



PURCHASING DEPARTMENT

COLE COUNTY COMMISSION

311 East High Street, Room 200 | Jefferson City, MO 65101
Tel 573-634-9168 | Fax 573-634-8031
jbryant@colecouny.org

To: All Interested Parties
From: Jessica Bryant, Cole County Purchasing Agent
Date: January 14, 2026
Re: Addendum One to Cole County Bid No. 2026-01 Generator Maintenance Services

The following information hereby becomes part of the above-referenced Request for Bid and shall be fully considered in the preparation of your response.

An optional walk thru will be held on Monday, January 19, 2026 at 8:30 a.m. and will start at the Cole County Commission Chambers located at 311 East High Street, Jefferson City, Mo. From there we will go to our other County facilities.

1. Pg 10 3.8 calls out “Some generators may show low hours of usage from the previous maintenance service; if so, then oil, filter, coolant and hoses does not need to be changed. These are to be changed ONLY if it is needed.” Who makes the determination on this – would we be notified of the need for oil and filter change at time of scheduling for example? Or would we be told only once we arrive on site to perform the service? If the determination is made to not replace any consumables would only the Inspection items be performed?
 - **The Maintenance Facility Director will make that determination on oil change, coolant, etc.**
2. 3.8.1 calls out “Load Banking” – what is the duration requested?
 - **Loading Banking will be two our testing.**
3. 3.8.2 calls out the Cooling System Maintenance – but I can’t seem to find any requested interval for this? What is the expectation? How does it relate the total pricing for each unit on page 17-18?
 - **Cooling should be checked per manufacturer’s suggestion and changed at that time. Each unit should be figured as changing every year.**
4. Is page 14, the Anti Collusion Statement, page 15, the E-Verify document, and page 16, Affidavit of Compliance document, required with the bid submittal.
 - **Yes, these items need to be submitted with the bid.**

The bid receipt date and time HAVE NOT CHANGED; submissions will be received until Thursday, February 5, 2026 at 3:00 p.m.

I/We have received Addendum Number One to Bid No. 2026-01 and have fully considered the information provided in preparing a response.

Name of Company

Agent and Title

Authorized Signature