



COLE COUNTY COMMISSION MINUTES
Agenda for the Commission of Cole County
For Tuesday, September 1, 2020

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Schepeler, IT Director Brian Ridenhour, Sheriff John Wheeler, Aaron Bolinger (Sheriff's Department), Jan Wyatt (City of Russellville), County Engineer Eric Landwehr, Harry Otto (Self), Roger Schwartze (Self), Mike Bates (Self), Juvenile Court Administrator Michael Couty, Health Director Kristi Campbell, Collector Larry Vincent, Assessor Chris Estes, Purchasing Agent Jessica Bryant, W. W. Bill Gratz and Shirley Stockman (Wardsville), County Counselor Jill LaHue, News Tribune Jeff Haldiman, Deputy Auditor Jennifer Prenger, Auditor Kristen Berhorst, Finance Debbie Malzner, EMS Chief Deputy David Boyles, Shannon Kliethermes (Public Works), Public Works Director Larry Benz, Road Superintendent Larry Bishop, 8912 Lock & Dam Representatives Lucas Verslues, Marilyn Verslues, Daniel R. Verslues, Lynn Peters, Pat Stewart, Thomas Stewart and Paul Douglass, Dale Verslues, Jon Browning (Attorney for 8912 Lock & Dam), Deputy Clerk Lynne Reinkemeyer present.

2. MINUTES & REPORTS RECEIVED AND FILED

2019 Notice of Tax Certificate Sale and Real Estate Tax Sale Posting Report

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

MOTION:

Commissioner Schepeler made a **motion to award Bid No. 2020-24: Food Service Program to Trinity Services Group**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

MOTION:

Commissioner Schepeler made a **motion to approve and sign the Independent Contractor Agreement with JCMG Ancillary Services, LLC and Jefferson City Medical Group, P.C. (June 30, 2020 to June 29, 2021)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

MOTION:

Commissioner Schepeler made a **motion to approve and sign the Zoll Medical Sole Source 2020-SS14 for Extended Warranty/Maintenance on Zoll Cardiac Monitors (EMS)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

MOTION:

Commissioner Scheperle made a **motion to approve and sign the Supplemental Agreement Cole County Small Community Cooperative Project between County of Cole and the Village of Wardsville (\$75,000.00) and the City of Russellville (\$220,000.00)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

7. UNFINISHED BUSINESS

8. NEW BUSINESS

MOTION:

Commissioner Scheperle made a **motion to approve the Accounts Payable Review pending final review**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

BUDGET ADJUSTMENT:

2nd and Final Reading of Budget Adjustment 17 in the amount of \$71,150.00 for the General Fund (Health).

Commissioner Scheperle made a motion to approve and sign Budget Adjustment #17. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to approve the CARES Act Application request C-05-02 for Device Charging Cabinet with Sanitizer - \$2,230.00**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to approve the CARES Act Application request C-07-01 for 8 Portable Radios - \$2,520.00, 7 Noncontact Infrared Thermometers - \$980.00, Cleaning Supplies (Garbage Bags, Spray Bottles) - \$292.00 and 16 Device Charging Cabinet - \$1,600.00**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to approve the CARES Act Application request C-12-01 for 15 Handheld Radios - \$4,725.00 and 15 Noncontact Infrared Body Thermometers - \$2,025.00**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Hoelscher made a **motion to approve the CARES Act Application request C-13-01 for Acrylic Table Dividers - \$6,600.00 and 2 Thermographic Cameras - \$15,158.00**. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Abstain).

MOTION:

Commissioner Scheperle made a **motion to approve the CARES Act Application request D-03-01 for Mounting Brackets for Telemedicine Cardiac Monitor - \$7,107.00**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to approve the CARES Act Application request D-03-02 for 17 Cardiac Monitors/Defibrillators with Telemedicine Link - \$390,604.00**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

MOTION:

Commissioner Scheperle made a **motion to deny the CARES Act Application request D-03-10 for Chevy Tahoe and Emergency Lighting**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

No discussion or action taken today on approval of CARES Act Signing of Subrecipient Agreement.

DISCUSSION:

Roger Schwartz was present to inform the **Commissioners the same Committee/Campaign Members are willing to serve/run again for the next 1/2 Cent Sales Tax Road & Bridge Capital Improvements Projects**, but also requested the Commissioners assistance. The members are Roger Schwartz, Mike Bates and Lori Hoelscher. Schwartz provided a brochure of the Proposed Capital Improvements 1/2 Cent Sales Tax for 2017-2021. The Commissioners were in agreement for the same Committee/Campaign members.

DISCUSSION:

Sheriff Wheeler was present to discuss with the Commissioners the **damage to sally port doors** and taking longer to receive new doors due to COVID. Wheeler requested approval to purchase additional doors to keep stored/on hand in the facility to use when needed.

MOTION:

Commissioner Scheperle made a **motion to approve and run the Sole Source for Sally Port Garage Door/Parts**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Sheriff Wheeler was present to request Jailer beginning salary to be increased from \$32,500.00 to \$35,000 and he is willing to forego any Merit and/or COLA raises for 2021 Budget. Wheeler stated he is down 15 jailers at this time. The cost to increase the salary this year would be \$14,326.44 and Wheeler stated this cost is revenue neutral for this year, but will be entered into 2021 Budget request. A handout was provided for the Commissioners to review.

MOTION:

Commissioner Scheperle made a **motion to approve and accept the Jailer Salary Increase as presented**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Assessor Estes was present to discuss **Lewis, Reed and Allen Invoices for 2019 and 2020**. Auditor Berhorst indicated there was a 2019 purchase order, which was closed without invoices being paid, from last year for the 2019 contract and should another purchase order be issued to pay balance due for 2019 services. There is not a 2020 Contract in place between Cole County and Lewis, Reed and Allen. Estes stated he did receive a contract in July 2020 without a percentage listed so no action was taken on the contract. The Commissioners requested Assessor Estes bring the invoices to the next Commission Meeting to discuss payment or no payment. No other action taken.

DISCUSSION

Health Director Kristi Campbell was present discuss COVID testing at hospitals, Community Health, etc. Campbell stated Crystal Sullivan, with Community Health spoke about them doing a testing/vaccination site with a trailer/unit. The Commissioners agreed hospitals, Community Health, etc. can submit proposals for their testing sites. No further action taken.

MOTION:

Commissioner Scheperle made a **motion to approve and run a Sole Source Ad for Body Cams (Sheriff)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion was held regarding 8912 Lock and Dam & Lock and Dam Spur regarding land ownership and where the Spur begins and who maintains the area. In addition, discussion included trespassing and civil issues between neighbors or people who are on or drive in this area. There were several individuals who attended this meeting and spoke. The County will meet and review the installation of marking posts at the Lock & Dam Spur.

9. CLOSED SESSION

Commissioner Scheperle made a **motion to go into Closed Session at 10:35 a.m.** Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Personnel Issues [Section 610.021(13)] and Security Systems [Section 610.021(19)]. Commissioner Bushman seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes),

Commissioner Scheperle (Yes).

RECONVENE

Commissioner Scheperle made a **motion to go out of Closed Session at 10:59 a.m.** and reconvene as the Cole County Commission. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (No), Commissioner Scheperle (Yes).

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

11. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner