



# PURCHASING DEPARTMENT

## COLE COUNTY COMMISSION

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To: All Interested Parties  
From: Jessica Bryant, Cole County Purchasing Agent  
Date: June 25, 2025  
Re: Addendum Three to Cole County Bid No. 2025-22 Video Surveillance System Enhancement & Expansion

The following information hereby becomes part of the above-referenced Request for Bid and shall be fully considered in the preparation of your response.

During the Mandatory Pre-Bid Meeting held on Wednesday, June 25, 2025 at 9:00 a.m. a tour was given of the Cole County Uptown Campus Buildings which were the Annex Building, Courthouse, Carnegie Building, and Maintenance Building. During this time, the vendors were able to locate camera positions, decoders, and monitor locations. The following topics were discussed:

- **Facial recognition will be at the main entrance and back door (facing the employee parking lot) of the Annex Building.**
- **Cameras will be installed in the stairways. There currently are not any in the stairway.**
- **There will be no cameras within the Cole County Clerk's Office but there will be 4 decoders for that office.**
- **The Collector's Office must be sound enabled.**
- **There will be 6 – 9 cameras on the decoder for the Collector's Office.**
- **The Collector's Office will get a wall mount monitor.**
- **The Collector's Office will need workstation access.**
- **The Collector's Office breakroom will need a decoder.**
- **The intension is when the vendor pulls out an old camera, get immediately gets replaced with a new camera. So no area is down.**
- **There needs to be decoders in all of the Judge's Chambers.**
- **There are six Judge's Chambers.**
- **Facial recognition needs to be pointing towards the security setup within the basement of the Courthouse.**
- **Camera and decoder will be installed in the Pretrial Services Office.**
- **There are three cameras on the back side of the Courthouse Building. Two of the cameras are NOT included in this RFP, those are for the Sheriff's Department. Just the one for the employee parking lot.**

**The bid receipt date and time HAVE NOT CHANGED; submissions will be received until Thursday, July 10, 2025 at 3:30 p.m.**

I/We have received Addendum Number Three to Bid No. 2025-22 and have fully considered the information provided in preparing a response.

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Name of Company

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Agent and Title

Authorized Signature