



**Agenda for the Commission of Cole County
For Tuesday, November 16, 2021**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted.
The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Harry Otto, William Luebbert (self), Luebbert Engineering Christina Luebbert, JCREP Luke Holtschneider, Health Director Kristi Campbell, Health Dept. Chris White, EMA Director Nicholas Tietsort, Sheriff John Wheeler, EMS Chief Eric Hoy, Facilities Director Greg Camp, Public Administrator Ralph Jobe, Public Works Director Eric Landwehr, Public Works Engineer Mattheuw Prenger, Purchasing Agent Jessica Bryant, Human Resources Sheila Johnson, Auditor Kristen Berhorst, Finance Debbie Malzner, Counselor Jill LaHue, Chief Deputy Clerk Dawn Cremeans, present.

2. MINUTES & REPORTS RECEIVED AND FILED

Sheriff's October 2121 Fees
Treasurer's October 2021 Reconciliation Report
Collector's October 2021 Fees

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. PRESENTATIONS FROM STAFF AND INVITED GUESTS

PRESENTATION:

Luke Holtschneider gave an update on the Jefferson City Regional Economic Partnership.

6. COMMISSION COMMENTS

7. BIDS & CONTRACTS

MOTION:

Commissioner Hoelscher made a **motion to sign the Service Agreement with Junior's ProClean for Duct work for the 3rd floor Prosecuting Attorney's office for \$9,200.00.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to sign the renewal for year 3 for Unarmed Security Guard Services with Guardsman Security & Investigation, Inc. for Court House. Contract No. 2019-31.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to sign the renewal of contract for Heavy Equipment Maintenance, Repair, & Parts with Fabick Cat for Public Works. Contract No. 2020-30.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to sign the renewal for contract for Medical Grade Oxygen with Airgas an Air Liquide Co. for EMS.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve the application for Emergency Management Performance Grant (EMPG) Mini - Grant for the warning siren system for EMA.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to sign the grant application for the Combating Domestic Violent Extremism (CDVE) Grants for Hazmat and Sheriff's Dept.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to sign the Final Change Order for 2021 Asphalt Overlay Program, Project No. 2021-501-1.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to sign the 209 & 210 Adams Street contract with GBH Builders, Inc.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve and sign the Agreement Letter from Missouri Department of Health and Senior Services (MODHSS) for the WISEWOMAN program with Health Dept.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to approve and sign the Cole County Health Department serving Callaway County 2022 CCHC Contract.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

8. UNFINISHED BUSINESS

MOTION:

Commissioner Otto made a **motion to sign the Turn-Key Mobile, Inc. Proposal for \$11,844.00 for EMS. This is an adjustment to the previous signed agreement.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

9. NEW BUSINESS

MOTION:

Commissioner Otto made a **motion to approve Accounts Payable pending review.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

PUBLIC HEARING:

Commissioner Bushman opened the Public Hearing on the Final Draft of Cole County Stormwater Ordinance.

Eric Landwehr gave an update on the Cole County Stormwater Ordinance.

No one appeared from the Public.

The final adoption will be brought up at next week's meeting.

Commissioner Bushman closed the Public Hearing on the Final Draft of Cole County Stormwater Ordinance.

BUDGET ADJUSTMENT:

2nd and Final Reading of Budget Adjustment #22 in the amount of \$9,286.00 for General Fund.

Commissioner Hoelscher made a **motion to sign Court Order #22 for \$9,286.00 for State Homeland Security.**

Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

BUDGET ADJUSTMENT:

2nd and Final Reading of Budget Adjustment #23 in the amount of \$3,400.00 for General Fund. Commissioner Hoelscher made a **motion to sign Court Order #23 for \$3,400.00 for State Homeland Security.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

DISCUSSION:

A discussion was held with Human Resources Sheila Johnson regarding the 2022 Employee Handbook. Final approval of the Employee Handbook will be at next week's meeting on Wednesday November 24th.

MOTION:

Commissioner Hoelscher made a **motion to approve the signing of the contract for preventative Maintenance on Parking Area Doors at Sheriff's Department.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

UPDATE:

Health Director Kristi Campbell gave an update on the Covid virus.

10. CLOSED SESSION

MOTION:

Commissioner Otto made a **motion to go into Closed Session at 10:05 a.m. Pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Legal Actions [Section 610.021(1)]; Security Issues [Section 610.021(19)].** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to go out of Closed Session at 10:56 a.m.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

11. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

12. ADJOURNMENT

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner