

ADDENDUM NO. 1
April 14, 2017

TO: PLANS AND SPECIFICATIONS FOR

RANDALL DRIVE NEIGHBORHOOD IMPROVEMENT DISTRICT PROJECT
PROJECT NO. 2016-001-1

Bidders are hereby informed that the construction plans and/or specifications are modified as follows:

BID OPENING DATE CHANGE

The bid opening date has changed from Friday April 21, 2017 to Wednesday April 26.

PRE-BID MEETING MINUTES

The minutes from the Pre-Bid Meeting held at 9:00 AM on April 12, 2017 at the office of the Cole County Fire Protection District, "Training & Administration Building", as attached, shall be included in the contract documents for this project.

JOB SPECIAL PROVISIONS

JSP W Wooden Fence has be revised to read as:

W. **WOODEN FENCE**

1.0 Description. This work involves removing and relocating the wooden fence at 3706 Randall Drive as indicated on the plans. The contractor shall remove the fence carefully so it is not damaged. If the fence is damaged the contractor shall replace the fence with equivalent, or approved equal.

1.1 During reinstallation, the same workmanship that was used to install the fence initially shall be used. The county and property owner will be responsible for acceptance of the reinstallation.

2.0 Basis of Payment: Any expenses incurred by the contractor by reason of their compliance with this provision shall be considered as completely covered by the various items of work in the contract. No direct pay for relocations will be made.

SUMMARY OF QUANTITIES

Change quantity for Item No. 5 – 3” Rolled Stone Base from 2,476 SY to 2,583 SY. This will be changed on the bid proposal form.

BID PROPOSAL FORM

A new bid proposal form is included and shall be used when bidding. The quantity for 3” Rolled Stone Base has been updated and there was an error on the completion date in the proposal that was corrected. All bidders shall use the new bid proposal form which is labeled as Addendum 1 in the upper right corner.

BY THE ORDER OF:

Eric Landwehr, P.E., County Engineer
Cole County Department of Public Works
April 14, 2017

**Randall Drive Neighborhood Improvement District Project
Project No. 2016-001-1**

**Pre-Bid Meeting Notes
April 12, 2017**

The meeting was held at the Cole County Fire Protection District "Training and Administration Building" beginning at 9:00am. Those attending the meeting are listed below:

<u>Name</u>	<u>Representing</u>	<u>Phone</u>
Eric Landwehr	Cole County	573-636-3614
Kevin Bishop	Cole County	573-636-3614
Spencer Coonce	Cole County	573-636-3614
Brad Wyss	Cole County	573-636-3614
Larry Bishop	Cole County	573-636-3614
Ron Phillips	Cole Co. Material Testing	573-680-9124
Rob Massman	Cole Co. Material Testing	573-694-2427
Todd Kempker	Bartlett & West	573-659-6734
Austin Johnson	Bartlett & West	573-634-3181
Ryan Porter	Lehman Construction	573-796-8101
Gary Michel	Patriot Property Mgmt	573-690-4306
Jacob Kremer	Mera Excavating	573-301-6994
Mike Huff	Jefferson Asphalt	573-690-1459
Jeffrey Creamer	Jefferson Asphalt	573-691-2837
Tim Parker	Missouri Petroleum	314-378-3911
Shawn Brost	Vance Brothers, Inc.	816-923-4325
Darrell Kolb	Stockman Construction	573-635-1316
Dave Kempf	PWSD#1	573-893-2848
Ryan Logan	63 Construction	573-418-9240

GENERAL BIDDING INFORMATION

1. Sealed proposals on the forms prepared by the Cole County Department of Public Works will be received by the County Commission, Cole County, Missouri, at the Courthouse Annex, Jefferson City, Missouri, until **9:00 a.m., on April 25, 2017**, for the **Randall Drive Neighborhood Improvement District Project**. The proposals will be publicly opened and read aloud thereafter. Bids received after the specified time for opening will be returned unopened.
2. Plans and specifications may be viewed online at www.colecountypurchasing.org. All contractors wishing to bid on this project shall obtain an official copy of the plans and specifications at the office of the Cole County Department of Public Works, 5055 Monticello Road, Jefferson City, Missouri 65109-9182, (573) 636-3614.
3. **All prospective bidders will be required to purchase a set of plans and specifications in order to be able to bid this project.** This requirement is necessary to ensure that all of the bidders have received the applicable addenda before submitting a bid for this project.
4. A bid guaranty will be required in the amount of 5% of the bid. Can be paper bid bond or cashier's check.
5. Questions regarding the plans and specifications will be taken up to **24 hours prior to the date and time of the bid opening**. This will allow the County to get the information out to all of the bidders. General questions regarding the bidding process will be answered up to

Randall Drive NID

Pre-Bid Minutes

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the time of the opening.

6. Prevailing wage rates are required on this project. State rates apply.
7. Bids shall be submitted on the proposal forms in the bidding documents. All blank spaces shall be filled in on the forms by typewriter or by handwriting in ink. The bidder shall make no other stipulations in the bid form or qualify his bid in any manner. The bids shall be submitted in an opaque sealed envelope marked "**Randall Drive Neighborhood Improvement District Project**" and shall be clearly marked with project title, bid date, bid time and bidder's name and address.
8. If awarded the contract, the Contractor agrees to complete the work by no later than **September 1, 2017** as defined in the specifications.
9. **Liquidated damages** shall be **\$700.00** per calendar day for every day that the Contractor fails to complete the work as provided in the contract documents.
10. Simultaneously with the delivery of the executed contract, the Contractor shall furnish a surety bond in the amount of 100% of the total contract sum, as security for both faithful performance of the contract and for the payment of all persons performing labor on the project under this contract as specified in the contract documents.
11. Do NOT include federal excise tax or sales and use taxes in the bid prices. This project will be a SALES TAX EXEMPT project. A copy of the federal tax exemption certificate will be furnished if required.

GENERAL PROJECT INFORMATION

1. This project is being administered by the County but paid for by the property owners as a neighborhood improvement district established by state statute. There is some additional language in the contract that address damages charged to the contractor if the county incurs additional fees as the result of the contractor's failure to complete the project on time.
2. The contractor is highly advised to visit the project location to observe existing site conditions.
3. The County will be providing construction observation through county inspectors, Bartlett & West inspectors or a combination of both.
4. The County or Bartlett & West will provide construction staking.
5. Coordination with the property owners and residents will be a critical part of the successful completion of this project. The contractor will be expected to be in regular contact with the residents, especially when access is affected.
6. Utilities – There are utilities markings shown on the plans. Some sewer manhole adjustment is needed by the contractor and is in the bid. PWSD1 will be doing some work during construction and may want to work with the contractor. Ameren, Centurylink and Mediacom have some work. Ameren will start within a week or so and will done in 2-3 weeks. Our understanding is that Centurylink and Mediacom will be in the same trench and complete their work at same time as Ameren.
7. ALL CHANGE ORDERS – If there is any item that the contractor thinks additional pay is warranted, a change order request will have to be submitted and approved prior to commencing any of the additional work. Any extra work done without approval is not guaranteed to be paid.
8. A fill location is available on the project on one of the properties. Gary Michel is the owner and his phone number is: (573) 690-4306

STANDARD PLANS AND SPECIFICATIONS

Technical specifications will be the latest effective 2016 version of the Missouri Standard Specifications for Highway Construction. Standard plans will be the latest effective version of the City of Jefferson City standard drawing.

JOB SPECIAL PROVISIONS

The job special provisions were reviewed. Special attention was given to the following:

1. B. Work Zone Traffic Management. A three week notice shall be given for all road closures. Local traffic shall have access at all times. Contractor shall coordinate with property owners and residents to schedule construction on entrances.
2. D. Utilities. Work being done on sanitary sewer and water lines.
3. H. Permits. The county has a land disturbance permit through DNR. A county Storm Water Pollution Prevention Plan will be used and reports shall be done by the county inspector and contractor foreman.
4. K. Removal of Improvements. A list of removal types is given but it shall not be limited to this list. Any removal necessary for completion of the project is considered included in this.
5. L. Clearing and Grubbing. No direct pay.
6. O. Earthwork. Shall be paid as lump sum and includes all excavation and grading necessary and storm sewer excavation.
7. P. Compaction in Cut. Consists of compacting subgrade under the pavement whether in areas of cut or fill. This may be accomplished by any means which may include rubblizing the existing concrete pavement to use as stabilized material. We have no way of quantifying how much or if any subgrade stabilization will be needed. So we are going to allow the contractor to use the old concrete in their subgrade and we will pay this as one quantity per station whether some or no stabilization.
8. Q. Optional Pavement. Either asphalt or concrete pavement will be allowed in accordance with the typical sections. Base rock will be paid for at the plan quantity as shown on the plans. Base rock under curb and gutter is included in the C&G.
9. N. Drainage. Inlet lids shall be cast in place. Boxes may be pre-cast.
10. V. Sanitary Sewer Adjustments. Work consists of lowering manhole lids and laterals. An inspector from the City of Jefferson shall be present during this work. All details for this work are listed here.
11. W. Wooden Fence. There is a wooden fence at 3706 Randall that a section shall be removed and replaced if the backslope grading affects it. The amount of impact will depend on the contractor and how they can grade the yard. There is no direct pay for this work.
12. Y. Topsoil in areas to be Seeded or Sodded. There are some requirements on the 6" of soil to be good clean topsoil. This will be strictly enforced.
13. Z. Seeding, Fertilizing and Mulch. Final grade shall be established and seeded within 10 working days of proposed improvements being completed on or at a property unless approval given by engineer not to.
14. AA. Tack – All surfaces shall be tacked prior to placing BP-1. There is no direct pay for tack.
15. CC. Haul Truck Types Prohibited – End dump trucks consisting of a separate tractor and trailer design will not be allowed.
16. DD. Approval of Asphalt Mix Design – The asphalt mix shall be submitted to the County for verification and approval at least 15 days prior to placing any mix. All portions of Sec.

401.4 of the 2016 MoDOT specifications apply. An approved MoDOT mix will meet these requirements.

17. EE. Verification of Job Mix Formula – The quantity of asphalt binder introduced in the mixer shall be the quantity specified in the job mix formula. The contractor shall provide verification of the binder % immediately upon request.
18. FF. Asphalt Cores for Pavement Testing – The contractor shall immediately restore the surface where any cores are taken. Any core holes not filled by the end of the next calendar day will be filled the next day by public works at a cost of \$500 each deducted from the contractor's final payment.
19. HH. Transverse Joints (Headers) – Transverse joints, except at coldmilled butt joints, shall not be allowed unless given prior approval by the engineer 2 days in advance. Applies only to the surface lift.
14. II. Paving Requirement Around Manholes – This provision requires that the top lift of asphalt shall not vary from a 10' straight edge placed over a manhole lid by more than ¼". Areas exceeding this shall be corrected or replaced. In areas where overlays encounter a manhole, risers will be provided by the county.
15. JJ. Centerline Joint – Centerline Joints shall be reasonably straight as determined by the engineer. Joints may be checked using a straight edge or string line. Any major deviations as determined by the engineer shall be immediately corrected prior to the first pass of the breakdown roller.

PLANS REVIEW

1. On sheet 2 the roadway width is narrowing from the 32' +/- existing width to 28' back to back for the final width. This is being done in order to tie in driveways and parking lots.
2. The centerline of the road varies within the ROW -and this is being done to better match the existing driveways and parking lots.
3. The pavement is optional except at the very end of the road which will have to be concrete pavement in order to get things to drain properly and to match in the two drives at the end.
4. Sheets 6 and 7 show the profile grade. There is some fill and cut areas. The existing concrete can be rubblized and used for building the fill and also for subgrade stabilization.
5. Stormwater structures are in the plans for replacing the existing structures at the low point. Some existing pipe will be filled with flowable fill. There is also some stormwater work at the end of the project.
6. Traffic control and access to the properties will be important. You'll want to work with the property owners and residents to decide where vehicles will park.
7. The Bax property would not sign the easement. We actually had to change the plans to stay off this property. You'll want to avoid getting off ROW here.
8. Randall Drive actually continues on to the east as a gravel road. You'll need to make sure access is maintained during the concrete pour at the end section of road. There is also a single house driveway at the end with the same conditions.
9. There is no additional percentage of quantities added for additional driveway quantities. We will only pay the plan quantity unless determined by the engineer to replace more and pay more. If the contractor breaks off a section of driveway and has to replace beyond the tie-in noted on the plans, they will have to assume that cost.

QUESTIONS AND ANSWERS

Received at pre-bid meeting, by telephone, e-mail etc. prior to issuing Addendum No. 1

Q1. Is the Bax property owner occupied or a rental?

A1. Rental.

Q2. Who handles dealing with the residents?

A2. It's both the county and contractor. The inspector will do some communication but ultimately it is the contractor's responsibility to contact the residents and owners when their access is affected.

Q3. Does anyone park on the street?

A3. Not really but some people will park on the street at the end of the road at the single family homes.

Q4. When is the Notice to Proceed?

A4. There is a hearing for the NID on May 2nd. If all goes well we would plan to award the project this day. After that it depends on how quick the contractor returns the signed contract with the insurance and bond. We would like to issue the NTP the second week of May.

Q5. Are there restrictions on work hours?

A5. NO.

ESL:el

CC: File
Attendees
Planholders

PROPOSAL FORM**COUNTY OF COLE, MISSOURI****RANDALL DRIVE
NEIGHBORHOOD IMPROVEMENT DISTRICT PROJECT
PROJECT NO. 2016-001-1**

Name of Bidder: _____

Address of Bidder: _____

To: Cole County Department of Public Works
5055 Monticello Road
Jefferson City, MO 65109

THE UNDERSIGNED BIDDER, having examined the Plans, Specifications, Regulations of the Contract, Special Conditions and other proposed Contract Documents, and all addenda thereto; and being acquainted with and fully understanding (a) the extent and character of the work covered by this Proposal; (b) the location, arrangement, and specified requirements for the proposed work; (c) the location, character, and condition of existing streets, roads, highways, railroads, pavement, surfacing, walks, driveways, curbs, gutters, trees, sewers, utilities, drainage courses and structures, and other installation, both surface and underground which may affect or be affected by the proposed work; (d) the nature and extent of the excavations to be made, and the type, character, and general condition of materials to be excavated; (e) the necessary handling and re-handling of excavated materials; (f) the location and extent of necessary or probable dewatering requirements; (g) storm and flood water; (h) local conditions relative to labor, transportation, hauling, and rail delivery facilities; and (i) all other factors and conditions affecting or which may be affected by the work.

HEREBY PROPOSED to furnish all required materials, supplies, equipment, tools, and plant; to perform all necessary labor and supervision; and to construct, install, erect, and complete all work stipulated in, required by, and in accordance with the proposed Contract Documents and the drawings, Specifications, and other documents referred to therein (as altered, amended, or modified by addenda), in the manner and time prescribed and that he will accept in full payment sums determined by applying to the quantities of the following items, the following unit prices and/or any lump sum payments provided, plus or minus any special payments and adjustments provided in the Specifications and he understands that the estimated quantities herein given are not guaranteed to be the exact or total quantities required for the completion of the work shown on the drawings and described in the Specifications, and that increases or decreases may be made over or under the Contract estimated quantities to provide for needs that are determined during progress of the work and that prices bid shall apply to such increased or decreased quantities as follows:

**RANDALL DRIVE
NEIGHBORHOOD IMPROVEMENT DISTRICT PROJECT
ITEMIZED PROPOSAL**

ADDENDUM 1

Item No.	Item Description	Unit	Quantity	\$ Unit Price	\$ Amount
1	Mobilization	1	LS		
2	Earthwork	1	LS		
3	Compaction in Cut	9.83	STA		
4	Removal of Improvements	1	LS		
5	3" Rolled Stone Base	2,583	SY		
6	Optional Pavement	2,476	SY		
7	6" PCC Concrete Pavement	107	SY		
8	6" PCC Commercial Drive	1,119	SY		
9	6" PCC Residential Drive Approach	77	SY		
10	6" PCC Residential Drive	119	SY		
11	Type A Curb and Gutter	1,448	LF		
12	4" PCC Sidewalk	14	SY		
13	4'X3' Type A Curb Inlet	2	EA		
14	6'X4' Type C Curb Inlet	1	EA		
15	8'X4' Type C Curb Inlet	1	EA		
16	4'X2' Area Inlet	1	EA		
17	15" RCP	53	LF		
18	24" RCP	126	LF		
18	15" RCP End Section	1	EA		
19	24" RCP End Section	1	EA		
20	Gravel (A) or Crushed Stone (B) or Chat	733	SY		
21	Rip Rap	11.5	CY		
22	Manhole Adjustment	2	EA		
23	Construction Signage/Traffic Control	1	LS		
24	Silt Fence	255	LF		
25	Inlet Check	7	EA		
26	Flowable Fill Existing Storm Sewer Pipe	1	LS		
27	Finished Seed	1	LS		
TOTAL BASE BID:					

BIDDER recognizes and acknowledges the receipt of the following Addenda:

Date Addendum Number Date Addendum Number

If the Bidder intends to use any subcontractor in the course of the construction, he shall list them.
(If necessary, attach additional pages to list all subcontractors.)

<u>Company Name</u>	<u>Address</u>	<u>City, State, Zip</u>	<u>Work To Be Performed</u>	<u>% of Bid</u>
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TIME OF COMPLETION:

The undersigned hereby agrees to complete the project by no later than **September 1, 2017**, subject to the stipulations of the regulations of the Contract and the Special Conditions.

It is understood that the specifications governing the construction of the work contemplated are those known and designated as the "Missouri Highway & Transportation Commission Standard Specifications for Highway Construction, 2016" approved by the Missouri Highways & Transportation Commission, together with the special provisions, job and general, if any attached to this proposal.

It is understood and agreed that if this Proposal is accepted, the prices quoted above include all applicable state taxes and that said taxes shall be paid by the Contractor.

The undersigned, as Bidder, hereby declares that the only persons or firms interested in the Proposal as principal or principals is or are named herein and that no other persons or firms than herein mentioned have any interest in this Proposal or in the Contract to be entered into; and this Proposal is made without connection with any other person, company, or parties making a bid or proposal; and that it is in all respects fair and in good faith, without collusion or fraud.

The undersigned agrees that the accompanying bid deposit shall become the property of the County should he fail or refuse to execute the Contract or furnish Bond as called for in the specifications within the time provided.

If written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned within ninety (90) days after the date of opening of bids, or any time thereafter before this bid is withdrawn, the undersigned will, within ten (10) days after the date of such mailing, telegraphing, or delivering of such notice, execute and deliver a Contract in the form of Contract attached.

The undersigned hereby designates as his office to which such notice of acceptance may be mailed, telegraphed, or delivered:

_____	_____	_____	_____
Contact Person	Company Name	Mailing Address	City, State & Zip Code

It is understood and agreed that this bid may be withdrawn at any time prior to the scheduled time for the opening of bids or any authorized postponement thereof.

Attached hereto is a Bid Bond for the sum of _____

_____ (\$ _____)

Dollars (cashier's check), made payable to the County of COLE.

SIGNATURE AND IDENTITY OF BIDDER

The undersigned states that the correct LEGAL NAME and ADDRESS of (1) the individual bidder, (2) each partner or joint venturer (whether individuals or corporation, and whether doing business under a fictitious name), or (3) the corporation (with the state in which it is incorporated) are shown below; and that (if not signing with the intention of binding himself to become the responsible and sole contractor) he is the agent of, and duly authorized in writing to sign for the Bidder or Bidders; and that he is signing and executing this (as indicated in the proper spaces below) as the proposal of

AN INDIVIDUAL:

 Name of Individual

 Residence Street Address

 Social Security Number

 City, State & Zip Code

 Firm Name, If Any

 Business Address

 Business Telephone Number

 City, State & Zip Code

 Signature

 Date
A PARTNERSHIP:

 Name of Partnership

 (State Names & Addresses of All Partners)

 Partner

 Residence Address

 Partner

 Residence Address

 Business Address

 City, State & Zip Code

 Business Telephone Number

 Signature of At Least One Partner

 Date

A CORPORATION:

Name of Corporation

Incorporated under the laws of the State
of _____

Name and Title of Officer

Corporate License No. _____
(If a corporation organized in state other
than Missouri, attach Certificate of _____
Authority to do business in the State of
Missouri.)

Business Telephone Number

Business Address

City, State & Zip Code

Signature of Officer

Date

ATTEST:

Signature of Secretary

(SEAL)

Date

ANTI-COLLUSION STATEMENT

STATE OF _____)
)
)
COUNTY OF _____)

being first duly sworn, deposes and says that he is

_____ of _____
Title of Person Signing Name of Bidder

Address of Bidder

that all statements made and facts set out in the proposal for the above project are true and correct; and that the bidder (The person, firm, association, or corporation making said bid) has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such bid of any contract which result from its acceptance.

Affiant further certifies that bidder is not financially interested in, or financially affiliated with, any other bidder for the above project.

(BY) _____

(BY) _____

Sworn to before me this _____ day of _____, 20_____

Notary Public

My commission expires: _____

CONTRACTOR'S AFFIDAVIT

STATE OF _____)
)
)
COUNTY OF _____)

This affidavit is hereby made a part of the Proposal, and an executed copy thereof shall accompany each Proposal submitted.

The undersigned, _____, of
lawful age, being first duly sworn states upon oath that he is _____

the Contractor submitting the attached proposal, that he knows of his own knowledge and states it to be a fact that neither said proposal nor the computation upon which it is based include any amount of monies, estimate or allowance representing wages, moneys or expenses, however designated, proposed to be paid to persons who are not required to furnish material or actually perform services upon or as a part of the proposed project.

AFFIANT

Subscribed and sworn to before me, a Notary Public, in and for the County and State aforesaid, this _____ day of _____, 20_____.

Notary Public

My commission expires _____