



**Agenda for the Commission of Cole County  
For Tuesday, September 5, 2023**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted.  
The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER (9:00 a.m.)

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Harry Otto, News Tribune Alex Naughton, Auditor Mark Ruether, HR Sheila Johnson, Finance Debbie Malzner, Counselor Jill LaHue, EMS Chief Eric Hoy, Purchasing Agent Jessica Bryant, Collector Larry Vincent, Recorder Judy Ridgeway, Maintenance Jordy Doerhoff, Public Works Director Eric Landwehr, Health Director Kristi Campbell, Lead Deputy Clerk Michele Derleth, present.

2. MINUTES & REPORTS RECEIVED AND FILED

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

The approval and signing of Memorandum of Understanding with Operator for the Capital Area Rail Terminal will be tabled until next week.

**MOTION:**

Commissioner Otto made a **motion to award the 2023-20 contract to Bee Seen Signs in the amount of \$24,342.00.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to award the 2023-18 contract to Central Bank for Banking Services. Group 1 for 4 years, Group 2 and 3 with the options to renew each year.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

7. UNFINISHED BUSINESS (Old Business).

HR Sheila Johnson would like to revisit the closed session from last week regarding the maintenance department.

8. NEW BUSINESS

Commissioner Otto made a **motion to approve Accounts Payable pending review.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to approve the OpenGov Permitting and Licensing Software Purchase**. Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

9. NEXT SCHEDULED MEETING – September 6th at 9:30 a.m.

10. ADJOURNMENT

**MOTION:**

Commissioner Otto made a **motion to stand in recess until 4:30 p.m.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

Commission adjourned at 4:30 p.m.

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Presiding Commissioner

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Eastern District Commissioner

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Western District Commissioner