



**Agenda for the Commission of Cole County
For Wednesday, November 24, 2021**

(Commission is in session as posted beginning at 9:00 am, unless otherwise noted.)

The Commission will handle administrative matters between the hours of 8:00 am and 4:30 pm daily)

1. CALL TO ORDER

CALL TO ORDER:

The Cole County Commission met with Presiding Commissioner Sam Bushman, Eastern District Commissioner Jeff Hoelscher, Western District Commissioner Harry Otto, Health Director Kristi Campbell, Health Dept. Chris White, EMA Director Nicholas Tietsort, EMA Bill Farr, IT Director Brian Ridenhour, News Tribune Jeff Haldiman, EMS Chief Eric Hoy, Public Works Director Eric Landwehr, Road Superintendent Bryan Boyce, Assessor Chris Estes, Human Resources Sheila Johnson, Finance Debbie Malzner, Counselor Jill LaHue, Chief Deputy Clerk Dawn Cremeans, present.

2. MINUTES & REPORTS RECEIVED AND FILED

Assessor's September 2021 and October 2021 Revenue & Expenditure Reports

3. COMMISSIONER COMMITTEE LIAISON REPORTS

4. ANNOUNCEMENTS OF OTHER UPCOMING MEETINGS AND EVENTS

5. COMMISSION COMMENTS

6. BIDS & CONTRACTS

MOTION:

Commissioner Otto made a **motion to sign the Contract with Architects Alliance for the new building Emergency Medical Services (EMS) Plan.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to sign the Agreement with Keller, Craig & Associates, Real Estate Appraisers for the two appealed properties not to exceed \$11,000.00 for Assessor's office.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to Award the bid to Aramark Services for Uniform & Mat Service for Public Works Bid # 2021-27.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

7. UNFINISHED BUSINESS

8. NEW BUSINESS

MOTION:

Commissioner Otto made a **motion to approve Accounts Payable pending review.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

BUDGET ADJUSTMENT:

1st Reading of Budget Adjustment #24 in the amount of \$528,305.00 for General Fund. No action taken today.

MOTION:

Commissioner Otto made a **motion to approve the 2022 Employee Handbook that was previously circulated to all Elected Officials and Department Directors.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Hoelscher made a **motion to approve the publication of a Sole Source Ad for Agilent Technologies for EMA.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Otto made a **motion to approve the publication of a Sole Source Ad for Whelen Outdoor Warning Sirens.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

DISCUSSION:

A discussion was held regarding upgrades to lighting at the Cole County Health Building.

MOTION:

Commissioner Otto made a **motion to proceed with Meyer Electric contract contingent upon checking with Greg Camp on the cost of fixtures, not installation or labor to see if we're getting the best deal at the Cole County Health Dept.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

DISCUSSION:

A discussion was held regarding the ARPA Funding and Advisory Committee. It will be discussed further at next Tuesday's meeting.

MOTION:

Commissioner Otto made a **motion to approve the \$11,849.30 for the CCEMS Education Partnership with FlightBridgeED.** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

Eric Hoy gave a staffing update. EMS has five full-time employees starting on Monday. That will bring EMS up to normal staffing. This will fill all vacancies except for one paramedic spot. In addition to the five full-time employees, in the last 2 1/2 months, EMS has also hired 10 part-time employees. Six of them being part-time paramedics and the other four part-time EMT's.

DISCUSSION:

A discussion was held with Eric Landwehr regarding Grant Application for Biodiesel Fuel Tank.

MOTION:

Commissioner Hoelscher made a **motion to approve the Grant Application for Biodiesel Fuel Tank for an estimated cost of \$15,000 for Public Works.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

9. CLOSED SESSION

MOTION:

Commissioner Otto made a **motion to go into Closed Session at 9:46 a.m. pursuant to Section 610.021 of the Revised Statutes of Missouri, the Commission will go into Closed Session to discuss the following: Existing or Proposed Security Systems under [Section 610.021(19)].** Commissioner Hoelscher seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

MOTION:

Commissioner Bushman made a **motion to go out of Closed Session at 10:12 a.m.** Commissioner Otto seconded the motion. The motion passed by a vote of: Commissioner Bushman (Yes), Commissioner Hoelscher (Yes), Commissioner Otto (Yes).

10. OTHER ISSUES THAT HAVE COME BEFORE THE COMMISSION THIS DAY

11. ADJOURNMENT

Commission adjourned at 4:30 p.m.

Presiding Commissioner

Eastern District Commissioner

Western District Commissioner