

**ADDENDUM NO. 1**  
**April 18, 2017**

**TO: PLANS AND SPECIFICATIONS FOR**

**2017 CHIP SEAL PROGRAM**  
**PROJECT NO. 2017-502-1**

Bidders are hereby informed that the construction plans and/or specifications are modified as follows:

**PRE-BID MEETING MINUTES**

The minutes from the Pre-Bid Meeting held at 9:00 AM on April 12, 2017 at the office of the Cole County Fire Protection District, "Training & Administration Building", as attached, shall be included in the contract documents for this project.

Questions and answers taken before, during and after the pre-bid meeting up until this date are included in the minutes.

**TECHNICAL SPECIFICATIONS**

Aggregate for the Type 2 Chip Seal Surfacing shall be changed to the following:

1/4" Trap Rock: Grade A2  
3/8" Trap Rock: Grade A1

This has been done to reflect changes in the MoDOT 2016 specifications update.

**JOB SPECIAL PROVISIONS**

Slightly revised JSP 6-8 to read as follows:

**6-8 APPROVAL OF CHIP SEAL MIX DESIGN**

The contractor shall submit a mix design for the chip seal surfacing capable of meeting MoDOT requirements for chip seal with their bid response. All applicable portions of Sec. 409 submittal requirements shall apply.

## **BID PROPOSAL**

A Statement of Bidder Qualifications form has been added to the bid proposal and shall be filled out in its' entirety and included with the bid.

A new bid proposal form is included in this addendum and all bidders shall use the new bid proposal form which is labeled as Addendum 1 in the upper right corner.

**BY THE ORDER OF:**

Eric Landwehr, P.E., County Engineer  
Cole County Department of Public Works  
April 18, 2017

**2017 CHIP SEAL PROGRAM  
PROJECT NO. 2017-502-1**

**PRE-BID MEETING MINUTES  
April 12, 2017**

The meeting was started at 9:00am at the Cole County Fire Protection District Training and Administration District. Those attending the meeting are listed below:

<u>Name</u>	<u>Representing</u>	<u>Phone</u>
Eric Landwehr	Cole County	573-636-3614
Kevin Bishop	Cole County	573-636-3614
Spencer Coonce	Cole County	573-636-3614
Brad Wyss	Cole County	573-636-3614
Larry Bishop	Cole County	573-636-3614
Ron Phillips	Cole Co. Material Testing	573-680-9124
Rob Massman	Cole Co. Material Testing	573-694-2427
Todd Kempker	Bartlett & West	573-659-6734
Austin Johnson	Bartlett & West	573-634-3181
Ryan Porter	Lehman Construction	573-796-8101
Gary Michel	Patriot Property Mgmt	573-690-4306
Jacob Kremer	Mera Excavating	573-301-6994
Mike Huff	Jefferson Asphalt	573-690-1459
Jeffrey Creamer	Jefferson Asphalt	573-691-2837
Tim Parker	Missouri Petroleum	314-378-3911
Shawn Brost	Vance Brothers, Inc.	816-923-4325
Darrell Kolb	Stockman Construction	573-635-1316
Dave Kempf	PWSD#1	573-893-2848
Ryan Logan	63 Construction	573-418-9240

1. Sealed proposals on the forms prepared by the Cole County Department of Public Works will be received by the County Commission, Cole County, Missouri, at the Courthouse Annex, Room 200, Jefferson City, Missouri, until **9:00 a.m., on April 26, 2017**, for the **2017 Chip Seal Program**. The proposals will be publicly opened and read aloud thereafter. Bids received after the specified time for opening will be returned unopened.
2. Prior to the time and date designated for the receipt of bids, bids may be modified or withdrawn only by notice to the County Commission at the place and prior to the time designated for receipt of bids. No bids shall be withdrawn for a period of 90 calendar days after the scheduled closing time for receipt of bids.
3. Plans and specifications may be viewed online in the bids section at [www.colecounty.org](http://www.colecounty.org). All contractors wishing to bid on this project shall obtain an official copy of the plans and specifications at the office of the Cole County Department of Public Works, 5055 Monticello Road, Jefferson City, Missouri 65109-9182, (573) 636-3614.
4. **All prospective bidders will be required to obtain a set of plans and specifications in order to be able to bid this project.** This requirement is necessary to ensure that all of the bidders have received the applicable addenda before submitting a bid for this project.

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**Pre-Bid Minutes**  
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5. A bid bond will be required in the amount of 5% of the bid. No personal checks will be accepted.
6. A one-year Performance and Guarantee Bond is required.
7. Questions regarding the plans and specifications will be taken up to 24 hours prior to the date and time of the bid opening. This will allow the County to get the information out to all of the bidders. General questions regarding the bidding process will be answered up to the time of the opening.
8. Prevailing wage rates are required on this project. The wage rates for Cole County are included in the specifications.
9. The right is reserved by Cole County to reject any and all bids and to waive informalities therein.
10. Bids shall be submitted on the Proposal Form furnished by the County. All blank spaces shall be filled in on the forms by typewriter or by handwriting in ink. The bidder shall make no other stipulations in the bid form or qualify his bid in any manner. The bids shall be submitted in an opaque sealed envelope marked "**2017 Chip Seal Program – Project No. 2017-502-1, Construction Bid**" and shall be clearly marked with the bid date, bid time and bidder's name and address.
11. The County will accept computer generated spread sheets for the unit price items to help alleviate problems with computation mistakes. If a spread sheet is used, it shall be in the same format as the one included in the proposal. The sheet shall be inserted in front of the one included in the proposal form.
12. If awarded the contract, the Contractor agrees to complete the work by no later than **September 1, 2017**.
13. **Liquidated damages** shall be **\$700.00** per day.
14. Simultaneously with the delivery of the executed contract, the Contractor shall furnish a surety bond in the amount of 100% of the total contract sum, as security for both faithful performance of the contract and for the payment of all persons performing labor on the project under this contract as specified in the contract documents.
15. **Do NOT include federal excise tax or sales and use taxes in the bid prices. This project will be a SALES TAX EXEPMT project. A copy of the federal tax exemption certificate will be furnished.**

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### Pre-Bid Minutes

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The following items were discussed by Eric Landwehr regarding the plans and specifications:

#### GENERAL INFORMATION

1. The County will be providing field inspection.
2. Questions regarding the plans and specifications will be taken up to 24 hours prior to the date and time of the bid opening. This will allow the County to get the information out to all of the bidders. General questions regarding the bidding process will be answered up to the time of the opening.
3. Addenda may be issued on this project at any time up to 24 hours prior to the bid date and time. It shall be the responsibility of the contractor to verify if any addenda have been issued prior to submitting their bid. The County assumes no liability if a contractor fails to incorporate addenda into their bid. **Addenda will be posted on the website and will NOT be faxed.**
4. Notice to Proceed date will be July 3, 2017.
5. OSHA safety training requirements apply. The contractor shall provide documentation that each employee has completed the training program and each employee that has not must do so within 60 days of beginning work on the project.

#### BID PROPOSAL

1. Bid quantities are listed for each bid item. The Summary of Quantities for each road is shown in Section 9 of the bidding documents.
2. Chip seal quantities are in SY and Traffic Control and Mobilization is per each for each county road and per LS for the cities and villages.
3. Bid quantities are estimated based on field measurements and are approximate. Payment will be made on actual in-place material.
4. Lines are shown for listing the addendum received.

#### ADDITIONAL DETAILS

1. Most roads have additional area added for radii at intersections and any other areas needing to be included.
2. The required aggregate will be 1/4" trap rock.
3. CHFRS-2P will be the required oil.
4. Section 9 has quantities shown for roads in the County, Village of Wardsville and City of St. Thomas. These are paid out of the 1/2 cent sales tax funds they get from the county. The county will make the payment.
5. Section 10 has maps for the location of each road.

#### GENERAL SPECIFICATIONS

1. Section 109.9.1 describes the requirements for release of the 5% retainage. These requirements must be met before final payment is made.

#### TECHNICAL SPECIFICATIONS

1. Technical specifications will consist of the last effective version of the 2016 Missouri

## 2017 Chip Seal Program

### Pre-Bid Minutes

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Standard Specifications for Highway Construction except as modified in the Bid documents.

2. Modifications to the MoDOT specifications are shown in this section.
3. Range of application rates for the aggregate and oil are shown in this section.

#### JOB SPECIAL PROVISIONS

1. The provisions of this section take precedence over any other provisions in the specifications.
2. Please read this section as project specific requirements are detailed.
3. **JSP 6-4 – Traffic Control During Construction** – All work shall be in accordance with the latest revision to Chapter 6 of the The Manual on Uniform Traffic Control Devices (MUTCD). Road closures will only be allowed if approved by the County at least 2 days prior to closure. No road closures to be left in place overnight.
4. **JSP 6-8 – Approval of Chip Seal Design** – The contractor shall submit a mix design capable of meeting MoDOT requirements for design for chip seal with their bid response. All applicable portions of Sec. 409 submittal requirements shall apply.
5. **JSP 6-9 – Stockpile Locations for Type 2 Aggregate** – All locations shall be a paved surface and free of foreign aggregates. The contractor may use the County Maintenance Facility at 5055 Monticello Road.

#### QUESTIONS AND ANSWERS

All questions taken before, during or after the pre-bid meeting are included:

Q1. Would it be acceptable to use two distributors working side by side instead of one 24' capable distributor.

A1. NO.

Q2. Is a power kick off style broom acceptable for sweeping prior to the chip seal being placed.?

A2. YES.

Q3. Does the county perform ALL post sweeping?

A3. YES. The county will perform an initial sweep and then later sweeps as needed. The contractor is not responsible for any post sweeping.

Q4. What grade of aggregate is required? The specs call out a Grade A but current MoDOT specs show A1 or A2 aggregates.

A4. 1/4" trap rock shall be A2 and 3/8" trap rock shall be A1

**PROPOSAL FORM**

**COUNTY OF COLE, MISSOURI**

**2017 CHIP SEAL PROGRAM**

**Project No. 2017-502-1**

Name of Bidder: \_\_\_\_\_

Address of Bidder: \_\_\_\_\_

To: Cole County Department of Public Works  
5055 Monticello Road  
Jefferson City, MO 65109

**THE UNDERSIGNED BIDDER**, having examined the Plans, Specifications, Regulations of the Contract, Special Conditions and other proposed Contract Documents, and all addenda thereto; and being acquainted with and fully understanding (a) the extent and character of the work covered by this Proposal; (b) the location, arrangement, and specified requirements for the proposed work; (c) the location, character, and condition of existing streets, roads, highways, railroads, pavement, surfacing, walks, driveways, curbs, gutters, trees, sewers, utilities, drainage courses and structures, and other installation, both surface and underground which may affect or be affected by the proposed work; (d) the nature and extent of the excavations to be made, and the type, character, and general condition of materials to be excavated; (e) the necessary handling and re-handling of excavated materials; (f) the location and extent of necessary or probable dewatering requirements; (g) storm and flood water; (h) local conditions relative to labor, transportation, hauling, and rail delivery facilities; and (i) all other factors and conditions affecting or which may be affected by the work.

**HEREBY PROPOSED** to furnish all required materials, supplies, equipment, tools, and plant; to perform all necessary labor and supervision; and to construct, install, erect, and complete all work stipulated in, required by, and in accordance with the proposed Contract Documents and the drawings, Specifications, and other documents referred to therein (as altered, amended, or modified by addenda), in the manner and time prescribed and that he will accept in full payment sums determined by applying to the quantities of the following items, the following unit prices and/or any lump sum payments provided, plus or minus any special payments and adjustments provided in the Specifications and he understands that the estimated quantities herein given are not guaranteed to be the exact or total quantities required for the completion of the work shown on the drawings and described in the Specifications, and that increases or decreases may be made over or under the Contract estimated quantities to provide for needs that are determined during progress of the work and that prices bid shall apply to such increased or decreased quantities as follows:

**2017 CHIP SEAL PROGRAM  
Project No. 2017-502-1**

<u>Item</u>	<u>Description</u>	<u>Unit</u>	<u>No. of Units</u>	<u>Unit Price</u>	<u>Amount</u>
<b>Cole County</b>					
410.11	Type 2 Chip Seal (1/4" Aggregate)	S.Y.	206,222.6		
616.00	Traffic Control	EA.	14		
618.10	Mobilization	EA.	14		
				<b>SUBTOTAL:</b>	
<b>City of St. Thomas</b>					
410.11	Type 2 Chip Seal (1/4" Aggregate)	S.Y.	16,398.4		
616.00	Traffic Control	LS.	1		
618.10	Mobilization	LS.	1		
				<b>SUBTOTAL:</b>	
<b>Village of Wardsville</b>					
410.11	Type 2 Chip Seal (1/4" Aggregate)	S.Y.	10,095.4		
616.00	Traffic Control	LS.	1		
618.10	Mobilization	LS.	1		
				<b>SUBTOTAL:</b>	
				<b>TOTAL BASE BID:</b>	

BIDDER recognizes and acknowledges the receipt of the following Addenda:

<u>DATE</u>	<u>Addendum Number</u>	<u>DATE</u>	<u>Addendum Number</u>

If the Bidder intends to use any subcontractor in the course of the construction, he shall list them. (If necessary, attach additional pages to list all subcontractors.)

<u>Company Name</u>	<u>Address</u>	<u>City, State, Zip</u>	<u>Work To Be Performed</u>	<u>% of Bid</u>

**TIME OF COMPLETION:**

The undersigned hereby agrees to complete the project by no later than **September 1, 2017**, subject to the stipulations of the regulations of the Contract and the Special Conditions.

It is understood that the specifications governing the construction of the work contemplated are those known and designated as the "Missouri Highway & Transportation Commission Standard Specifications for Highway Construction, 2016" approved by the Missouri Highways & Transportation Commission except as modified, together with the special provisions, job and general, if any attached to this proposal.

It is understood and agreed that if this Proposal is accepted, the prices quoted above include all applicable state taxes and that said taxes shall be paid by the Contractor.

The undersigned, as Bidder, hereby declares that the only persons or firms interested in the Proposal as principal or principals is or are named herein and that no other persons or firms than herein mentioned have any interest in this Proposal or in the Contract to be entered into; and this Proposal is made without connection with any other person, company, or parties making a bid or proposal; and that it is in all respects fair and in good faith, without collusion or fraud.

The undersigned agrees that the accompanying bid deposit shall become the property of the County should he fail or refuse to execute the Contract or furnish Bond as called for in the specifications within the time provided.

If written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned within ninety (90) days after the date of opening of bids, or any time thereafter before this bid is withdrawn, the undersigned will, within ten (10) days after the date of such mailing, telegraphing, or delivering of such notice, execute and deliver a Contract in the form of Contract attached.

The undersigned hereby designates as his office to which such notice of acceptance may be mailed, telegraphed, or delivered:

Contact Person	Company Name	Mailing Address	City, State & Zip Code
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It is understood and agreed that this bid may be withdrawn at any time prior to the scheduled time for the opening of bids or any authorized postponement thereof.

Attached hereto is a Bid Bond for the sum of \_\_\_\_\_

\_\_\_\_\_ (\$ \_\_\_\_\_)

Dollars (cashier's check), made payable to the County of COLE.

**SIGNATURE AND IDENTITY OF BIDDER**

The undersigned states that the correct LEGAL NAME and ADDRESS of (1) the individual bidder, (2) each partner or joint venturer (whether individuals or corporation, and whether doing business under a fictitious name), or (3) the corporation (with the state in which it is incorporated) are shown below; and that (if not signing with the intention of binding himself to become the responsible and sole contractor) he is the agent of, and duly authorized in writing to sign for the Bidder or Bidders; and that he is signing and executing this (as indicated in the proper spaces below) as the proposal of

**AN INDIVIDUAL:**


---

 Name of Individual

---

 Residence Street Address

---

 Social Security Number

---

 City, State & Zip Code

---

 Firm Name, If Any

---

 Business Address

---

 Business Telephone Number

---

 City, State & Zip Code

---

 Signature

---

 Date
**A PARTNERSHIP:**


---

 Name of Partnership

(State Names &amp; Addresses of All Partners)

---

 Partner

---

 Residence Address

---

 Partner

---

 Residence Address

Business Address

---

 City, State & Zip Code

---

 Business Telephone Number

---

 Signature of At Least One Partner

---

 Date

**A CORPORATION:**

\_\_\_\_\_  
Name of Corporation

Incorporated under the laws of the State  
of \_\_\_\_\_

\_\_\_\_\_  
Name and Title of Officer

Corporate License No. \_\_\_\_\_  
(If a corporation organized in state other  
than Missouri, attach Certificate of \_\_\_\_\_  
Authority to do business in the State of  
Missouri.)

\_\_\_\_\_  
Business Telephone Number

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
City, State & Zip Code

\_\_\_\_\_  
Signature of Officer

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
Signature of Secretary (SEAL)

\_\_\_\_\_  
Date

**ANTI-COLLUSION STATEMENT**

STATE OF \_\_\_\_\_ )  
 )  
 )  
COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_  
\_\_\_\_\_

being first duly sworn, deposes and says that he is

\_\_\_\_\_ of \_\_\_\_\_  
Title of Person Signing Name of Bidder

\_\_\_\_\_  
Address of Bidder

that all statements made and facts set out in the proposal for the above project are true and correct; and that the bidder (The person, firm, association, or corporation making said bid) has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such bid of any contract which result from its acceptance.

Affiant further certifies that bidder is not financially interested in, or financially affiliated with, any other bidder for the above project.

(BY) \_\_\_\_\_

(BY) \_\_\_\_\_

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

**CONTRACTOR'S AFFIDAVIT**

STATE OF \_\_\_\_\_ )  
 )  
 )  
COUNTY OF \_\_\_\_\_ )

This affidavit is hereby made a part of the Proposal, and an executed copy thereof shall accompany each Proposal submitted.

The undersigned, \_\_\_\_\_, of  
lawful age, being first duly sworn states upon oath that he is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

the Contractor submitting the attached proposal, that he knows of his own knowledge and states it to be a fact that neither said proposal nor the computation upon which it is based include any amount of monies, estimate or allowance representing wages, moneys or expenses, however designated, proposed to be paid to persons who are not required to furnish material or actually perform services upon or as a part of the proposed project.

\_\_\_\_\_  
AFFIANT

Subscribed and sworn to before me, a Notary Public, in and for the County and State aforesaid, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My commission expires \_\_\_\_\_

**STATEMENT OF BIDDER'S QUALIFICATIONS**

1. Number of years in business:\_\_\_\_\_ If not under present firm name, list previous firm names and types of organizations.

\_\_\_\_\_  
\_\_\_\_\_

2. Previous Work: (Complete the following schedule and use additional forms if necessary)

Item	Purchaser	Amount of Contract	Percent Completed
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. General type of work performed:

\_\_\_\_\_

4. There has been no default in any contract completed or un-completed except as noted below:

- (a) Number of contracts on which default was made:\_\_\_\_\_
- (b) Description of defaulted contracts and reason therefore:

\_\_\_\_\_  
\_\_\_\_\_

5. List at least three (3) references: (use additional forms if necessary)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated at \_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Name of Organization(s)

By \_\_\_\_\_  
Signature

\_\_\_\_\_  
Title of Person Signing