



**COLE COUNTY COMMISSION MINUTES**  
**Agenda for the Commission of Cole County**  
**For Wednesday, November 20, 2019**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted. The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

**CALL TO ORDER:**

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Kris Scheperle, Health Department Director Kristi Campbell, Sheriff John Wheeler, Collector Larry Vincent, Assessor Chris Estes, Health Department Jennifer Wolken, Records Office Joyce Ann Wilson, Purchasing Agent Jessica Bryant, IT Director Brian Ridenhour, Deputy Auditor Jennifer Prenger, Tracey Allan Estes (Citizen of Cole County), Deputy Clerk Lynne Reinkemeyer, present.

2. MINUTES & REPORTS RECEIVED AND FILED

**FEES:** October 2019 Sheriff Fees Filed

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

**DISCUSSION:**

Discussion was held regarding **Bid No. 2019-30: Medical Services, Cole County Jail**. Sheriff Wheeler stated the three bids received for 12/7, 16/7 and 24/7 Nursing Hours were very expensive and the county cannot afford the cost of those hours of service. The Sheriff was now looking at the two bids received for 8/7 Nursing Hours, which were received from Advanced Correctional and JayKay Medical, stating he would recommend awarding the bid to Advanced Correctional as they are currently doing a good job now and he is not familiar with JayKay Medical and not comfortable awarding to them even though their bid was lower than Advanced Correctional. The awarding of Medical Services with Advanced Correctional would be for one year with the option to renew and a maximum increase of 3% over the years. Sheriff stated they are short \$7,000 in their 2020 budget for these services, but he is working with Auditor Berhorst on his budget to include this amount.

**MOTION:**

Commissioner Scheperle made a **motion to award Bid No. 2019-30: Medical Services, Cole County Jail to Advanced Correctional for 8/7 Nursing Hours (8 hours 7 days a week in the amount of \$193,716.39 annually)**. Commissioner Bushman (Yes), Commissioner Hoelscher (No), Commissioner Scheperle (Yes).

7. UNFINISHED BUSINESS

8. NEW BUSINESS

**MOTION:**

Commissioner Scheperle made a **motion to approve Accounts Payable Review pending final review**. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**BUDGET ADJUSTMENT:**

**2nd and Final Reading of Budget Adjustment #19 in the amount of \$5,273.72 for Law Enforcement Fund (Insurance).** Commissioner Scheperle made a motion to approve and sign Budget Adjustment #19. Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Scheperle (Yes).

**DISCUSSION:**

Discussion was held regarding a required **training class (32 Hours) Assessor Chris Estes was to attend/or attended for five (5) days; September 9th through September 13th, 2019 at Camden on the Lake.** The hotel offered so many allotted rooms for the training class at \$119.00 per night. Estes stated he did not book a hotel room for the training until September 4, 2019 as he was not sure he would be available to attend, so he missed the deadline for the nightly rate of \$119.00. The nightly rates charged to Estes for the rooms were as follows; Sunday - \$219.00, Monday - \$219.00, Tuesday - \$279.00, Wednesday - \$279.00 and Thursday - \$289.00. Estes stated he stayed Thursday night due to a test over the training on Friday morning. Estes also stated he received the 32 hours of training and received his certificate. Commissioner Scheperle questioned Estes on his hours and certificate received as he has documentation that Estes did not attend Monday or Tuesday morning training classes, but signed in for the Tuesday morning and afternoon training sessions. Estes stated he woke up with a migraine Monday morning and did not attend training and did not feel good Tuesday morning. The Commissioners requested Assessor Estes provide them a copy of the certificate from the training class and they will work with Finance Debbie Malzner on amount of hotel reimbursement. No further action taken today.

**DISCUSSION:**

Commissioner Scheperle spoke about expired/expiring terms of **Appointees to the 911 Joint Communications Committee, Heartland Port Authority Board of Commissioners, and Mid-Missouri Regional Planning Commission.** Scheperle stated we need good representation at these meetings and Commissioners need to be notified of the meeting dates. Gary Wheeler, with Heartland Port Authority has termed out and Scheperle has reached out to several individuals and Jeff Naught may replace Wheeler. Virginia Bayne, representative from St. Martins for the Mid Missouri Planning Commission, will not be serving another term. Scheperle stated Doug Reese may replace Bayne.

**DISCUSSION:**

Health Department Director Kristi Campbell and Jennifer Wolken (Health Department Nurse) was present to give an update to the Commissioners on the **Worksite Wellness Program for 2019 and the Proposed 2020 Worksite Wellness Program Budget.** A handout was provided.

**9. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY**

Commissioner Scheperle gave an **update on the Courthouse Site Improvements Project,** which included some additional expenses, but less projected costs in other area(s). Commissioner Hoelscher stated staying within budget on this project is important. Scheperle will have the change orders to sign at next week's meeting.

Commissioner Bushman asked Commissioners Hoelscher and Scheperle if moving the Commission Meeting dates of December 24th (Christmas Eve) and December 31st (New Years Eve) to December 23rd and December 30th. All Commissioners were in agreement to change the meeting dates.

**10. ADJOURNMENT**

Commission will stand in recess until 4:30 p.m.

Commission adjourned at 4:30 p.m.

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Presiding Commissioner

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Eastern District Commissioner

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Western District Commissioner