



PURCHASING DEPARTMENT

COLE COUNTY COMMISSION

311 East High Street, Room 200 | Jefferson City, MO 65101
Tel 573-634-9168 | Fax 573-634-8031
jbryant@colecouny.org

To: All Interested Parties
From: Jessica Bryant, Cole County Purchasing Agent
Date: May 21, 2025
Re: Addendum One to Cole County Bid No. 2025-20 Roof Access Stairs, Cole County Sheriff's Dept

The following information hereby becomes part of the above-referenced Request for Bid and shall be fully considered in the preparation of your response.

During the Mandatory Pre-Bid Meeting held on Friday, May 16, 2025 at 9:00 a.m. a tour was given at the Cole County Sheriff's Department where the roof access stairs would be located. And the following topics were discussed:

- The work may be done during normal working hours 7:00 – 3:30, unless approved beforehand.
- The roof access stairs must be 100% aluminum – light weight.
- The roof access stairs must have stair treads and traction.
- A crane may be used, and no permits are required.
- There must be steps on both sides of the stairs.
- The stairs must have a 1,000 lb. winch.
- IF the vendor is adding a platform within the stairs, if **MUST** be separated out within their quote.

The bid receipt date and time HAVE NOT CHANGED; submissions will be received until Monday, June 2, 2025 at 3:00 p.m.

I/We have received Addendum Number One to Bid No. 2025-20 and have fully considered the information provided in preparing a response.

Name of Company

Agent and Title

Authorized Signature