



**COUNTY OF COLE
JEFFERSON CITY, MISSOURI**

REQUEST FOR BID

**2025-31: TOWING & STORAGE OF MOTOR VEHICLES
COLE COUNTY SHERIFF DEPARTMENT**

SUBMISSIONS SHALL BE ACCEPTED UNTIL

THURSDAY, DECEMBER 18th at 3:00 P.M. CENTRAL

AND RECEIVED AT:

**COLE COUNTY COMMISSION
311 EAST HIGH STREET, ROOM 200
JEFFERSON CITY, MO 65101**

Company Name

Direct Contact Name (Typed/Printed)

Mailing Address

Title

City/State/Zip

Email

Office Telephone Number

Direct Line or Extension

I hereby certify that I am submitting the following information on behalf of the above-listed company and understand that by virtue of executing and returning with this response this REQUIRED RESPONSE FORM, I further certify full, complete and unconditional acceptance of the terms and conditions of this solicitation, all attachments and the contents of any Addendum released hereto. (Submission must be signed by an officer or employee having authority to legally bind the respondent.)

Authorized Signature

Authorized Name (Typed/Printed)

Title

Date

REQUEST FOR BID

Sealed bids will be accepted by the Cole County Commission for consideration in provision of the following:

2025-31 TOWING & STORAGE OF MOTOR VEHICLES

Submissions will be received at the office of the Cole County Commission, 311 East High Street, Room 200, Jefferson City, Missouri until 3:00 p.m. on Thursday, December 18th, at which time they will be publicly opened and taken under advisement. Bidders should be aware that submissions are public record under state law. Specifications are available at www.colecounty.org or by contacting Jessica Bryant at jbryant@colecounty.org or (573) 634-9168.

NEWS TRIBUNE: Nov. 16, 23, 30

Legal Notices

Cole County Commission

311 East High Street

Jefferson City MO 65101

COLE COUNTY COMMISSION

COMMISSION
(573) 634-9110

PURCHASING
311 EAST HIGH STREET ROOM 200
JEFFERSON CITY, MISSOURI 65101

PURCHASING
(573) 634-9168

REQUEST FOR BID

1.0 OVERVIEW

- 1.1 **NOTIFICATION.** This document constitutes a request for competitive, sealed offers per the Terms and Conditions of bidding and any special conditions set forth herein.

Respondents are responsible for being thoroughly familiar with all specifications and requirements of this solicitation. Failure to examine any relevant document or provision thereof will not relieve the successful respondent from any obligation under this bid. Qualified organizations are invited to prepare an offer in response to this document and in doing so, concur with all terms, conditions, specifications and addenda to this bid unless specifically noted otherwise in a separate section titled "EXCEPTIONS".

- 1.2 **QUESTIONS, REQUESTS FOR CLARIFICATION OR INTERPRETATION.** Respondents are advised that all questions concerning the meaning or intent of these specifications must be submitted **IN WRITING** and received at least five (5) business days prior to the date scheduled for bid opening. All inquiries shall be directed to:

Jessica Bryant
jbryant@colecounty.org

As of the issuance date of this solicitation and continuing until the final date for acceptance of submissions, all respondents are specifically directed not to discuss, hold meetings, conferences, or technical discussions with any County employee for the purpose of responding to this solicitation except as otherwise permitted by this bid document. Respondents should not otherwise ask any County officials or employees questions about the bid or related issues, either orally or by written communication. Respondents directly contacting other County employees risk elimination from further consideration.

- 1.3 **ISSUANCE OF ADDENDA.** Every attempt shall be made to ensure that all written questions receive an adequate and prompt response. However, in order to maintain a fair and equitable bid process, all respondents will be advised of any questions submitted, the County's response, and any other pertinent information related to this solicitation via the issuance of addenda, which will be posted at www.colecounty.org. An addendum may contain information that could affect bid responses. It shall be the responsibility of the respondent to verify whether or not any addenda have been issued prior to submitting a bid response to Cole County.

All issued addenda are incorporated by reference as if fully set out herein. Respondents are cautioned that the only official position of Cole County is that which is issued by Cole County in these specifications or by addendum thereto. No other means of communication, whether written or oral, shall be construed as a formal or official response or statement. The County assumes no liability if a respondent fails to incorporate addenda into their bid. Failure to have requested an addendum covering any questions affecting the interpretation of these specifications shall not relieve the awarded party from delivering the completed project, product and/or service in accordance with the intent of these specifications.

- 1.4 **SUBMISSION REQUIREMENTS.** A fully executed response, including the specification pages comprising this invitation and any related illustrative documentation and/or issued addenda shall be:

- submitted in a sealed envelope identified by bid number, bid title, and bid opening date/time;
- complete and signed by an official authorized to obligate the agency or company submitting the bid;
- inclusive of (1) complete original bid and two (2) exact duplicates.

It is the responsibility of each respondent to deliver its submission to the office of the Cole County Commission, 311 East High Street, Room 200, Jefferson City, Missouri on or before the date and exact time indicated for public bid opening. Fax and email submissions will not be considered. Responses will be time and date stamped; those received late will be determined non-responsive and returned unopened to the sender without exception.

- 1.5 BID OPENING.** Submissions will be publicly opened in the Cole County Commission Chambers on Thursday, December 18th at 3:00 p.m. Central. Respondents and the public are invited but not required to attend the formal bid opening. All documents will be made available for public inspection, but no decision relating to the award of the contract or agreement will be made at the bid opening.
- 1.6 ADVICE OF AWARD.** Award notification letters, along with a bid tabulation summarizing responses received, will be sent via email to all parties that submitted a response upon bid award by the Cole County Commission.

2.0 TERMS AND CONDITIONS

- 2.1 INCURRING COSTS.** Cole County shall not pay for any information requested herein nor be obligated or liable for any cost incurred by any respondent in submitting a response.
- 2.2 RESERVATIONS.** The right is hereby reserved to reject any or all submissions for any reason, in part or in whole, received in response to this solicitation; to waive or not waive informalities or irregularities in any response or the bidding procedures; to request supplementary information from respondents as determined necessary to effectively evaluate responses; to cancel this solicitation, advertise for new and/or purchase off of cooperative purchasing contract(s); and to accept, request clarification or further negotiate the terms, conditions and/or methodology of any response if, in Cole County's sole judgment, the best interests of Cole County will be so served.
- 2.3 WITHDRAWAL.** Receipt of written notice or an in-person request from a properly identified individual prior to the official date and time set for bid opening must occur in order to modify or withdraw a submission which has been delivered to the office of the Cole County Commission.
- 2.4 VALIDITY.** Respondents agree that submissions will remain valid for consideration by the County for a minimum period of ninety (90) calendar days after the date specified for bid opening.
- 2.5 RESPONSE MATERIAL OWNERSHIP.** All material submitted in response to this solicitation becomes the property of Cole County and may be disclosed upon proper Sunshine Law request per 610.021(12) RSMo.
- 2.6 EXCEPTIONS.** The wording of this solicitation may not be changed or altered in any manner. Taking exception to any clause in part or in whole does not necessarily disqualify a respondent. Any such exception shall be clearly identified and described in full detail in the respondent's submission. Exceptions will be evaluated and accepted or rejected by Cole County, whose decision shall be final and conclusive. In the absence of such declaration(s), the response shall be accepted as in strict compliance with all terms, conditions, and specifications requested and the awarded party shall be held responsible for providing the product or service accordingly.

- 2.7 **RESTRICTIVE LANGUAGE.** It shall be the responsibility of respondents to ask questions, request changes or clarification, or otherwise advise Cole County if any language, specification or requirement of this solicitation appear to be ambiguous, contradictory, and/or arbitrary, or appear to inadvertently restrict or limit responses to a single source. Such notification must be directed to info@colecounypurchasing.org and received at least five (5) business days prior to the date set for bid opening.
- 2.8 **INTERPRETATION.** If the bidder has any questions which arise concerning the true meaning or intent of the Plans, Specifications or any part thereof, which affect the cost, quality, quantity, or character of the project or service, he shall request in writing that an interpretation be made and an addendum be issued which shall then be posted at www.colecounty.org. Failure to have requested an addendum covering any questions affecting the interpretations of the Plans and Specifications shall not relieve the successful respondent from delivering the product, service or completed project in accordance with the intent of the Plans and Specifications. Should any differences arise as to the meaning or intent of these specifications, Cole County's interpretation shall be final and conclusive.
- 2.9 **EQUIVALENT MATERIAL/EQUIPMENT.** Any listed manufacturer/model number(s) or a definite reference to a particular material or piece of equipment is intended to establish a minimally acceptable design, type, quality, functional capacity, and/or desired performance level. It is to be understood that any equivalent alternate which will perform adequately the duties imposed by the general design may be proposed and bid so long as sufficient details necessary to establish equivalency are included in the submission. Acceptance is subject to approval of the County which may request further information, sample(s) and/or a demonstration prior to bid award. Cole County shall be the sole judge of equivalency.
- 2.10 **BID FORMS.** Bids made on other than the bid form furnished by Cole County will not be considered. Changes, additions or limiting provisions made on the invitation will render the bid informal and may cause its rejection.
- 2.11 **QUALIFICATIONS OF RESPONDENTS.** Cole County may make such investigations as deemed necessary to determine the ability of any respondent to provide the product and/or service described herein. Respondent shall furnish to the County all such information and data for this purpose that the County may request. The County reserves the right to reject any submission if the evidence submitted by the respondent or investigation of such respondent fails to satisfy the County that such respondent is properly qualified to carry out the obligations of the contract and/or to complete the work contemplated herein.
- 2.12 **BASIS OF AWARD.** Award shall be made to the lowest responsible bidder whose offer best responds to the quality, capacity, and service requirements of Cole County, as determined by the County.
- 2.13 **PRICES.** Prices must be stated in units of quantity specified and must be firm
- 2.14 **FUNDS.** Financial obligations of Cole County payable after the first fiscal year the system is in place are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available. In the event funds are not appropriated, any resulting Contract will become null and void, without penalty to Cole County.
- 2.15 **DEFAULT.** In case of default by the bidder or contractor, the County of COLE will procure the articles or services from other sources and hold the bidder or contractor responsible for any excess cost occasioned thereby.
- 2.16 **TAX EXEMPTION.** Cole County is funded by public monies and as such has been approved by the State of Missouri for sales/use tax-exempt status. The Missouri tax identification number and certificate is available to the awarded party upon request.

- 2.17 **ACCEPTANCE.** No equipment, supplies, materials and/or services received by Cole County pursuant to this solicitation shall be deemed accepted until the County has had reasonable opportunity to inspect. Cole County reserves the right to reject anything that does not comply with reasonable expectations based on the specifications outlined herein.
- 2.18 **DELIVERY.** The delivery date(s) or when work will start shall be stated in definite terms as they may be taken into consideration when making award. Cole County reserves the right to cancel all or any part of an order if delivery is not made or work not started as guaranteed.
- 2.19 **COMPLIANCE WITH APPLICABLE LAW.** The contractor must agree to comply with all federal, state, and local laws or ordinances, and all applicable rules, regulations, and standards established by an agency of such governmental units, which are now or hereafter promulgated insofar as they relate to the Contractor's performance of the provisions of the agreement. It shall be the obligation of the Contractor to apply for, pay for and obtain all permits and/or licenses required by any governmental agency for the provision of those services contemplated herein.
- 2.20 **AS NEEDED, IF NEEDED.** The contractor shall provide product or service on an "as needed, if needed" basis for Cole County in accordance with the provisions and requirements stated herein. Any usage quantities included in this request are based on estimated need; Cole County reserves the right to increase or decrease quantities to meet actual needs and maintain the quoted pricing.
- 2.21 **PREFERENCE.** In making bid awards, Cole County shall give preference to all firms, corporations, or individuals that maintain office or places of business within the County of COLE when the quality of the commodity or performance promised is equal or better and the price quoted is the same or less.
- 2.22 **INSURANCE REQUIREMENTS.** The successful respondent must submit proof of General Liability for Repair Shops or Garage Liability coverage for a limit of one million dollars (\$1,000,000) and include Garage Keepers Legal Liability limit, (primary basis) of a three hundred thousand dollar (\$300,000) minimum, workers' compensation, and employer's liability. Proof of said insurance will be required after bid award and before the contract is signed.
- 2.23 **COOPERATIVE PROCUREMENT.** Various State Agencies, City and County Offices, the City of Jefferson and/or other Cities within the boundaries of Cole County may or may not request an unknown quantity of goods or services under this bid during the bid period or resulting agreement period at the same prices, terms and conditions stated herein.

It is agreed and understood that each participating political subdivision will make its own separate contract with the successful bidder, that each participating political subdivision shall only be liable to the successful bidder for materials or supplies contracted for by each political subdivision without any liability for purchases contracted for by any other participating political subdivision, and each successful bidder shall be required to bill each participating political subdivision directly for those materials or supplies for which it has purchased.

In the event of any dispute between a political subdivision and a successful bidder arising after a contract of purchase has been executed, such dispute shall be handled by and between the particular political subdivision affected and the contractor.

- 2.24 **ANTI-DISCRIMINATION AGAINST ISRAEL ACT.** The contractor certifies that it is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the law of the State of Israel; or persons or entities doing business in the State of Israel.

- 2.25 **DEBARMENT AND SUSPENSION.** A contract award will not be made to parties listed on the government wide exclusion in the System for Award Management (SAM), in accordance with the OMB guidelines. SAM exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12459.
- 2.26 **FEDERAL WORK AUTHORIZATION PROGRAM.** Proposers that meet the definition of a business entity as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, providing services exceeding \$5,000, shall maintain enrollment and participation in a federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the contracted services included herein. If the Proposer's business status changes during the life of the contract to become a business entity as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, then the Proposer shall, prior to the performance of any services as a business entity under the contract enroll and participate in a federal work authorization program such as E-Verify.

Proposers must, by sworn affidavit and provision of documentation (copy of the E-Verify Memo of Understanding Electronic Signature Page), affirm their enrollment and participation in a federal work authorization program. Proposers shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. See Affidavit of Compliance with E-Verify document.

For vendors that are not already enrolled and participating in a federal work authorization program, E-Verify is an example of this type of program. Information regarding E-Verify is available at <http://www.e-verify.gov/>

3.0 SCOPE OF WORK

- 3.1 **OVERVIEW.** Over the past three years the County has averaged approximately 80 vehicle tow requests per year. It is the intent of the County to contract for services to cover the towing and storage of abandoned vehicles which are left on county streets and roads as well as on public and private property in Cole County; tow County-owned vehicles; and tow and store evidentiary vehicles. The above number of vehicles is an estimate only; the actual number may be more or less.

This scope of work does NOT include vehicles involved in an accident or with mechanical problems.

- 3.2 **TERM OF CONTRACT.** It is the intent of Cole County to establish a one-year contract with the inclusion of an option for renewal under the same terms and conditions, if mutually agreeable to both parties, for up to two (2) additional one (1) year periods with an annual price adjustment allowance not to exceed three percent (3%). No pricing increase will be accepted without the written approval of the County. The initial contract start date will be determined after approval of the agreement by the Cole County Commission.

The contract shall terminate absolutely and without further obligation upon 30 days written notice by either party or at such time as appropriated funds are no longer available to satisfy the obligation of Cole County under the contract.

- 3.3 **TOWS**

3.3.1 RESPONSE TIMES

The contractor must respond to a call for service under this contract/agreement within 30 minutes of the call.

If the contractor fails to respond to a call for service within the 30 minutes of the call, the County reserves the right to contact another towing service.

Repeated failures to provide service within the specified timeframes may be considered a material breach of contract and may result in penalties or termination of the agreement.

3.3.2 TOWING OF COUNTY-OWNED VEHICLES

The contractor shall tow all vehicles, owned by the County, from any location within a 30 air mile radius of the Cole County Sheriff's Department, unless otherwise approved.

Tows for County-owned vehicles will be invoiced to the Cole County Sheriff's Department according to the pricing structure on the Bid Form. If more than a standard tow is required, the Contractor may charge an hourly rate, in 15-minute increments, according to the hourly rate on the pricing page.

The County will not be charged for mileage.

3.3.3 TOWING AND STORAGE OF EVIDENTIARY VEHICLES

Vehicles towed at the direction of the Cole County Sheriff's Department to be held as evidence, shall be towed to either the Sheriff's Department located at 350 East High Street, Jefferson City, Mo or to the vendor's storage facility at the discretion of the Cole County Sheriff's Department. The vendor's storage facility shall meet the requirements of Section 3.5.

Vendor agrees that only one tow fee will be charged per call. If the vehicle needs to be taken to another location and temporarily off loaded for weighing or other processing before then proceeding to its final destination, the second hook-up or load will not create an additional charge.

There shall be no charges for mileage.

The County may be invoiced for the tow and its storage at the rated indicated on the Bid Form.

Once an evidentiary hold is released on a vehicle, the County will no longer be charged for storage or any other fees. The registered driver or owner shall be responsible for all charged incurred after the vehicle is released from the evidentiary hold.

Storage fees shall not accumulate while the vehicle is stored at the Cole County Sheriff's Office.

3.3.4 ABANDONED OR LAW ENFORCEMENT DIRECTED TOWS

Abandoned vehicles or other vehicles towed at the direction of the Cole County Sheriff's Department that are not evidentiary, shall be towed and stored according to the rates specified on the Bid Form until claimed by the owner or may be sold at auction or scrapped if stored longer than thirty (30) days per Section I. If more than standard tow is required, the Contractor may charge an hourly rate, in 15-minute increments, according to the hourly rate on the Bid Form. See storage requirements in Section E.

There shall be no charge for mileage.

The financial responsibility for all fees related to the towing and storage of abandoned vehicles or other vehicles towed at the direction of the Cole County Sheriff's Department that are not evidentiary, shall be that of the vehicle owner or driver. The County does not accept any liability for towing and/or storage fees of any privately-owned vehicle towed under the terms of this solicitation.

3.4 CONTRACTOR EQUIPMENT

The contractor shall provide all necessary equipment and personnel to fulfill the requirements of this contract. The contractor shall provide a list of equipment owned or have access to on Attachment B.

Each tow truck shall have appropriate signage to identify the contractor.

The contractor's equipment and services must be available to the County twenty-four (24) hours per day, seven (7) days per week.

3.5 STORAGE FACILITIES FOR STORAGE OF EVIDENTIARY VEHICLES

The contractor shall provide a secured, indoor facility that will hold a minimum of four (4) passenger vehicles. The County will work with the contractor on a case by case basis in situations when storage is needed for vehicles larger than passenger vehicles or when more than four (4) vehicles need to be stored. The storage facility shall be located in Cole County, unless otherwise approved. The County may, at their discretion, approve storage facilities outside of the County.

The contractor shall follow such procedures for holding vehicles seized as evidence as directed by the Cole County Sheriff's Department. In the event the vehicle is towed for evidentiary purposes the vehicle may be towed to the Cole County Sheriff's Department in order to execute a search warrant or to complete an inventory on the vehicle before being towed to the storage facility.

The storage facility must be approved by the County and shall follow all County regulations including but not limited to the County zoning codes.

3.6 STORAGE FACILITIES FOR STORAGE FOR NON-EVIDENTIARY VEHICLES

The contractor shall provide a secure indoor storage facility or (facilities) located with the County, or may provide either an indoor or outdoor secure facility located within the County. An outdoor facility must be securely fenced on all sides.

The storage facility must be open to the public during regular business hours and available to receive vehicles impounded twenty-four hours per day, seven days a week, including holidays.

The storage facility must be approved by the County and shall follow all County regulations including but not limited to the County zoning codes.

3.7 VEHICLE AND CONTENT STORAGE

Contractor is responsible for the vehicle and contents from the tow. Personal contents shall not be removed from the vehicle by the contractor. The contractor shall release all personal contents to the owner or driver regardless of whether or the owners or driver has paid the appropriate towing fees. The contractor shall not withhold personal content pending payment of towing and storage fees.

3.8 **CONTRACTOR PERSONNEL**

Contractor shall staff their vehicle storage facility with qualified staff, during normal business hours for the purpose of vehicle release. The contractor's drivers, office and dispatching staff must provide services in a polite and courteous manner and shall refrain from using profane or vulgar language. The contractor must accept responsibility for all damages incurred while moving vehicles.

3.9 **USE OF OTHER TOW COMPANIES**

If the situation arises, and at the discretion of the Cole County Sheriff Department Deputy, the County may call upon a tow company other than the Contractor.

If the contractor is unable to respond to a request for towing within the stated time, the County reserves the right for the deputy in charge to use another tow company for the request at his/her discretion.

3.10 **IMPOUNDMENT AND RELEASE**

Contractor shall not release any vehicle which has been impounded without the written consent of the County. Written consent is done on the tow report in the section labeled "Property and/or Items Claimed". Towed, impounded, and abandoned vehicles require verification of ownership, issuance of a summons for the abandoned vehicle violation, and getting the registered owner's identification. All of these procedures must be completed at the Cole County Sheriff's Department. If an owner's signature is required by the tow company, the signature block can be added on their tow receipt.

Vehicles impounded shall not be charged more than the bid amount per day for the first thirty (30) days of storage.

3.11 **INSURANCE**

3.11.1 COMPENSATION INSURANCE. The contractor shall take out and maintain during the life of this contract, Employee's Liability and Worker's Compensation Insurance for all of their employees employed at the sites of the work, per statutory limits.

3.11.2 PUBLIC LIABILITY INSURANCE. In an amount not less than \$1,000,000 single limit for any one occurrence covering both bodily injury and property damage, including accidental death, \$3,000,000 aggregate.

3.11.3 AUTOMOBILE PUBLIC LIABILITY AND PROPERTY DAMAGE. The contractor shall maintain during the life of the contract, automobile public liability insurance in the amount of not less than \$1,000,000 single limit for any one occurrence and not less than \$250,000 per individual, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of the contractor's own automobiles, teams and trucks; hired automobiles, teams and trucks; and automobiles both on and off the site of the work.

3.11.4 TOWING INSURANCE. If above insurance does not include risk specifically associated with towing; contractor shall be required to provide towing specific insurance with the same limits.

3.11.5 Garage Operations and Garagekeepers Coverages in the amount of \$100,000 per occurrence. Coverage shall include Specified Perils coverage, Collision Coverage, and Comprehensive coverage.

- 3.11.6 **SUBCONTRACTS.** In case any or all of this work is sublet, the Contractor shall require the subcontractor to procure and maintain all insurance required as mentioned above and in like amounts.
- 3.11.7 **PROOF OF INSURANCE.** The contractor shall furnish Cole County with a Certificate of Insurance which names the County as additional insured in amounts as required in this contract and requiring a thirty (30) day mandatory cancellation notice. In addition, such insurance shall remain in effect until such time as the County has determined that the contract is complete.
- 3.11.8 **HOLD HARMLESS AGREEMENT.** To the fullest extent not prohibited by law, the Contractor shall indemnify and hold harmless Cole County, its officers, agents and employees from and against all claims, damages, losses, and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, or of anyone directly or indirectly employed by Contractor or by anyone for whose acts the Contractor may be liable, in connection with providing these services. This provision does not, however, require Contractor to indemnify, hold harmless or defend the County from its own negligence.

BID NUMBER 2025-31
TOWING & STORAGE OF MOTOR VEHICLES
BIDDER RESPONSE FORM

Bidders shall complete, sign and return this document and state the firm, fixed price for the period specified in the specifications.

Item #	Item Description	Year 1 Fees	Year 2 Fees	Year 3 Fees
Group 1 – Towing and Storage of County-Owned Vehicles				
1-1	Towing Fee – Vehicles 14,000 GVW or less			
1-2	Towing Fee – Vehicles 14,001 GVW and less than 24,000 GVW			
1-3	Towing Fee – Vehicles 24,001 GVW or more			
1-4	Hourly Rate – Vehicles 14,000 GVW or less			
1-5	Hourly Rate – Vehicles 14,001 GVW and less than 24,000 GVW			
1-6	Hourly Rate – Vehicles 24,000 GVW or more			
1-7	Daily Storage Fee			
Group 2 – Towing and Storage of Evidentiary Vehicles				
2-1	Towing Fee – Vehicles 14,000 GVW or less			
2-2	Towing Fee – Vehicles 14,001 GVW and less than 24,000 GVW			
2-3	Towing Fee – Vehicles 24,001 GVW or more			
2-4	Hourly Rate – Vehicles 14,000 GVW or less			
2-5	Hourly Rate – Vehicles 14,001 GVW and less than 24,000 GVW			
2-6	Hourly Rate – Vehicles 24,000 GVW or more			
2-7	Daily Storage Fee			

Are there any limitations to your firm’s ability to tow any vehicles based on gross weight?

YES _____ NO _____

If yes, list

This offer is firm for _____ days.

Do you agree to cooperative procurement by Cole County? YES _____ NO _____

I/We the undersigned do hereby certify that the information presented in this bid is true and accurate and agree to provide the specified products and services at the price and time in accordance with the terms and specifications stated herein if awarded the bid.

NAME OF COMPANY _____

AGENT & TITLE _____

ADDRESS _____

EMAIL ADDRESS _____

TELEPHONE _____ DATE _____

BIDDER SIGNATURE _____

BID NUMBER 2025-31
TOWING & STORAGE OF MOTOR VEHICLES

REFERENCES

For the purpose of verifying quality of service, please list three (3) customer references for which you have provided a service of similar size and scope to what is being contemplated herein. You may attach additional sheets if necessary.

REFERENCE ONE

Government/Company Name: _____

City/State: _____

Contact Person/Title: _____

Phone: _____ Contract Period: _____

Scope of Work: _____

REFERENCE TWO

Government/Company Name: _____

City/State: _____

Contact Person/Title: _____

Phone: _____ Contract Period: _____

Scope of Work: _____

REFERENCE THREE

Government/Company Name: _____

City/State: _____

Contact Person/Title: _____

Phone: _____ Contract Period: _____

Scope of Work: _____

ANTI-COLLUSION STATEMENT

STATE OF _____)

COUNTY OF _____)

_____ being first

duly sworn, deposes and says that he is _____
(title of person signing)

of _____

(Name of Bidder)

that all statements made and facts set out in the proposal for the attached bid are true and correct; and that the bidder (The person, firm, association, or corporation making said bid) has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such bid of any contract which result from its acceptance.

Affiant further certifies that bidder is not financially interested in, or financially affiliated with, any other bidder for the attached bid .

(BY) _____

(BY) _____

Sworn to before me this _____ day of _____, 20 ____

Notary Public

My Commission expires: _____

Sample E-Verify Memo of Understanding – MOU Electronic Signature Page



Company ID Number: XXXXXXXX

Approved by:

Employer <i>Your Company Name</i>	
Name (Please Type or Print) <i>John Doe</i>	Title
Signature <i>Electronically Signed</i>	Date <i>11/30/2023</i>
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 11/30/2023