



COLE COUNTY COMMISSION MINUTES

Agenda for the Commission of Cole County  
For Tuesday, August 18, 2020

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

**CALL TO ORDER:**

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Schepeler, Auditor Kristen Berhorst, News Tribune Emily Cole, Recorder Judy Ridgeway, EMA Coordinator Sierra Thomas, Health Department Melinda Ridenhour, Harry Otto (Self), Health Director Kristi Campbell, County Counselor Jill LaHue, Finance Debbie Malzner, County Engineer Eric Landwehr, Public Works Director Larry Benz, Purchasing Agent Jessica Bryant, EMS Chief Matthew Lindewirth, Collector Larry Vincent, Richard Lee (Pre-Trial Services), Deputy Clerk Lynne Reinkemeyer present.

2. MINUTES & REPORTS RECEIVED AND FILED

REPORTS: July 2020 Country Treasurer's Reconciliation Report Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

**MOTION:**

Commissioner Schepeler made a **motion to approve and sign the Epidemiology And Laboratory Capacity (ELC) Cares Contract between the Missouri Department of Health and Senior Services and Cole County Health Department (8-1-20 through 3-31-2022)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

**MOTION:**

Commissioner Schepeler made a **motion to award Brookview Drive and Gateway Drive Stormwater Improvements Project No. 2019-204-1 and Joseph Drive Pipe Replacement Project No. 2020-201-1 to Sam Gaines Construction, Inc. (in the amount of \$\$210,200.00)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

**MOTION:**

Commissioner Schepeler made a **motion to approve and sign the Construction Contract between Sam Gaines Construction, Inc. and the County of Cole for Brookview Drive and Gateway Drive Stormwater Improvements Project No. 2019-204-1 and Joseph Drive Pipe Replacement Project No. 2020-201-1**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

7. UNFINISHED BUSINESS

**MOTION:**

Commissioner Scheperle made a **motion to approve the Sole Source Advertisement with Zoll Monitors for the Maintenance Agreement (EMS)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

8. NEW BUSINESS

**MOTION:**

Commissioner Scheperle made a **motion to approve the Accounts Payable Review pending final review**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Bushman made a **motion to Open the Public Hearing for Setting 2020 Tax Levy**. No Discussion was held.

**MOTION:**

Commissioner Bushman made a **motion to Close the Public Hearing for Setting 2020 Tax Levy**.

**MOTION:**

Commissioner Scheperle made a **motion to approve the 2020 Tax Levy for General Revenue at a Tax Rate of .0711**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Scheperle made a **motion to approve the 2020 Tax Levy for Road & Bridge at a Tax Rate of .2725**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**DISCUSSION:**

Health Director Kristi Campbell and Melinda Ridenhour was present to discuss with the Commissioners the WIC Budget and position changes with the Cole County Health Department. A handout was provided to the Commissioners for their review. The changes if approved would be effective October 1, 2020.

**MOTION:**

Commissioner Scheperle made a **motion to approve the positions changes within the Health Department as requested**. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Abstain), Commissioner Scheperle (Yes).

**DISCUSSION:**

No action taken today regarding signing of Surplus Title.

**DISCUSSION:**

Richard Lee (Pre-Trial Services) was present and provided the Commissioners with a "**Jail and PTS Monthly Report for the January through July 2020**". County Counselor Jill LaHue presented an agreement with BI Incorporated to the Commissioners to approve for a Demo BI LOC8 with BEACON.

**MOTION:**

Commissioner Scheperle made a **motion to approve and sign the Agreement for Equipment or Service Demonstration (LOC8 XT) with BI Incorporated**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Scheperle made a **motion to terminate the two (2) contracts/agreements for HR Consultant Services with Moresource (30 day notice)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**DISCUSSION:**

Discussion was held regarding **Internal County CARES Act Items or projects** that should be addressed with these funds. Some items/projects brought up included; technology needs, auto door pulls, auto water faucets and towel dispensers for the bathrooms throughout County buildings/departments/offices. **There is an internal application for**

**departments/offices to complete requesting their needs for CARES Act items/projects.** Thursdays will be set aside for the Commission to meet regarding applications received and need to be reviewed.

**BUDGET ADJUSTMENT:**

**1st Reading of Budget Adjustment #17 in the amount of \$71,150.00 for the General Fund (Health).** No action taken today.

**DISCUSSION:**

Recorder Judy Ridgeway was present to discuss with the **Commissioners COVID-19 expenses to be funded through the CARES Act for the Recorders Office (Phase 2).** Ridgeway provided a handout of the expenses and will complete the internal application for the requests brought to the Commissioners today.

**DISCUSSION:**

EMS Chief Matthew Lindewirth was present to request approval from the Commissioners for a **Design/Build RFP for the EMS Building interior office space.** Lindewirth stated there was funding in last year's budget (capital monies) to allow for good **sleeping quarters with rooms at the EMS Building, stating there would be 5 rooms, up to 3 employees in each room.** The need for this design/build is especially important now due to COVID-19, stating there are currently 8 employees quarantining. The RFP would include start by date and completed date for this design/build. The Commissioners were in agreement to move forward with this request.

**DISCUSSION:**

EMS Chief Matthew Lindewirth spoke to the Commissioners about a **design/build RFP for EMS Command Medication Storage Boxes for vehicles,** stating EMS would need four of these storage boxes. The Commissioners were in agreement to move forward with this design/build RFP.

**DISCUSSION:**

EMS Chief Matthew Lindewirth was present to request approval to purchase Narcboxes (19) for Controlled Substances from ESO as no bids were received (these Narcboxes are DEA regulated). Lindewirth provided an ESO Quote for the Narcboxes.

**MOTION:**

Commissioner Schepelerle made a **motion to approve the purchase of Narcboxes (19) from ESO (in the amount of \$39,320.00).** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

**DISCUSSION:**

EMS Chief Matthew Lindewirth was present to **discuss with the Commissioner approval to purchase cardiac monitor base mounting brackets,** through a cooperative purchase with Technimount System in the amount of \$7,106.40. Lindewirth provided the Quote from Technimount.

**MOTION:**

Commissioner Schepelerle made a **motion to approve the purchase of cardiac monitor base mounting brackets through Technimount System.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

**DISCUSSION:**

Discussion was held regarding a **proposed EMS Pay Scale** presented to the Commissioners by EMS Chief Matthew Lindewirth for review. Some discussion included recruitment for paramedics is more difficult at this time due to COVID, the state shut down paramedic school and has waived the clinical requirements (concern of quality of care for services), EMS has lost several employees over the last month for various reasons, Cole County EMS is the 11th busiest and largest EMS in the state and receives over 10,000 calls per year, the County to send EMT's to Paramedic School and should EMS personnel be paid overtime when they are off due to the COVID or COVID contact when scheduled to work. In addition, the average pay for paramedics in the state is \$53,000.00. The proposed pay scale would take effect August 23, 2020.

**MOTION:**

Commissioner Schepelerle made a **motion to approve and accept the proposed pay scale for paramedics effective August 23, 2020.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepelerle (Yes).

**MOTION:**

Commissioner Schepelerle made a **motion to pay EMS personnel scheduled overtime when off work when under**

**COVID quarantine.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Abstain), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**MOTION:**

Commissioner Scheperle made a **motion to amend the previous motion made to "accept the proposed pay scale for paramedics effective August 23, 2020" to Accept the EMS Pay Scale as presented.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**DISCUSSION:**

Discussion was held regarding **approval of CARES Act Application Requests received.** Finance Malzner provided a handout of the application requests for Phase #1 received from schools.

**MOTION:**

Commissioner Hoelscher made a **motion to approve the CARES Act Application request for C-01-01 Thermal Turret Camera.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Abstain).

**MOTION:**

Commissioner Hoelscher made a **motion to approve the CARES Act Application request for C-01-02 Polycarbonate (Plexiglas) Barriers.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Abstain).

**MOTION:**

Commissioner Hoelscher made a **motion to approve the CARES Act Application request for C-01-03 Disposable Face Masks.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Abstain).

**MOTION:**

Commissioner Hoelscher made a **motion to approve the CARES Act Application request for C-05-01 Air Purifiers for A/C Units.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Abstain).

**MOTION:**

Commissioner Hoelscher made a **motion to approve the Emergency Purchase for the Thermal Camera, Polycarbonate Plexiglas Barriers and Air Purifiers for A/C Units listed on the CARES Act funding Recommendation (as of 8/18/20).** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Abstain).

9. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

Commissioner Hoelscher stated a MAC Board meeting was held last week and the conference has been canceled and may do an online/virtual training.

Commissioner Hoelscher also stated a local long-term facility with COVID issues need to follow the state guidelines.

Commissioner Bushman received correspondence dated July 31, 2020 from Department of Natural Resources regarding the Draft Fiscal Year 2021 Clean Water State Revolving Fund Intended Use Plan and Priority List.

10. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

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Presiding Commissioner

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Eastern District Commissioner

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Western District Commissioner