



PURCHASING DEPARTMENT

COLE COUNTY COMMISSION

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To: All Interested Parties
From: Lexi Buechter, Cole County Purchasing Agent
Date: January 26, 2026
Re: Addendum Four to Cole County Bid No. 2026-01 Generator Maintenance Services

The following information hereby becomes part of the above-referenced Request for Bid and shall be fully considered in the preparation of your response.

1. 2.24 Insurance Requirements. Would you be willing to include the following verbiage?
Bidder agrees to indemnify, defend, and hold harmless Cole County, its officers, officials, and employees only to the extent such claims, damages, losses, or expenses are caused by the negligent acts, errors, or omissions of the Bidder, its employees, agents, or subcontractors in the performance of services under this contract.
Bidder shall not be required to indemnify Cole County for claims arising from the sole negligence or willful misconduct of Cole County, its officers, officials, or employees.
Bidder's indemnification obligations shall be limited to damages covered by the insurance required under this agreement.
 - **No. Cole County is not willing to change the verbiage for this.**

2. The RFB requires the successful contractor to maintain liability and workers' compensation insurance "satisfactory to the County," but does not specify minimum coverage limits. **Please confirm the minimum required insurance types and coverage limits** (e.g., Commercial General Liability, Automobile Liability, Workers' Compensation, Employer's Liability, Umbrella/Excess if applicable) that will be deemed acceptable by the County for this contract.
 - **EMPLOYERS LIABILITY AND WORKERS COMPENSATION INSURANCE. The Contractor shall take out and maintain during the life of this contract, Employers Liability and Workers Compensation Insurance for all of its employees employed at the site of work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Workers Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor. Workers Compensation coverage shall meet Missouri statutory limits. Employers Liability limits shall be \$500,000.00 each employee, \$500,000.00 each accident, and \$500,000.00 policy limit. In case any class of employees engaged in hazardous work under this Contract at the site of the work is not protected under the Workers Compensation Statute, the Contractor shall provide and shall cause each subcontractor to provide Employers Liability Insurance for the protection of their employees not otherwise protected.**
 - **COMMERCIAL GENERAL LIABILITY INSURANCE. The Contractor shall take out and maintain during the life of this contract, such commercial general liability insurance as shall protect it and any subcontractor performing work covered**

by this contract, from claims for damages for personal & advertising injury, bodily injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or for any subcontractor or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$2,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death. If the Contract involves any underground/digging operations, the general liability certificate shall include X, C, and U (Explosion, Collapse, and Underground) coverage. If providing Commercial General Liability Insurance, then the Proof of Coverage of Insurance shall also be included.

- Contractor may satisfy the minimum liability limits required for Commercial General Liability or Business Auto Liability under an Umbrella or Excess Liability policy. There is no minimum per occurrence limit of liability under the umbrella or Excess Liability; however, the Annual Aggregate limit shall not be less than the highest “Each Occurrence” limit for either Commercial General Liability or Business Auto Liability.
- Contractor agrees to include the County as an Additional Insured on the umbrella or Excess Liability, unless the Certificate of Insurance state the Umbrella or Excess Liability provides coverage on a “Follow-Form” basis.
- The Contractor shall maintain during the life of this contract, automobile liability insurance in the amount of not less than \$2,000,000.00 combined single limit for any one occurrence, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of the Contractor’s own automobiles, teams and trucks; hired automobiles, teams and trucks; non-owned and both on and off the site of work.
- **SUBCONTRACTORS**. Contractor shall cause each Subcontractor to purchase and maintain insurance of the types and amounts specified herein. Limits of such coverage may be reduced only upon written agreement of County. Contractor shall provide to County copies of certificates of insurance evidencing coverage for each Subcontractor. Subcontractors’ commercial general liability and business automobile liability insurance shall name County as Additional Insured and have the Waiver of Subrogation endorsements added.

3. 4.3 Qualification Documentation. Is the journey-level mechanics experience requirement three of five years? The current language read “at least three (5) years’ experience”.
 - **It should read “at least five (5) years’ experience.”**
4. Regarding question one on addendum one: WHEN will that determination be made? We will have parts staged and time allotted for a Full Service for example – will we be notified at time of scheduling OR when tech arrives on site about any change in scope? This is to better help manage our schedule, parts availability and tech efficiency.
 - **Every unit will need to be checked yearly to determine to always be changed by the technician.**

5. Regarding question three on addendum one: Cooling system maintenance is not required every year by any OEM. I would suggest a separate line item for any cooling system maintenance. Otherwise you are not getting a clear picture of the actual annual Generator Planned Maintenance costs?
- **Since I do not have the records for the cooling being changed or hoses or bills being changed from the previous technician. We will have to assume the Jensen's will need be done in the first year maybe.**

The bid receipt date and time HAVE NOT CHANGED; submissions will be received until Thursday, February 5, 2026 at 3:00 p.m.

I/We have received Addendum Number Three to Bid No. 2026-01 and have fully considered the information provided in preparing a response.

Name of Company

Agent and Title

Authorized Signature