



COLE COUNTY COMMISSION MINUTES

**Agenda for the Commission of Cole County
For Tuesday, September 8, 2020**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Schepeler, Tom Butler and Jackie Wood (Assessor's Office), Assessor Chris Estes, Ron Hoffman (EMS), EMS Chief Deputy David Boyles, Veronica Hoffman (Linn MO), Finance Debbie Malzner, News Tribune Jeff Haldiman, Counselor Jill LaHue, Auditor Kristen Berhorst, Purchasing Agent Jessica Bryant, Collector Larry Vincent, Harry Otto (Self), Deputy Auditor Jennifer Prenger, Sheriff John Wheeler, IT Director Brian Ridenhour, Deputy Clerk Lynne Reinkemeyer present.

2. MINUTES & REPORTS RECEIVED AND FILED

FEES: July 2020 Clerk Fees Filed
July 2020 Recorder Fees Filed
July 2020 Sheriff Fees Filed

REPORT(S): July 2020 Auditor's Report Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. RESOLUTIONS

Commissioner Bushman presented a Resolution By the Cole County Commission (**Retirement Resolution**) to **Ronald Hoffman**.

7. BIDS & CONTRACTS

MOTION:

Commissioner Schepeler made a **motion to award Bid No. 2020-21: Video Surveillance System Enhancement & Expansion to Mid Mo Telecom & Security**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Schepeler (Yes).

8. UNFINISHED BUSINESS

9. NEW BUSINESS

MOTION:

Commissioner Schepeler made a **motion to approve the Accounts Payable Review pending final review**. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes),

Commissioner Bushman (Abstain), Commissioner Scheperle (Yes).

DISCUSSION:

Discussion was held regarding **CARES Act Funding Internal Request by EMS (Manikins and simulation program)** and asking for approval to forward onto BKD for review. The Commissioner's agreed to forward this request to BKD.

DISCUSSION:

Judge Beetem was present to discuss an **Internal Application for CARES Funding for Circuit Court needs**. An email handout from Beetem was provided for review. The Commissioners agreed to forward this request to BKD.

MOTION:

Commissioner Scheperle made a **motion to approve the CARES Act Application Request for Cole County EMS for 1 Adult and 1 Pediatric manikin, along with 2 multi-purpose skills trainer (No documentation received at this time with Application number assigned)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (No), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

No action taken today regarding Approval of CARES Act Signing of Sub Recipient Agreement.

BUDGET ADJUSTMENT:

2nd and Final Reading of Budget Adjustment #18 in the amount of \$8,891.46 for Law Enforcement Fund (Insurance). Commissioner Scheperle made a motion to approve and sign Budget Adjustment #18. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Jackie Wood, Assessor's Office, presented to the Commissioners the Occupancy and Errors and Omissions for their review. Discussion was held regarding the Errors and Omissions for 10506 W Brazito Road (Jesse Farris and Angela Schulte) regarding a house on the property as never being assessed to date. Discussion concluded the Assessor's Office cannot go back to assess this house and 2021 will be the first year of assessment for this house.

MOTION:

Commissioner Scheperle made a **motion to accept the Occupancy and Errors and Omissions as presented, with the exception of 10506 W. Brazito Road**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commission Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

Assessor Estes provided invoices he has received from **Lewis Reed & Allen P.C.** for the Commissioners to review. **The invoices are for 2019 and 2020**. Currently, the County does not have a signed contract with Lewis Reed & Allen P.C. for 2020. The Commissioners agreed to pay 23.00% of the 2019 invoices the County is liable for, which total \$57.50. No further action taken on 2020 invoices. Assessor Estes will notify Lewis Reed & Allen P.C. of the invoice amount the County will pay.

DISCUSSION:

Discussion was held regarding the **Courthouse Site Improvement Project** getting close to the end of the contract. Finance Malzner asked the Commissioners if liquidated damage fees in the amount of \$20,250.00 were going to be applied and if retaining fees should be held. **The Commissioners agreed to hold the retaining fees and liquidated damage fees at this time.**

MOTION:

Commissioner Scheperle made a **motion to sign the Surplus Title on a 2007 FORD Truck VIN/1FDFAF57P17EA60607 (Public Works)**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

DISCUSSION:

EMS Deputy Chief David Boyles presented estimates (in the amount of \$27,383.54) to the Commissioners to review regarding building modifications at the EMS Building

MOTION:

Commissioner Scheperle made a **motion to declare the emergency purchase for building modifications at the EMS Building**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner

Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

CLOSED SESSION

Commissioner Scheperle made a **motion to go into Closed Session at 10:28 a.m.** Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Personnel [Section 610.021(13)]. Commissioner Hoelscher seconded the motion. The motion passed by a roll call vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

RECONVENE

Commissioner Scheperle made a **motion to go out of Closed Session at 10:37 a.m.** and reconvene as the Cole County Commission. Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (No), Commissioner Scheperle (Yes).

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

11. ADJOURNMENT

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner