



# Cole County Collector of Revenue

311 E High St.  
Courthouse Annex, First Floor  
Jefferson City, MO 65101  
[www.colecounty.org/collector](http://www.colecounty.org/collector)

## Quarterly Real Estate Tax Application

Cole County's Quarterly Real Estate Tax Application allows qualified properties to be paid on a quarterly basis. Payments would be made in March, June and September. Each payment will be an equal installment based on the amount paid the previous year. In December the fourth and final installment statement will be mailed at the time all other statements are due. Taxes not paid in full by December 31<sup>st</sup> will result in late penalties and fees, and the payment plan may be terminated.

We currently accept payment by cash, check, money order, credit/debit card, and automatic payments from your bank account. If you wish to pay your quarterly installment by credit card; we currently accept all major cards, not including American Express. All credit/debit card payments will have to be made in person. If you wish to pay by automated payment, you will need to complete the and sign the APS authorization form in addition to the enrollment agreement statement.

At this time, only real estate taxes are eligible for installment payments. Payment plans will be set up for each individual parcel of land owned. You must have no prior delinquent real estate taxes for the specific parcel(s) you wish to sign up for the quarterly installment plan. For example, your 2024 real estate taxes must be paid before enrolling in a payment plan for your 2025 real estate taxes.

If you are currently paying real estate taxes from an escrow account with your mortgage company or related servicing company, you will not be able to set up a payment plan for that particular parcel of land at this time. Remember, payment plans will be set up for each individual parcel regardless of the number of properties you own.

Please visit [www.colecounty.org/collector](http://www.colecounty.org/collector) for additional information or contact the Cole County Collector's Office at (573) 634-9124.

By signing below, you agree that you have read the above information and wish to enroll in a payment plan for your real estate taxes. You understand that there will be a total of 4 quarterly payments based on the amount of real estate taxes paid in the previous year. Four payments will consist of three equal installments with the fourth and final payment being the balance of the remaining tax due. You understand that all payments are due by December 31<sup>st</sup> and that failure to make a scheduled payment may result in late charges and or the termination of said payment plan.

Name as Shown on Bill: \_\_\_\_\_

Parcel #(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature(s) from all Owners: \_\_\_\_\_

\*Upon Receipt of this signed agreement, the Collector's Office will mail out a confirmation of enrollment and a payment plan schedule.