



**Agenda for the Commission of Cole County  
For Tuesday, September 12, 2023**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted.  
The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

**CALL TO ORDER:**

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Harry Otto, JCREP Paul Samson, News Tribune Alex Naughton, Health Director Kristi Campbell, Health Joe Gassner, Health Chris White, Sheriff John Wheeler, Maintenance Jordy Doerhoff, Recorder Judy Ridgeway, EMS Chief Eric Hoy, Public Works Director Eric Landwehr, Public Works Matt Prenger, IS Director Brian Ridenhour, Purchasing Agent Jessica Bryant, HR Sheila Johnson, Auditor Mark Ruether, Finance Debbie Malzner, Counselor Jill LaHue, Chief Deputy Clerk Dawn Cremeans, present.

2. MINUTES & REPORTS RECEIVED AND FILED

Recorder's August 2023 Fees  
Sheriff's August 2023 Fees  
County Clerk's 2023 Fees

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

**MOTION:**

Commissioner Hoelscher made a **motion to approve and sign the Memorandum of Understanding with Capital Logistics and Capital Oil Terminals for the Capital Area Rail Terminal.**

Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to sign the Contract for Replacement of Annex Building HVAC System. Bid No. 2023-16 with United Mechanical Services.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve the WIC Local Agency Nutrition Services Contract Renewal for FY24 from MODHSS. Contract 10/1/2023 - 9/30/2024.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve the Memorandum of Understanding Agreement with MODHSS for access to Vital Records System.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

The signing of the contract with Zimmer Communications was moved to next week.

**MOTION:**

Commissioner Hoelscher made a **motion to approve and sign the Professional Service Agreement for Ground Emergency Medical Transport (GEMT) with AP Triton.** The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to approve and sign the Clinical Letter Agreement with the University of Missouri Health Care (UMHC).** The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to sign the Agreement with OpenGov for Permitting and Licensing Software for \$42,451.25.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to award the 2023-21 Propane Provision & Services to Ferrellgas.** The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to sign the contract with GBH Builders for Health Department Renovations.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve the Lou Fusz Chrysler Sole Source for Sheriff's Department.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to purchase the Lou Fusz Chrysler Dodge Durango.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to approve the \$274,208.20 for the 2021-001-1 County Park Parking Lot Improvements with M&M Landscaping and Construction.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (No), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to sign the Idemia Maintenance and Support Agreement for the Sheriff's Dept. for \$3,594.00.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

7. UNFINISHED BUSINESS

8. NEW BUSINESS

**MOTION:**

Commissioner Otto made a **motion to approve Accounts Payable pending review.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Hoelscher made a **motion to sign the Change Order to the Data Room Project for Sheriff's Dept. for \$11,917.00.** The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to sign the Letter of Support for Stronghold Landing Development.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**UPDATE:**

Eric Landwehr gave an update on the Fuel Pumps and Fuel Spill. He provided a breakdown of the total costs to date.

**DISCUSSION:**

A discussion was held with Kristi Campbell and Joe Gassner regarding Abatement of a property due to an Onsite Wastewater Systems issue located at 5109 Rt. D. The Health Dept. will monitor the situation.

**DISCUSSION:**

A discussion was held with Kristi Campbell, Jordy Doerhoff and Chris White regarding Fire Alarm System Repair at the Health Dept. More research needs to be done.

9. CLOSED SESSION – Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following:  
Personnel Issues [Section 610.021(13)]  
Existing or Proposed Security Systems [Section 610.021(19)]

**MOTION:**

Commissioner Otto made a **motion to go into Closed Session at 10:13 a.m.** pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Personnel Issues [Section 610.021(13)] and Existing or Proposed Security Systems [Section 610.021(19)]. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

**MOTION:**

Commissioner Otto made a **motion to go out of Closed Session at 11:30 a.m. and stand in recess until 4:30 p.m.** Commissioner Bushman seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

10. NEXT SCHEDULED MEETING – September 19<sup>th</sup> at 9:00 a.m.

11. ADJOURNMENT

Commission adjourned at 4:30 p.m.

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Presiding Commissioner

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Eastern District Commissioner

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Western District Commissioner