a Memorandum of Understanding. JCREP Paul Samson also spoke.

PRESENTATION:

A Zoom presentation was given by Jess O'Shea and Gerrod Franklin with OpenGov regarding Permits and Licensing Software.

10. NEXT SCHEDULED MEETING – August 22nd at 9:00 a.m.

11. ADJOURNMENT

Commission adjourned at 4:30 p.m.